

Select Board Meeting

April 13, 2023

In attendance: David Dufresne, Chair; Rich Eichacker, Vice-Chair; Derick Veliz, Clerk; James Ferrera, Town Administrator; Karen Dusty, Administrative Assistant

Call the meeting to order: 6:00PM

Pledge of Allegiance:

1. **Review and accept, March 2023 Fire Chief report:** Chief Lavoie went over his report.
2. **Review and possible vote to abate Fiscal Year 2023 2nd Quarter ambulance bills:**
Chief Lavoie stated that the reason there is an increase of the abatements is that the insurance companies only pay so much. He stated the billing company will then send out bills and will notify me to see if I want to send them to collections. I look very closely at the bills and who the people are, we can go after people but taking into consideration the circumstance of the person is worth it. Mr. Eichacker made a motion to abate the Fiscal Year 2023 2nd Quarter ambulance bills. 2nd by Mr. Veliz AIF Passed unanimously.
3. **Review a request from the Police Department to reestablish their petty cash account:** Mr. Eichacker made a motion to reestablish the petty cash account for the Police Station. 2nd by Mr. Veliz AIF Passed unanimously.
4. **Final Review of the FY 24 proposed budget** Mr. Eichacker made a motion to approve the FY 2024 budget. 2nd Mr. Veliz AIF Approved unanimously.
5. **Final Review and possible vote to sign the Special Town Meeting warrants:** Mr. Eichacker made a motion to approve and sign the Special Town Meeting warrants. 2nd by Mr. Veliz AIF Passed unanimously.
6. **Final Review and possible vote to sign the Annual Town Meeting warrants:** Mr. Eichacker made a motion to approve and sign the Annual Town Meeting warrants. 2nd by Mr. Veliz AIF Passed unanimously.
 - **Announcement: Annual Town Election May 2nd 8:00am – 8:00pm**
 - **Announcement: Special Town Meeting May 9th 6:30pm**
 - **Announcement: Annual Town Meeting May 9th 7:00pm**
7. **Warrants & Bills**
 - a. Warrants: Mr. Eichacker made a motion to pay the following warrants 2nd by Mr. Veliz AIF Passed unanimously.
 - i. #92 Payroll \$51,601.37
 - ii. #93 Vendor \$37,574.83

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- b. Bills: Mr. Eichacker made a motion to pay the following bills 2nd by Mr. Veliz AIF Passed unanimously.

i. WB Mason	\$132.74+\$46.37 = \$179.11
ii. EZ True Value	\$6.49
iii. National Grid	\$1,672.24+125.60+994.47=\$2,792.31
iv. Crystal Rock	\$5.29
v. Comcast Business	\$143.35
vi. Stericycle	\$110.75
vii. C2 MA Adams II, LLC	\$620.15+841.88=\$1,462.03

8. **Minutes:** Mr. Eichacker made a motion to approve the minutes from Feb. 23, March 2, 3, 9, 16, 23, 30 and April 1st. 2nd by Mr. Veliz AIF

• **Town Administrator Report**

- On April 14, 2023, there will be a kick-off construction meeting for School Street with Weston and Sampson, A-Martin, the Police Chief, and the Town Surveyor Jeremy Olson.
- Also on April 14, 2023, Northeast IT will be coming in to put a new Fire Wall in the Shepard Building and install new computers in the Cemetery office, Parks, and down at the Fire Station.
- The painter has completed all the current painting, we should have the refrigerator and microwave installed in the employee breakroom in a couple of weeks. This is part of a grant by MIIA.
- The carpet in the Historical Commission room looks great.
- At the Senior Center we are looking at the façade on the front of the building, gutters and downspouts and the nosy AC unit.
- Getting the Warrants, and the Omnibus ready for printing.

9. **New Business:**

- a. **The resignation of Officer Merkel:** Mr. Dufresne wished him the best of luck in Sturbridge. These young guys need to do what is best for their careers.

• **Old Business**

10. **Correspondence:** Letter to the Tax Collector from Mr. Scinto **Tabled for a week** to have Jim Ferrera check out to see if the land is useable in any way for the town.

