

Selectmen's Meeting
September 14, 2023, 6:30pm

In attendance: David Dufresne, Chair; Rich Eichacker, Vice-Chair; Derick Veliz, Clerk;
Jim Ferrera, Town Administrator; Karen Dusty, Administrative Assistant

Open Meeting: 6:30pm

1. Police Chief Millette monthly report for August.
 - To notify the Board that Chief Millette is going to a training in Boston.
2. Fire Chief Lavoie's monthly report for August.
3. Discussion and possible vote to use a portion of American Rescue Plan Act funds (ARPA) to pay for the inside garbage cans for the Parks receptacles for the parks for \$163.20. Mr. Eichacker made a motion to approve \$163.20 from ARPA to pay for the inside garbage cans for the park's receptacles, 2nd by Mr. Veliz, all in favor, passed unanimously.
 - Setting the date of Saturday, September 30th at 9:00am to have the Town Administrator conduct an internal training session for all "public bodies" on writing an agenda, posting meeting notices, overview of the State's Open Meeting Law, importance of minutes and record retention laws. The Select Board stated that this was a good idea.
 - Discussion on setting the date for the fall Special Town Meeting. The Select Board decided unanimously the November 16, 2023, at 7:00 pm would be when the Fall Special Town Meeting would be held in the auditorium in the Middle High School.
4. Warrants & Bills:
 - a. Warrants: Mr. Eichacker made a motion to approve the following warrants, 2nd by Mr. Veliz, all in favor, passed unanimously.

i. Payroll	#12	\$ 55,677.93
ii. Vendor	#15	\$ 122,304.57
 - b. Bills: Mr. Eichacker made a motion to approve the following bills, 2nd by Mr. Veliz, all in favor, passed unanimously

i. Amazon	\$62.97+179.99=	\$ 242.96
ii. Northeast IT		\$ 3,364.00
iii. Jim Ferrera reimbursement		\$ 36.88
iv. Modern Pest		\$ 100.00
v. Fire Services Group		\$ 505.00
vi. Crystal Light		\$ 21.16
vii. Stericycle		\$ 119.05
viii. Comcast Business		\$ 143.35

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ix. C2 MA Adams II, LLC	\$919.20+1,247.84=	\$	2,167.04
x. Verizon		\$	143.72
xi. Buffone		\$	1,350.00
xii. WB Mason		\$	32.98
xiii. Richco		\$	340.16
xiv. American Tower		\$	2,200.00
xv. Pine Ridge		\$	708.00

5. Minutes: Approve the minutes for Aug 24, 2023, and the Tour of Whip City Fiber August 31, 2021, 10am. Make a motion to approve the minutes for August 24, 2023, 2nd by Mr. Veliz all in favor, passed unanimously, Mr. Eichacker made a motion to approve the minutes from the Tour of Whip on August 31, 2023, at 10am.
- Town Administrator Report.
 - Mr. Ferrera stated that he and Chief Millette were in Boston to testify on bill # 1489, which is for the State Government to help fund the building of a safety complex. The money would come from taxation of the sale of marijuana. It was a good experience to see how that all works.
 - Mr. Ferrera stated that he received the resignation of the part-time van driver for the Senior Center Bus.
 - Working with the Building/Planning departments regarding hiring a new secretary. The applications are due back by tomorrow the 15th.
 - For the Police Officer vacancy, we have an interview on Monday.
 - Mr. Ferrera spoke to Mr. Olson, the Highway Surveyor, about the handicap spots being repainted.
 - Superintendent Duff stated that he wanted to invite the Selectmen and the FinCom to a budget meeting on November 13, at 6:30 up at the Middle/High School.
 - New Business.
 - Mr. Eichacker wanted to know if the light trailer was built to be left out in the weather, that maybe we should have some place in a building to store it. Mr. Thibodeau stated that those machines were made to be out in the elements, they are to be on a job site for months on end.
 - Mr. Dufresne wants to put an article for the Special Town Meeting to fund the painting of the train bridge on Maple St.
 - Mr. Veliz stated that we should clean the statue also.
 - Old Business.
 - Halloween report back by Karen: Trick and Treating will be on October 31 starting at 5:00 pm – 6:30pm then the parade lines up at North Street and

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walks to Station B for the costume contest. Chief Lavoie stated that if the Select Board would like to donate candy, they are more than welcome.

6. Correspondence. Email from Pete Krawczyk: Mr. Dufresne stated that in the FY 2022-23 Warren CDF Citizen Participation Plan there is a section for Procedures for the Resolution of Complaints and Grievances: That if you have a grievance about the work or the workers to follow that plan. The plan can be found on the Website.
- Comments and Concerns.
 - Ms. Larkin from the Library wanted to know why she wasn't on the agenda. Ms. Dusty apologized, she stated that she had forgotten to put her on so she will be on next week's agenda. Mr. Dufresne stated that she would not have to attend.
 - Mr. Krawczyk wanted to know if the plans for School Street were available to the public. He was told that yes, they are in the Town Administrator's office.
 - Mr. Kondrat stated that the railroad ties are still there. Hurricane Lee is likely to affect the Cape. The latest COVID is in the south of the United States.
 - Mr. Kopacko stated that the Fireworks will not be until next spring. He asked why not just do a big one in July. He was informed that the money needed to be spent by the end of June.
 - Mr. Eichacker stated that Mason's would be back open soon and they were closed due to a loss in the family. Everyone sends their condolences.
- Next meeting is September 21, 2023, 5:00pm Executive Meeting and 6:00pm regular meeting.
- Adjourn: Mr. Eichacker made a motion to adjourn the meeting, 2nd by Mr. Veliz, all in favor, adjourned 8:15pm

