

Select Board Meeting

December 8, 2022

In attendance: David Dufresne, Chair; Rich Eichacker, Vice-Chair; Derick Veliz, Clerk; James Ferrera, Town Administrator; Karen Dusty, Administrative Assistant

Call Meeting to order: 6:00 PM

Pledge of Allegiance

1. Presentation, discussion, and vote on a resolution Authorizing the Town to Participate in the Massachusetts Commercial Property Assessed Clean Energy Program.

Mr. Anderson presented the PowerPoint presentation attached to these minutes. After, the following questions were asked:

- a. Where are the funds coming from? The answer was a 3rd party.
- b. What happens if the business goes bankrupt and the property is sold? This program is attached to the property and the new property owner would take over the debt because the property was improved by the money.
- c. How long is the program for? Up to 20 years or useful life of the improvements.
- d. Mr. Snow asked about solar and if this was something else then what the government is offering now? It is just another way of funding it.
- e. Mr. Snow also asked about EV stations on his property? Mr. Anderson stated that they would meet with you privately and decided what aspects of the program would work best for each business and then give you a list of finance people to work with.

Mr. Dufresne said this is a great opportunity to help the businesses in town to improve their situation, there are different avenues that Mass Development can help business if other businesses are interested contact Karen and she will get you in contact with them. The town needs to accept the Massachusetts Commercial Property Assessed Clean Energy Program for the businesses in town to participate in this program. It doesn't cost the town any money nor does it obligate the town to do anything except add a line to the property tax bill if a business choice to participate in the program.

Mr. Eichacker read the resolution and made a motion to accept it. 2nd by Mr. Dufresne AIF Passed Unanimously

2. Discussion and vote on Senior Tax Abatement for 2024 PASSED OVER

3. Discussion and vote on the Ambulance Abatements:

Chief Lavoie explained that we can only collect the amount that the insurance pays even though we are allowed to charge more if the recipient is not able, or doesn't want, to pay. We have to write off the amount owed. Mr. Eichacker made a motion to approve the ambulance abatements for the 1st quarter of Fiscal Year 23. 2nd by Mr. Dufresne AIF Passed Unanimously

4. Discussion and possible vote to increase the Budget Cap for WCAT12 for upgrading equipment for better recording and reliability

Mr. Travis Baker with WCAT12 stated to the board that the problem with the cable is that everything is so old, and they cannot do their job correctly or efficiently with what they. Additionally, one piece of equipment broke, and it was so old that they couldn't get parts, so they had to order a new machine and it doesn't work with all the other old machines, so they needed to order everything new. We have the money in our account, we just need permission to access it. Mr. Eichacker made a motion to approve the increase of the Budget Cap of \$34,000.00 which Fin Com agrees. 2nd Mr. Dufresne AIF Passed unanimously.

5. Warrants & Bills:

- a. Warrants Mr. Eichacker made a motion to pay the warrants. Mr. Dufresne 2nd AIF Passed Unanimously.

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- b. Bills Mr. Eichacker made a motion to pay the bills Mr. Dufresne 2nd AIF Passed Unanimously
6. **Minutes:** Mr. Eichacker made a motion to approve the minutes from November 10, 2022, and November 17, 2022, 2nd by Mr. Veliz AIF Passed unanimously
7. **Town Administrator Report:**
- a. Our meeting with the Inspector General Office where they did a presentation about 30B. We had people from Sturbridge, Brimfield, and Palmer. This was very successful.
 - b. As far as my Procurement training, I took the first class and passed. There are 2 other sections and I have signed up for them.
 - c. We did have two resignation this week, the Assistant Assessor and the Assistant to the Board of Health.
 - d. Mr. Ferrera said that he had contacted Town Council for the leases and hopefully they will be ready for the Board's approval by Dec. 22 or 29th.
8. **New Business:** Police Chief monthly report was given, and the report is attached to the meeting notes.
9. **New Business:** Central Massachusetts Regional Planning Commission Board of Selectmen Alternate: No new person - Rich Eichacker was the one last year.
10. **Old Business:** No old business
11. **Correspondence:** National Grid: Stay weather-ready this winter (attached to this report).
Comments and Concerns: Mr. Baker would like to set up a meeting with the Select Board to start contract negotiations.
Mr. Veliz announced that North Brookfield now has Town Alert.
Chief Lavoie stated that he was getting another grant for battery powered equipment. This will make is easier to put this equipment on different trucks.
Next Meeting Date: December 15, 2022, 6 pm
Adjourn Mr. Eichacker made a motion to adjourn Mr. Veliz 2nd AIF adjourned 7:35pm

Respectfully Submitted by:
Karen Dusty Administrative Assistant


Derick Veliz, Clerk

Vote/Resolution Authorizing the Town of Warren to Participate in the Massachusetts Commercial Property Assessed Clean Energy Program (PACE Massachusetts)

WHEREAS, pursuant to M.G.L. c. 23M, as amended (the "PACE Act"), the Commonwealth has established a commercial sustainable energy program known as the Massachusetts Property Assessed Clean Energy Program ("PACE Massachusetts") to provide a financing mechanism ("PACE financing") to private owners of commercial and industrial properties for certain qualifying commercial energy improvements ("improvements"); and

WHEREAS, pursuant to the PACE Act, PACE Massachusetts is administered by the Massachusetts Development Finance Agency ("MassDevelopment"), in consultation with the Massachusetts Department of Energy Resources; and