11. **Correspondence:** Check from CMRK for clothing this quarter \$273.56. Mr. Dufresne stated that this is from the bins behind the Shepard Building and it is great that we get money for just allowing them to put the bins there.

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12. Correspondence: George's Pizza would like to move the tables off the sidewalk onto the grass area next to the building. The select board all agreed that this was an innovative idea.

13. Correspondence: Mr. Dufresne stated that at the annual CMRPC meeting will recognize the Town with the Community Planning Award. This is on June 8, 2023.

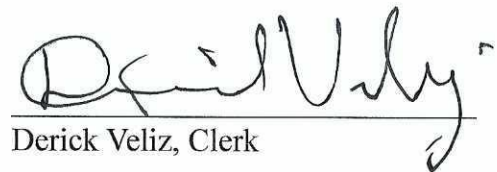
- **Comments and Concerns**

- Mr. Kondrat congratulated Chief Lavoie for helping other communities with the brushfires. He stated that we are in a Red Flag which means NO outside burning at all.

- **Next Meeting April 20,2023 6:00pm**

- **Adjourn** Mr. Eichacker made a motion to adjourn 2nd by Mr. Veliz AIF Adjourned 7:05

Respectfully submitted by:
Karen Dusty, Administrative Assistant


Derick Veliz, Clerk

FIRE CHIEF REPORT

March 2023

FIRE CALLS:

The Fire Department responded to 43 calls in March of 2023.

Motor Vehicle Accident.....	9
Medical Assist.....	6
Structure Fires.....	2
Investigations.....	4
Power Line Incident.....	6
Cancelled.....	6
Activated Alarms.....	2
Illegal Burn.....	3
Carbon Monoxide.....	1
Gas Emergency.....	2
Electrical Equipment.....	1
Rescue.....	1

AMBULANCE:

The ambulance responded to 60 calls in March of 2023, and 12 ALS intercepts were required.

INSPECTIONS:

The following inspections took place in March of 2023:

-4 Smoke/CO

-2 Oil Burner/Tank Inspections

ACTIVITIES/MEETINGS:

In March, Warren Fire personnel conducted annual CPR training. Warren EMS reviewed mandated protocol updates which included new medication approvals.

BUDGET:

I continue to watch the FY23 budget closely and at this time. There may be a need for a line item transfer for overtime in the coming months. I will update the Board and Town Administrator should any issue become apparent.

Respectfully,
Adam Lavoie
Fire Chief



TOWN OF WARREN

FIRE DEPARTMENT

1012 Main Street, P.O. BOX 608, WARREN, MASSACHUSETTS 01083
TELEPHONE: 413-436-5444 FAX: 413-436-0244

Adam S. Lavoie
Fire Chief

07 April 2023

**Board of Selectman
Town of Warren
48 High St.
Warren, MA 01083**

Re: Ambulance Abatements, (2nd Quarter FY23)

Dear Board Members,

The breakdown of ambulance abatements for the 2nd Quarter of FY23 are as follows: The Board will need to write off said totals for accounting purposes.

	OCT	NOV	DEC
INSURANCE DISALLOWED:	\$69,633.18	\$46,164.78	\$78,979.16
BAD DEBT:	\$0.00	\$0.00	\$0.00
TOTAL:	\$69,633.18	\$46,164.78	\$78,979.16

Respectfully Submitted,

**Adam S. Lavoie
Fire Chief**

Pc. Accountant

Warren Fire Department Ambulance

Ambulance Billing Account Reconciliation Report

	FY 2023
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Prepared By: Comstar

