

# Select Board Meeting

## Aug. 11, 2022

**In attendance:** David Dufresne, Chair; Richard Eichacker, Vice-Chair; Derick Veliz, Clerk; James Ferrera, Town Administrator; Karen Dusty, Administrative Assistant

1. **Call Meeting to order:** 6:03pm
2. **Pledge of Allegiance:**
3. **CMRK agreement discussion for textile bins:** Mr. Ferrera let the Board know that this was not a contract it was a Memorandum of Understanding between CMRK and the town as to them putting Textile bins in the town and paying the town \$.07 per pound of what was collected. It was decided to put the bin in the back of the Shepard Building where the dumpsters were. Also, to let Jeremy know that they will need to plow in front of them, so the people have access to empty the bins. Mr. Dufresne made a motion to sign the memorandum with CMRK for the textile bins in town. 2<sup>nd</sup> by Mr. Eichacker AIF with a roll call vote it passed unanimously.
4. **American Rescue Plan Act (ARPA) money:** Mr. Ferrera stated what the town has spent and what was left to spend, with some changes to how the board had allocated the money and why it was changed. Which left \$39,484.56 outstanding to be allocated. The 2<sup>nd</sup> round of ARPA money has not come in as yet but should be here within the next couple of days. Key-less entry for the Shepard Building and the fire stations: Mr. Ferrera stated that he spoke with the people that gave Mr. Eichacker the bids in 2021 and they said that the cost has gone up between 10-15%. Also, speaking with the Water Departments their costs change daily so we will need to evaluate that when the next round comes in. So, with the money left from this round Mr. Ferrera would like to suggest that we purchase 6 tablets for the sign in/out for the Shepard Building, and other buildings. Then the Safety packs for the Fire and Police for the Active Shooter which will run \$2,000-\$3,000. Mr. Eichacker made a motion to allow Mr. Ferrera to purchase the tablets needed for \$720.00. 2<sup>nd</sup> by Mr. Veliz AIF vote by Roll Call passed unanimously. They then spoke about what was needed for the next amount of money. Mr. Ferrera has received a couple of requests from the Police Chief Millette for 2 cruisers: one hybrid and one gas, both AWD, for around \$47,000.00 to \$47,500.00. Chief Lavoie would like to have a pick-up truck for the Fire Department. Chief Lavoie would also like a defibrillation machine. This machine will pump the heart continuously and allows the EMT to be able to do other things. Chief will get the information to Mr. Ferrera.
5. **Warrants & Bills:**
  - a. Warrants: Mr. Eichacker made a motion to pay the following Warrants after they were read Mr. Veliz 2<sup>nd</sup> AIF Roll Call vote was take unanimously Passed

i.	#11	Payroll	\$53,727.23
ii.	#12	Vendor	\$96,060.28
iii.	#13	Payroll	\$54,759.93
iv.	#14	Vendor	\$137,582.04
  - b. Bills: Mr. Eichacker made a motion to pay the following Bills after they were read Mr. Veliz 2<sup>nd</sup> AIF Roll Call vote was take unanimously Passed

i.	WB Mason	\$15.99
ii.	WB Mason	\$15.99
iii.	WB Mason	\$34.07
iv.	WB Mason	\$58.46
v.	WB Mason	\$152.99

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vi.	WB Mason	\$183.96
vii.	WB Mason	\$413.27
viii.	Northeast IT	\$2,263.00
ix.	Modern Pest Services	\$92.00
x.	C2-MA Adams, II LLC	\$1,008.74
xi.	C2-MA Adams, II LLC Streetlight	\$1,369.40
xii.	Kellco	\$485.64
xiii.	Verizon	\$135.64
xiv.	Verizon	-\$0.52
xv.	National Grid	-\$710.71
xvi.	National Grid	-\$21,853.36
xvii.	National Grid	\$97.13
xviii.	Serv U	\$799.42

6. **Minutes:** Mr. Eichacker made a motion to accept the minutes for July 28, 2022, Mr. Veliz 2<sup>nd</sup> AIF Roll Call vote was taken unanimously Passed

