



# TOWN ADMINISTRATOR

CHARLES E. SHEPARD MUNICIPAL BUILDING

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## Town of Warren Capital Planning Committee

The Town of Warren is actively seeking two residents to serve on its Capital Planning Committee. The primary functions of the Capital Planning Committee are to study proposed capital projects and improvements involving major, nonrecurring, tangible assets and projects which: a) are purchased or undertaken at intervals of not less than five years; b) have a useful life of at least five years, c) cost over \$25,000.00. The committee shall consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the Town. The committee shall prepare an annual report recommending a capital improvement budget for the next fiscal year and a capital improvement program with recommended capital improvements for the following four fiscal years. The report shall be submitted to the Board of Selectmen and Finance Committee for its consideration and approval. The Board of Selectmen and Finance Committee shall submit its approved capital budget to the Annual Town Meeting for adoption by the Town.

If you are interested in serving in this important role, please send a letter of interest to Mr. Dario Nardi, Town Moderator at [dnardi13@gmail.com](mailto:dnardi13@gmail.com).

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Laura J. Stockley