3/20/2023

Month Ended:	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YTD
Beginning Balance	\$357,972.64	\$316,903.55	\$297,235.31	\$309,677.99	\$331,056.44	\$356,813.99	\$350,143.24	\$378,206.77	\$386,076.54	\$386,076.54	\$386,076.54	\$386,076.54	\$357,972.64
Gross Commitments Contractual Allowances	\$66,838.50	\$43,144.50	\$77,779.60	\$113,766.90	\$100,951.00	\$103,572.30	\$98,487.10	\$116,321.50					\$720,861.40
	\$68,326.75	\$40,453.19	\$47,705.23	\$69,653.18	\$46,164.78	\$78,979.16	\$43,425.06	\$75,322.24					\$470,009.59
Net Commitments	-\$1,488.25	\$2,691.31	\$30,074.37	\$44,133.72	\$54,786.22	\$24,593.14	\$55,062.04	\$40,999.26	\$0.00	\$0.00	\$0.00	\$0.00	\$250,851.81
Payments Rcvd By Constar	\$9,089.10	\$5,128.63	\$4,594.17	\$5,111.16	\$4,566.44	\$9,711.03	\$6,818.74	\$5,734.45					\$50,753.72
Payments Rcvd By Client	\$29,341.74	\$16,215.67	\$13,828.78	\$18,917.40	\$24,462.23	\$21,552.86	\$20,179.77	\$27,581.88					\$172,080.33
Reimbursement / Retraction	\$0.00	\$0.00	\$791.26	\$1,273.29	\$0.00	\$0.00	\$0.00	\$186.84					\$2,251.39
Net PMT Applied	\$38,430.84	\$21,344.30	\$17,631.69	\$22,755.27	\$29,028.67	\$31,263.89	\$26,998.51	\$33,129.49	\$0.00	\$0.00	\$0.00	\$0.00	\$220,582.66
Write-Offs	\$1,150.00	\$1,015.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$2,165.25
Ending Balance	\$316,903.55	\$297,235.31	\$309,677.99	\$331,056.44	\$356,813.99	\$350,143.24	\$378,206.77	\$386,076.54	\$386,076.54	\$386,076.54	\$386,076.54	\$386,076.54	\$386,076.54



TOWN OF WARREN, MASSACHUSETTS

P O L I C E D E P A R T M E N T

1 MILTON O. FOUNTAIN WAY, P.O. BOX 606, WARREN, MASSACHUSETTS 01083
TELEPHONE: 413-436-9595 FAX: 413-436-7674

Gerald N. Millette
CHIEF OF POLICE

April 4, 2023

Dear Chief Millette:

Sir, it is with a heavy heart that as of April 18th 2023 will be my last day as a full-time officer with the department. I do request with your permission to remain as a part time officer status with the department so I can assist in matters regarding the community and if needed.

The decision does not come lightly as you know over the past few weeks but with this decision will assist my family and my career progression. I appreciate everything you and the department have done for me and I will never forget it. It truly was one of the hardest decisions to make.

Respectfully submitted,

Officer Brad Merkel #1493

April 3, 2023

Tax collector, Town of Warren, MA:

A few months ago, we placed a call to your office to notify you of the current situation regarding this bill. This land belongs to my parents, Leonard and Maria Scinto. When my farther, Leonard Scinto, passed away on 02-14-2006, my mother, Maria, continued to pay the taxes on these 5.9 acres. Over the last several years we tried to sell this property but were informed that these 5.9 acres were not suitable for sale or build as they were now considered wetlands. We then offered to give the land to the town, which was also declined.

During our last phone call I informed this office that Maria, who will turn 94 on April 11th, permanently resides in a long term nursing facility and no longer has the ability or the resources to pay taxes on this property. I do not have any legal or financial responsibility for this property.

Please notify your office of the following:

This land is released to the Town of Warren.

Future bills will not be paid.

Maria Scinto no longer resides at this address.

Thank you,


Lenny Scinto

26 Zephyr Rd.

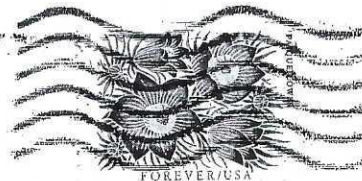
Trumbull, CT

203-650-6109

y Scinto
zephyr Rd
ibull, CT 06611-2208

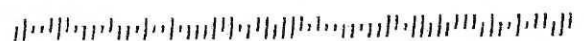
HARTFORD CT 060

3 APR 2023 PM 1 L



Tax Collector
Town of Warren, MA
P.O. Box 582
Warren, MA 01083

01083-





Board of Selectmen Meeting

Date:

4/13/23

Attendee:

G. Millard

Attendee:

Attendee:

A. Lewis

Attendee:

Attendee:

Joseph Kandiak Jr.

Attendee:

Attendee:

Rev. Salty

Attendee:

Attendee:

Dan Thibodeau

Attendee:

Attendee:

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