7. **New Business:**

- a. Battery back up in server room Cost \$669.99, asked for a bid on moving the server upstairs. Mrs. Dusty explained that there was a beeping in the server room and music playing called NEIT to figure out where the music was coming from and sent out a tech to see what was beeping. It was determined that it was the backup battery and we needed a new one. I received the bid for \$669.99. The board agreed to pay this. Mrs. Dusty also informed the Board that NEIT is very concerned about how hot it is in that room and so Mrs. Dusty asked me to figure out how much it would cost to move the server and line to the WCAT room in a locked cabinet.
- b. Fire Department Abatements 3<sup>rd</sup> Quarter Mr. Eichacker made a motion to accept the abatements for 3<sup>rd</sup> Quarter 2<sup>nd</sup> Mr. Veliz AIF roll call vote Passed unanimously
- c. Fire Department Abatements 4<sup>th</sup> Quarter Mr. Eichacker made a motion to accept the abatements for 4<sup>th</sup> Quarter 2<sup>nd</sup> Mr. Veliz AIF roll call vote Passed unanimously

8. **Old Business: NONE**

9. **Town Administrator Report:**

- a. Mr. Ferrera report on his meeting with Joanna from MIIA that they looked at the amount we were insuring after getting the information on the vehicles, building, and contents. After they looked at what the different building and contents recommend being insured, we did make some adjustments.
- b. Mr. Ferrera let the Board know that he is working on a grant that is due Aug. 15. If the grant is awarded, we can use it for a Budgeting software and IT Infrastructure. It can be up to \$100,000.00 we might also be able to use it to start designing the Municipal Complex.
- c. Mr. Dufresne asked the Chiefs how the radios are coming. Chief Lavoie that is still looking like November for it to be up and running, Slow and steady with the towers, each town is a major task to get the contract and we can't just put it up anywhere. Then we ran into a nest that we needed to take care of. But since there isn't anything in the By-Laws they can charge us anything they want and that is making our monthly cost go up.

10. **Comments and Concerns:**



## Select Board Meeting

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- a. Mr. Eichacker reported on the Hazard Waste Pick up. They went to 66 houses. They could have done more but people signed up to late. They had a cut off so they could plan the day. It was great that they went to the people's house and picked it up instead of having them come to a central location like they have done it in the past. Maybe we could do it again next year.
- b. Mr. Veliz had a comment about a letter that went to the Board of Health about the Rooster on Carl's Street. Mr. Dufresne stated it is in the Board of Health hands and there is nothing that the Select Board can do.
- c. Chief Lavoie reported that the some of the Fire Department EMT's and some of the Police went to an active shooter training in Ware. Ware invited them to join us it was great training. They allowed us to go in and see what the Police do before we enter the building. That was great so we can understand better what they go through and what is happening. Chief Mellette "we want to have them here just to shake things up and train at a different location. Ware has a system that all school rooms have a light in the office that will go off if the door to the classroom is open. They can also tell which outside doors are opened. Mr. Dufresne said that we need to be prepared if the unthinkable were to ever happen.
- d. Mrs. Schmidt on zoom had two comments on was that she was excited about the grant that Mr. Ferrera is working on and hope that we get it. The other one is why do we have a credit on the National Grid bill for \$21,853.36. Mrs. Dusty explained that the C2-MA Adams, II LLC Streetlight \$1,369.40, was payment for the solar and in turn National Grid gives us a credit on our bill. This amount if from many months of credits. We are working on finding out how we can use the credit.
- e. We are doing our 2<sup>nd</sup> round of CPR First Aid class on Aug. 26, 2022.

### 11. Correspondence:

- a. Police Department monthly report: see attached in addition to going over the report, Chief Mellette said that he will miss K-9 Murray and Office LaFlower but are excited about the tow new officers.
- b. Fire Department monthly report: see attached Chief Lavoie they had training in Ware on their stretcher because it is like the one that is on our new ambulance that is coming in the next couple of weeks.