Respectfully submitted by
Karen Dusty, Administrative Assistant


Derick Veliz, Clerk

FIRE CHIEF REPORT

August 2023

FIRE CALLS:

The Fire Department responded to 38 calls in August of 2023.

Motor Vehicle Accident.....	11
Medical Assist.....	5
Structure Fires.....	1
Activated Alarms.....	10
Gas Emergency.....	1
Hazmat Incident.....	1
Investigations.....	2
Vehicle Fires.....	1
Illegal Burns.....	2
Cancelled.....	3
Electrical Issue.....	1

AMBULANCE:

Warren EMS responded to 96 calls in August of 2023, and 23 ALS intercepts were required.

INSPECTIONS:

The following inspections took place in August of 2023:

- 5 Smoke/CO
- 2 Liquid Propane Tank Inspections

ACTIVITIES/MEETINGS:

In August, Warren Fire apparatus drivers participated in a DOT driving course designed to enhance driving maneuvers and skills. Warren Firefighters also practiced ladder deployment and operation. Warren EMS personnel participated in a virtual call review with many other Baystate Affiliated Agencies. This review highlighted high risk calls and clinical treatment and provided feedback to EMS providers.

BUDGET:

We have been hit hard in our ALS (Advanced Life Support) line item in the first couple of months of the new fiscal year. This line item is very unpredictable and is dependent on call volume and severity of calls. This line item will be monitored closely for potential issues throughout the fiscal year.

Respectfully,
Adam Lavoie
Fire Chief

Monthly Report August 1, 2023 to August 31, 2023

In the month of August 2023, the Warren Police Department responded to a total of 2383 calls for service with 20 ending in arrests. The following is a breakdown of statistics.

Calls Logged	2383
Felonies Investigated	6
Incident reports	79
On View Arrests	2
Warrant Arrests	1
Summons Arrests	17
Total Arrests	20
Protective Custodies	1
Juvenile Arrests	1
Motor Vehicle Stops	255
Motor Vehicle Citations	69

In August 2023, the Police Department had 6 total vehicles on the roster. They consist of 5 Ford Police Interceptor SUV's and 1 Humvee. Mileage on each is as follows.

KM62	6,384
CT62	4,838
D785	58,983
5068	28,711
C564	103,126
Humvee	8,33

At the beginning of the month, Det Nale and Ofc Soojian completed their child seat safety course. They are now certified to install and inspect child seats. Residents can call the station to make an appointment with them or keep an eye out for events they will be at.

On the first, the Town Administrator and I met with and had our kick off meeting with Tecton. Tecton is the firm that will be handling the feasibility study for the Public Safety Complex. On the 9th, a few of my staff and I met with the Tecton architects to go over the needs of a Police Department building here in Warren.

On the 10th I had a meeting with the School Department to go over the upcoming school year. Buses will be out, please stop and obey the flashing lights.

On the 14th, the entire Department attended a training that was put on by our insurance carrier MIIA. This training was conducted at our station and the first one in our new training room.

On the 22nd and 23rd, I attended a leadership conference put on by the Central Mass Chiefs of Police Association.

Also on the 23rd, our IT company CM Geeks completed the work in the server room. Paul from CM Geeks and Ofc Bouchard cleaned and re organized the entire server room.

On the 24th, we had our monthly meeting of the school's safety committee. After our monthly meeting we all attended an on-line training put on by the Secret Service on school safety.

On the 28th, Lt Early and I conducted an ALICE training for all the new hires in the school district before the start of the school year.

And finally, on the 30th school started for the new year. New Superintendent Duff and I were at both Quaboag and Warren Elementary to welcome the kids back. Again, please watch for those flashing lights and stop for the buses.

Be Safe,

A handwritten signature in black ink, appearing to read 'Chief Gerald Millette', followed by a long horizontal line extending to the right.

Chief Gerald Millette



BOARD OF SELECTMEN MEETING

CHARLES E. SHEPARD MUNICIPAL BUILDING

DATE: 9-14-23

Attendee: Joseph G. Knabert, Jr.

Attendee: _____

Attendee: Rebecca A. Hennessy

Attendee: _____

Attendee: John Henry

Attendee: _____

Attendee: Tamara Dufresne

Attendee: _____

Attendee: Ray Kopacko

Attendee: _____

Attendee: Paul Thibodeau

Attendee: _____

Attendee: Adam Carver

Attendee: _____

Attendee: Gerry Miller

Attendee: _____

Attendee: Sharon Miller

Attendee: _____

Attendee: _____

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