

Selectmen Meeting

November 2, 2023

In attendance: David Dufresne, Chair; Rich Eichacker, Vice-Chair; Derick Veliz, Clerk; James Ferrera, Town Administrator; Karen Dusty, Administrative Assistant

Open Meeting:

Pledge of Allegiance:

1. **Final review and discussion of Special Town Meeting Articles for the November 16, 2023, Special Town Meeting. (Anticipated Vote)** Mr. Dufresne read the new or changed articles from the last time. As he read each one, he asked if anyone had a comment or agreed with the article. The articles were #5, #8, #13, #19, and #34.
- **Possible vote to close and sign Special Town Meeting Warrant for the November 16, 2023, Special Town Meeting. (Anticipated Vote)** Mr. Eichacker made a motion to close and sign the Special Town Meeting Warrant for the November 16, 2023, Special Town Meeting, 2nd by Mr. Veliz, all in favor, passed unanimously. The Board signed the Warrants, and the Constable posted them.
2. **Review of a memorandum to all Boards, Committees, and Commissions that all public bodies must comply with MGL Chapter 30A, Section 20.**
3. **Discussion on accepting the hours for Karen Wilk for the Senior Tax Work-Off Abatement. (Anticipated vote)** Mr. Eichacker made a motion to accept the hours for Karen Wilk for the Senior Tax Work-Off Abatement for FY 24.
4. **Review interested residents to be on the Veteran's Council** Mr. Dufresne had Christine Tatro introduce herself and tell why she wanted to be on the Veteran's Council. Betty-Jo O'Brien was not able to join us tonight. Mr. Eichacker made a motion to appoint Christine Tatro and Betty-Jo O'Brien to the Veteran Council, 2nd by Mr. Veliz, all in favor passed unanimously.
5. **Warrants & Bills:**
 - a. **Warrants** Mr. Eichacker made a motion to pay the following Warrants, 2nd by Mr. Veliz, all in favor, passed unanimously.

i. Payroll	#19	\$ 54,633.57
ii. Vendor	#22	\$ 438,252.95
 - b. **Bills** Mr. Eichacker made a motion to pay the following Bills, 2nd by Mr. Veliz, all in favor, passed unanimously.

i. Amazon Business	\$ 20.32
ii. Cooley Dickinson Medical Group	\$ 160.00
iii. Northeast IT	\$ 3,364.00
iv. Marlin Leasing Corp	\$ 1,107.23
v. KP Law	\$854.67+\$308.00= \$ 1,162.67
vi. Modern Pest	\$ 100.00

Selectmen Meeting
November 2, 2023

vii. Verizon	\$ 151.40
viii. SBA Structures, LLC	\$ 1,702.77
ix. Hampden Communication	\$ 1,500.00
x. Pine Ridge Technologies	\$ 668.00
xi. Tighe & Bond	\$ 2,220.00
xii. Guardian	\$ 45,000.00

6. **Minutes:** Review minutes from meeting held on 10/5/23, 10/12/23, & 10/19/23. (Anticipated Vote) Mr. Veliz made a motion to approve the minutes for Oct. 5, Oct. 12 dog hearing, Oct. 12 regular meeting and Oct. 19, 2nd by Mr. Dufresne, all in favor passed unanimously.

• **Town Administrator Report:**

- Mr. Ferrera did a recap on the Town's money situation (see attached)
- Joanne, our MIIA insurance representative went over the equipment status and building status to determine our cost for insurance.
- Possible resignation of our Town Accountant.
- Still working on the Budget calendar due to the fact that our Annual Town Meeting is in June now.
- The Board of Assessors will need to have a Tax Classification Hearing before the end of November so the Tax Collector can get the bills out.

• **New Business:**

• **Old Business:**

- **Correspondence:** A resident reached out and wanted to know if we were having a Hazardous Waste Day again this year.

• **Comments and Concerns:**

- Mr. Dufresne stated that the Haunted House was the best. Mr. Veliz agreed. Mr. Eichacker stated that Parks did a great job.
- Mr. Ferrera stated that everyone loves the work that was done at Senior Center. It is a good image for the Town.
- Mr. Eichacker made the comment that the Fire Department Spaghetti Dinner was really good.
- Mr. Kondrat stated that Jessica will be out for a couple of months on maternity leave, we talked about cross training someone as a reminder.
- Mr. Kondrat stated that now is the time for the landlords to turn on the heat in the apartments that they own.

• **Next meeting is November 9, 2023**

- **Adjourn** Mr. Eichacker made a motion to adjourn, 2nd by Mr. Veliz all in favor adjourned unanimously, at 7:30.

Respectfully Submitted by
Karen Dusty, Administrative Assistant



Rich Eichacker, Vice Chair

Office of The Town Administrator – Special Town Meeting, 11/16/2023

Free Cash Calculation for 2023	\$1,580,795.00	Certified by the DOR on 10/12/2023
Proposed Spending at STM 11/16	\$588,458.56	STM Articles
Proposed deposits into Stabilization & Capital Stabilization	\$452,000.00	Articles 1 & 2
Proposed paying off Debt	\$72,900.00	Article 29 - Highway Department – Backhoe
Anticipated Free Cash Balance after STM.	\$467,436.44	Approximately 4.5% of FY24 omnibus budget.

Stabilization Balance as of June 30, 2023 - \$1,648,194.00

Capital Stabilization Balance as of June 30, 2023 - \$508,398.00

Estimated anticipated Stabilization Balance after STM - \$2,000,194.00

Estimated anticipated Capital Stabilization Balance after STM - \$608,398.00



BOARD OF SELECTMEN MEETING

CHARLES E. SHEPARD MUNICIPAL BUILDING

DATE: 11/7/23

Attendee:

Ray Kopacko

Attendee: _____

Attendee:

Joseph Kurdick Jr.

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