**12. Next Meeting Date:** Aug 18, 2022, 6:00pm and then Aug. 23, 2022, at the Town Hall in West Brookfield.

**13. Adjourn:** Mr. Eichacker made a motion to adjourn, Mr. Veliz 2<sup>nd</sup> AIF Adjourned. 7:40pm

Respectfully Submitted by  
Karen Dusty, Administrative Assistant

  
Richard Eichacker, Vice-Chair



15 Railroad Drive, Northborough, MA 01532  
508-351-9000

**Memorandum of Understanding**  
**CMRK Inc. and Town of Warren**

This is a written memorandum of understanding between CMRK Inc. and the Town of Warren.. Under this agreement, residential pickups and clothing donation bins will be utilized to collect resident's clothing, textiles and small household items. The bins will be placed to collect clothing, textiles and shoes. This agreement can be terminated in writing by either party and CMRK is responsible for removal of bins within 30 days of termination with a 90 day period for reconciliation.

**CMRK Inc. is responsible for:**

- Facilitating free pre-scheduled residential pickups via charity partnership
- Placing clothing donation bins on mutually agreed upon locations
- Servicing bins on a regularly scheduled basis
- Responding within one business day for any instance of dumping
- Sending quarterly checks that are based on bin collections within the town. Agreed upon payment of .07 cents per pound of clothing from the bins.
- Customizing bins/pod for the town in a mutually agreed upon design
- Annual diversion report for your town
- Providing marketing information showcasing our partnership

**Town of Warren is responsible for:**

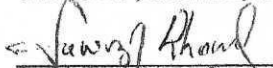
- Providing bin space that is accessible to our trucks and clearly visible to residents
- Ensuring that bins are safely accessible and clear of snow and ice
- Notifying CMRK in any instance of dumping
- Notifying CMRK if there are any unauthorized bin placements of mutually agreed upon properties
- Promoting the partnership to resident which will increase clothing donations
- Ensuring that CMRK is the exclusive municipal textile and shoe collector on mutually agreed town properties


**Agreed upon locations:**

- Behind the Shepard Building at 48 High St. Warren, MA.
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- 
- 
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Town Contact Name: Karen Dusty or Brianna Dunn  
Email: B04H@warren-ma.gov (Brianna's) Selectman@warren-ma.gov (Karen's)  
Phone Number: 413-436-5701 Ext 112 (Brianna's) Ext 106 (Karen's)  
Mailing Address: P.O. Box 609 Warren, MA 01083  
Check Information: please mail.

The above partnership is agreed upon by all on this 19 day of April 2022.

  
Fawaz El Khoury, CMRK

  
Town of Warren

ARPA Funds - Office of The Town Administrator - 8/11/2022

Who	What For	Allocated	Submitted
Starting Amount			
Town	Clickers	\$ 780,445.74	\$ 780,445.74
Town	Hand free	\$ 9,500.00	\$ 9,500.00
BOH	Testing Kit	\$ 67,724.11	\$ 67,724.11
Town	Essential Workers	\$ 42,757.60	\$ 42,757.60
Fire Department	Radios	\$ 92,500.00	\$ 92,500.00
BOS	Cleaning of the building for COVID	\$ 348,023.83	\$ 350,023.83
Town	Not paid by CARES	\$ 3,540.00	\$ 3,540.00
BOS	Misc. Camera, TV, Misc.	\$ 325.32	\$ 325.32
BOH	Nurses	\$ 1,574.58	\$ 1,574.58
Sewer Department	Tighe and bond for Grit	\$ 14,015.74	\$ 14,015.74
Sewer Department	Grit Screw	\$ 29,000.00	\$ 12,825.00
		\$ 130,000.00	\$ 594,786.18
			\$ 594,786.18 amount spent
			\$ 185,659.56 remaining balance
			\$ 39,484.56 unallocated available balance
			\$ 16,175.00 difference





# TOWN OF WARREN

## FIRE DEPARTMENT

1012 Main Street, P.O. BOX 608, WARREN, MASSACHUSETTS 01083  
TELEPHONE: 413-436-5444 FAX: 413-436-0244

Adam S. Lavoie  
*Fire Chief*

29 July 2022

Board of Selectman  
Town of Warren  
48 High St.  
Warren, MA 01083

Re: Ambulance Abatements, (3rd Quarter FY22)

Dear Board Members,

The breakdown of ambulance abatements for the 3rd Quarter of FY22 are as follows: The Board will need to write off said totals for accounting purposes.

	JAN	FEB	MAR
INSURANCE DISALLOWED:	\$47,632.81	\$47,468.18	System Down
BAD DEBT:	\$0.00	\$0.00	\$0.00
TOTAL:	\$47,632.81	\$47,468.18	Could Not Process

Respectfully Submitted,

Adam S. Lavoie  
Fire Chief

Pc. Accountant

**Warren Fire Department Ambulance**  
**Ambulance Billing Account Reconciliation Report**  
FY 2022

Prepared By: Comstar  
7/21/2022

Month Ended:	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	YTD
Beginning Balance	\$264,695.73	\$228,829.27	\$227,018.64	\$260,138.15	\$254,723.51	\$265,191.42	\$289,274.87	\$281,597.30	\$275,423.16	\$271,471.14	\$299,687.63	\$334,592.02	\$264,695.73
Gross Commitments													
Contractual	\$44,644.00	\$64,125.00	\$113,030.00	\$84,025.00	\$63,335.00	\$105,172.00	\$70,012.50	\$66,055.54		\$127,800.46	\$93,030.00	\$110,485.00	\$921,714.50
Allowances	\$48,572.59	\$49,303.09	\$57,895.54	\$37,445.57	\$33,962.75	\$54,076.72	\$47,632.81	\$47,488.18		\$81,783.08	\$35,159.42	\$54,830.21	\$558,129.96
Net Commitments	-\$3,928.59	\$14,821.91	\$55,134.46	\$26,579.43	\$29,372.25	\$51,095.28	\$22,379.69	\$18,587.36	\$0.00	\$46,017.38	\$57,870.58	\$45,654.79	\$363,584.54
Payments Rcvd By Comstar	\$9,343.10	\$1,046.66	\$3,862.89	\$8,864.44	\$5,082.80	\$6,680.09	\$8,619.32	\$6,918.93	\$1,256.15	\$4,944.67	\$8,103.77	\$8,158.22	\$72,861.34
Payments Rcvd By Client	\$23,355.89	\$14,483.74	\$18,165.29	\$25,358.25	\$13,821.54	\$18,996.70	\$21,437.94	\$17,842.57	\$2,695.87	\$13,250.95	\$18,368.05	\$14,115.95	\$201,882.74
Reimbursement / Retraction	\$761.12	\$0.00	\$3.23	\$2,228.62	\$0.00	\$292.21	\$0.00	\$0.00	\$0.00	\$394.73	\$3,505.63	\$0.00	\$7,185.54
Net PMT Applied	\$31,937.87	\$15,630.70	\$22,014.95	\$31,994.07	\$18,904.34	\$25,364.58	\$30,057.26	\$24,761.50	\$3,952.02	\$17,800.89	\$22,966.19	\$22,274.17	\$267,558.54
Write-Offs	\$0.00	\$1,101.84	\$0.00	\$0.00	\$0.00	\$1,647.25	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$2,749.09
Ending Balance	\$228,829.27	\$227,018.64	\$260,138.15	\$264,723.51	\$265,191.42	\$289,274.87	\$281,597.30	\$275,423.16	\$271,471.14	\$299,687.63	\$334,592.02	\$357,972.64	\$357,972.64



# TOWN OF WARREN

## FIRE DEPARTMENT

1012 Main Street, P.O. BOX 608, WARREN, MASSACHUSETTS 01083  
TELEPHONE: 413-436-5444 FAX: 413-436-0244

Adam S. Lavoie  
*Fire Chief*

29 July 2022

Board of Selectman  
Town of Warren  
48 High St.  
Warren, MA 01083

Re: Ambulance Abatements, (4th Quarter FY22)

Dear Board Members,

The breakdown of ambulance abatements for the 4th Quarter of FY22 are as follows: The Board will need to write off said totals for accounting purposes.

	APR	MAY	JUN
INSURANCE DISALLOWED:	\$81,783.08	\$35,159.42	\$64,830.21
BAD DEBT:	\$394.73	\$3,505.63	\$0.00
TOTAL:	\$82,177.81	\$38,665.05	\$64,830.21

Respectfully Submitted,

Adam S. Lavoie  
Fire Chief

Pc. Accountant



**Warren Fire Department Ambulance**  
**Ambulance Billing Account Reconciliation Report**  
FY 2022

Prepared By: Comstar  
7/21/2022

Month Ended:	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	YTD
<b>Beginning Balance</b>	<b>\$264,695.73</b>	<b>\$228,829.27</b>	<b>\$227,018.64</b>	<b>\$260,138.15</b>	<b>\$254,723.51</b>	<b>\$265,191.42</b>	<b>\$289,274.87</b>	<b>\$281,597.30</b>	<b>\$275,423.16</b>	<b>\$271,471.14</b>	<b>\$299,687.63</b>	<b>\$334,592.02</b>	<b>\$264,695.73</b>
Gross Commitments													
Contractual	\$44,644.00	\$64,125.00	\$113,030.00	\$64,025.00	\$63,335.00	\$105,172.00	\$70,012.50	\$66,055.54		\$127,800.46	\$93,030.00	\$110,465.00	\$921,714.50
Allowances	\$48,572.59	\$49,303.09	\$57,895.54	\$37,445.57	\$33,962.75	\$54,076.72	\$47,632.81	\$47,458.18		\$81,783.08	\$35,159.42	\$64,830.21	\$568,129.96
<b>Net Commitments</b>	<b>-\$3,928.59</b>	<b>\$14,821.91</b>	<b>\$55,134.46</b>	<b>\$26,579.43</b>	<b>\$29,372.25</b>	<b>\$51,095.28</b>	<b>\$22,379.69</b>	<b>\$18,587.36</b>	<b>\$0.00</b>	<b>\$46,017.38</b>	<b>\$57,870.58</b>	<b>\$45,654.79</b>	<b>\$363,584.54</b>
Payments Rcvd By Comstar													
Payments Rcvd By Client	\$9,343.10	\$1,046.96	\$3,862.89	\$8,864.44	\$5,082.80	\$6,650.09	\$8,619.32	\$6,918.93	\$1,256.15	\$4,944.67	\$8,103.77	\$8,158.22	\$72,861.34
Reimbursement / Retraction	\$23,355.89	\$14,483.74	\$18,155.29	\$25,358.25	\$13,821.54	\$18,996.70	\$21,437.94	\$17,842.57	\$2,695.87	\$13,250.95	\$18,366.05	\$14,115.95	\$201,882.74
	\$761.12	\$0.00	\$3.23	\$2,228.62	\$0.00	\$292.21	\$0.00	\$0.00	\$0.00	\$394.73	\$3,505.63	\$0.00	\$7,185.54
<b>Net PMT Applied</b>	<b>\$31,937.87</b>	<b>\$15,530.70</b>	<b>\$22,014.95</b>	<b>\$31,994.07</b>	<b>\$18,904.34</b>	<b>\$25,364.58</b>	<b>\$30,057.26</b>	<b>\$24,761.50</b>	<b>\$3,952.02</b>	<b>\$17,801.89</b>	<b>\$22,966.19</b>	<b>\$22,274.17</b>	<b>\$267,558.54</b>
Write-Offs	\$0.00	\$1,101.84	\$0.00	\$0.00	\$0.00	\$1,647.25	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$2,749.09
<b>Ending Balance</b>	<b>\$228,829.27</b>	<b>\$227,018.64</b>	<b>\$260,138.15</b>	<b>\$254,723.51</b>	<b>\$265,191.42</b>	<b>\$289,274.87</b>	<b>\$281,597.30</b>	<b>\$275,423.16</b>	<b>\$271,471.14</b>	<b>\$299,687.63</b>	<b>\$334,592.02</b>	<b>\$357,972.64</b>	<b>\$357,972.64</b>



## **TOW - New APC August 2022**

Prepared for

**Town of Warren, MA**

### **Northeast IT Systems, Inc.**

2107 RIVERDALE STREET  
WEST SPRINGFIELD, MA 01089  
413.736.NEIT  
WWW.NORTHEASTIT.NET

**Number** AAAQ3295  
**Date** Aug 11, 2022  
**Expiration** Sep 10, 2022

**2107 Riverdale Street, West Springfield, MA 01089**  
 T. 413.736.6348 F. 413.209.8705

Sold To	Ship To	Your Sales Rep
<b>Town of Warren, MA</b> Karen Dusty 48 High Street Warren, MA 01083 United States	<b>Town of Warren, MA</b> Karen Dusty 48 High Street Warren, MA 01083 United States	<b>Rick Rogers</b>  4137366348 ext 121  RRogers@northeastit.net
<b>Phone</b> (413) 436-5701	<b>Phone</b> (413) 436-5701	

Terms	P.O. Number	Ship Via
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NET 30

Qty	Item	Description	Unit Price	Ext. Price
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**\*HARDWARE\***

1	APC by Schneider Electric Smart-UPS SMX 750VA Tower/Rack Convertible UPS - Rack-mountable - AVR - 2 Hour Recharge - 12 Minute Stand-by - 120 V AC Input - 120 V AC Output - 8 x NEMA 5-15R		\$669.99	\$669.99
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APC commits to providing certainty in a connected world with theEcoStruxure™ Ready Smart-UPS™ X ENERGY STAR® Certified Line Interactive UPSby delivering extended runtime and back-up scalable batteries, to keep your business going through prolonged outages, while saving you money. In addition, you can remotely monitor and/or manage your physical infrastructure through a mobile device, tablet or PC with one of three advanced connectivity options (Network Management Card, SmartConnect or EcoStruxure IT). EcoStruxure™ Ready Smart-UPS™ X ENERGY STAR® Certified Line Interactive UPS can be used as a standalone UPS or be installed in a NetShelter SX series, SV series, CX2 series and WX series wall-mount racks. Additional key benefits include...

Automatic Voltage Regulation corrects voltage fluctuations and prolongs battery life  
 Green mode that bypasses unused electrical components in good power conditions to achieve very high operating efficiency, without sacrificing protection  
 Intuitive LCD interface that provides clear and accurate information in multiple languages  
 Pure sinewave output compatible with active power factor corrected servers & sensitive electronics  
 Predictive battery replacement date  
 Energy Meter with actual kilowatt hours of usage  
 Emergency



Qty	Item	Description	Unit Price	Ext. Price
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Power Off (EPO) switchMore from the  
Manufacturer

**\*SERVICES\***

1	Service - Fixed Fee	SERVICES	\$0.00	\$0.00
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- Delivery and installation of APC  
- Remove network management card from the old APC and  
install in the new one

\*All services covered under AssureIT\*

Recurring Charges		Non-Recurring Charges	
		<b>SubTotal</b>	\$669.99
		<b>Tax</b>	\$0.00
		<b>Shipping</b>	\$0.00
		<b>Total</b>	<b>\$669.99</b>

If this proposal requires a deposit, this must be paid prior to any hardware or software being ordered. Remainder of balance due by due date on final invoice that is sent upon completion of work. Hardware returns subject to 30% restocking fee. All software & license sales are final and are non-returnable. Customer acknowledges that the prices on this document are ESTIMATES only, and are not exact numbers. While Northeast IT attempts to be as accurate as possible, actual costs at the end of the project may vary. The hardware and software prices contained on this proposal are valid for 30 days from date of presentation to the client. After 30 days, prices may change for some hardware and/or software.

**Document Recap**

Doc Name	TOW - New APC August 2022
Doc Number	AAAQ3295
Date	Aug 11, 2022
Total	\$669.99

Thanks for choosing Northeast IT Systems, Inc.!

By signing below, I agree to the following:

- 1) I am an authorized signer for the above company.
- 2) I authorize Northeast IT to proceed with all items on this proposal and perform the work necessary to complete the above tasks.
- 3) I have read and understood all of the items, services and terms of this proposal.



Signature

Date

### Monthly Report July 1, 2022 to July 31, 2022

In the month of July 2022, the Warren Police Department responded to a total of 1583 calls for service with 23 ending in arrests. The following is a breakdown of statistics.

Calls Logged	1583
Felonies Investigated	3
Incident reports	69
On View Arrests	6
Warrant Arrests	1
Summons Arrests	16
Total Arrests	23
Protective Custodies	1
Juvenile Arrests	3
Motor Vehicle Stops	132
Motor Vehicle Citations	54

In July 2022, the Police Department had 7 total vehicles on the roster. They consist of 4 Ford Police Interceptor SUV's, 1 Ford Taurus, 1 Ford Fusion and 1 Humvee. Mileage on each is as follows.

Taurus	55,838
Fusion	42,303
D785	36,242
5068	189,702
C564	83,434
5116	124,670
Humvee	8,279

At the beginning of the month, the Town had its first Department head meeting with Town Administrator Jim Ferrera. All Dept heads attended and had a great working meeting. TA Ferrera will look to conduct more of these meetings in the future.

On the 8<sup>th</sup>, I attended the Touch A Truck event at Dean Park. This event was put on by the Town's Parks Department and was a great event. There were several agencies and business's that attended with vehicles. The turnout was great and Parks also had a live band for entertainment. Thank you to the Parks Dept for inviting me and putting on a great event.

On the 20<sup>th</sup>, I attended a quarterly meeting with Town Administrator Jim Ferrera for the Rutland Regional Dispatch Center. This meeting was held at the Barre Fire Station and was conducted by RRECC Director Mike Moriarty. Director Moriarty went over some projects he is working on for the RRECC and the communities they cover.

On the 22<sup>nd</sup>, I met with acting school Superintendent Steve Duff in regards to the district adding a School Resource Officer. Mr. Duff was very open to the idea and has the districts grant writer looking for grants to fund the position.

And finally at the end of July the Department saw the retirement of K9 Murray. Murray was the Departments first K9 and came to us in 2016. Murray had been experiencing some difficulties with arthritis and lime disease and was time for him to retire. We also saw the departure of Officer LaFlower who left to move down to Florida. Ofc LaFlower was with the Department as a Dispatcher and Officer since 2005. We all wish them well in the future. With that departure we saw the addition of new full time Officers Bradford Merkel and Paul Soojian. Ofc Merkel comes to us from Florida academy trained and with several certifications. Officer Soojian was one of our part time Officers who has taken the leap to full time and will attend the Police Academy in October. Congratulations to both Officers and may both have long safe careers.

Thank you and stay safe,

A handwritten signature in black ink, appearing to read "Chief Gerald Millette", with a long horizontal flourish extending to the right.

Chief Gerald Millette



## **FIRE CHIEF REPORT**

### **July 2022**

#### **FIRE CALLS:**

The Fire Department responded to 29 calls in July of 2022.

Activated Alarm.....	4
Motor Vehicle Accident.....	5
Medical Assist.....	7
Illegal Burn.....	1
Power Line Incident.....	3
Electrical Equipment Issue.....	1
Mutual Aid.....	1
Cancelled.....	1
Investigation.....	3
Oil Burning Equipment Issue.....	1
Brush Fires.....	2

#### **AMBULANCE:**

The ambulance responded to 52 calls in July of 2022, and 10 ALS intercepts were required.

#### **INSPECTIONS:**

The following inspections took place in July:

- 4 Smoke/CO
- 1 Oil Burning Equipment

#### **ACTIVITIES/MEETINGS:**

In July, Warren Fire personnel trained in truck equipment and orientation for the temporary engine that was borrowed from the Town of Millbury while Warren Engine #3 is repaired. Driver/operators trained in truck operation and pump scenarios with the same vehicle. Warren EMS held a training on safe stretcher operation and safe patient moving scenarios. They also trained on the usage of the new power load/lift system that will be coming in the new ambulance that is expected to arrive in August 2022.

#### **BUDGET:**

The FY23 budget was created and implemented. The ambulance fuel tank was replaced and the funds were taken out of the FY 22 budget as the monies were encumbered.

Adam Lavoie  
Fire Chief



# BOARD OF SELECTMEN MEETING

CHARLES E. SHEPARD MUNICIPAL BUILDING

DATE: Aug. 11, 2022

Attendee: Joseph Kaudat Jr.

Attendee: G. Millette

Attendee: A. Lavoie

Attendee: J. Dwyer

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