WHEREAS, under PACE Massachusetts, the owner of the commercial or industrial property benefitting from the improvements (the "benefitted property") is required to repay the PACE financing through the payment of a betterment assessment (a "PACE betterment assessment") placed on such benefitted property by the municipality in which the benefitted property is located; and

WHEREAS, in order for an owner of commercial or industrial property to participate in PACE Massachusetts, Section 2 of the PACE Act requires that the municipality in which such property is located must elect to participate in PACE Massachusetts; and

WHEREAS, the Town of Warren (the "Municipality") has determined that it is in the best interest of the Municipality to participate in PACE Massachusetts as a "participating municipality," as provided in the PACE Act, to permit the owners of commercial and industrial properties located in the Municipality to access PACE financing for qualifying commercial energy improvements through PACE Massachusetts;

WHEREAS, NOW THEREFORE, BE IT [VOTED/RESOLVED], as follows:

The Board of Selectmen of the Town of Warren hereby approves the Municipality participating in PACE Massachusetts pursuant to the PACE Act, and authorizes the Town Administrator to enter into a PACE Massachusetts Municipal Assessment and Assignment Agreement (the "Agreement") with MassDevelopment, pursuant to which the Municipality will agree to (i) levy PACE betterment assessments and impose PACE betterment assessment liens on benefitted properties located in the Municipality, in the amounts determined by MassDevelopment to be sufficient to repay the PACE financing, (ii) assign the PACE betterment assessment liens to MassDevelopment, which MassDevelopment may in turn assign to the providers of the PACE financing (each a "capital provider"), as collateral for such PACE financing, (iii) include on the property tax bills for the benefitted properties the installment payments necessary to repay the PACE betterment assessments, in the amounts and at the times as determined by MassDevelopment, (iv) collect and pay over to MassDevelopment or its designee, the PACE betterment assessment installment payments, as and when collected, and (v) enforce, to the extent required by the Agreement, the PACE betterment assessments and liens; the Agreement to be substantially in the form presented to this meeting, with such changes, modifications and insertions as the Town Administrator may approve as being in the best interest of the Municipality. The Collector Treasurer of the City/Town or such other City/Town agency as may be designated in the Agreement is authorized to levy such PACE betterment assessments and impose the PACE betterment assessment liens on behalf of the City/Town without further authorization by this legislative body.

Notwithstanding any other provision of law to the contrary, officers and officials of the Municipality, including, without limitation, municipal tax assessors and tax collectors, are not personally liable to MassDevelopment or to any other person for claims, of whatever kind or nature, under or related to PACE Massachusetts, including, without limitation, claims for or related to uncollected PACE betterment assessments. Other than fulfillment of the obligations specified in the Agreement, the Municipality has no liability to the owner of the benefitted property or to any capital provider related to the Municipality's participation in PACE Massachusetts.

ACTIVE 6211540v7



TOWN OF WARREN

FIRE DEPARTMENT

1012 Main Street, P.O. BOX 608, WARREN, MASSACHUSETTS 01083
TELEPHONE: 413-436-5444 FAX: 413-436-0244

Adam S. Lavoie
Fire Chief

18 November 2022

Board of Selectman
Town of Warren
48 High St.
Warren, MA 01083

Re: Ambulance Abatements, (1st Quarter FY23)

Dear Board Members,

The breakdown of ambulance abatements for the 1st Quarter of FY23 are as follows: The Board will need to write off said totals for accounting purposes.

	JUL	AUG	SEP
INSURANCE DISALLOWED:	\$68,326.75	\$40,453.19	\$47,705.23
BAD DEBT:	\$1,150.00	\$1,015.25	\$0.00
TOTAL:	\$69,476.75	\$41,468.44	\$47,705.23

Respectfully Submitted,

Adam S. Lavoie
Fire Chief

Pc. Accountant

11/15/2022

\$2,165.25

To: ✓ Town Administrator, Cable

From: Finance Committee

Date: 12/7/2022

Re: CAP Request

At our meeting on December 6th, 2022, the finance committee approved your cap request for \$34,000.00.

If you have any further questions, please feel free to contact us.

Thank you.



MA State Contract OFF50- Vendor ID VC6000156753

Prepared For:

Travis Baker
Warren Local Access TV
Warren, MA 01083
cable@warren-ma.gov

Date: 11/14/2022
Quote: DD1320.rev2
Valid For: 30 Days
Terms N30

Prepared By: Danielle DeLucia, Account Executive

Qty	Model	Description	Price	Ext
1	BMD-VHUBSMART6G1212	Blackmagic Design Smart Videohub 12 x 12 6G-SDI	\$ 1,395.00	\$ 1,395.00
2	HELO Plus	AJA HELO Plus Advanced H.264 Streaming and Recording	\$ 1,593.00	\$ 3,186.00
1	CBL-RTMP-100	Cablecast Annual RTMP stream delivery of up to 100GB/month	\$ 1,200.00	\$ 1,200.00
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
1	Install	Install Smarthub to replace Extron Analog routing Switcher. Take out up and down converters as needed. Take out extra DVD players as Run audio from board to new switcher. Configure 1 Helo for Studio recording and streaming to Facebook for live meetings. Also configure HDMI out to existing downconverter, run analog lines into DVD recorder for 2nd backup recording on DVD. Configure 2nd Helo for streaming via RTMP service from other buildings in town into network encoder. Testing & Training.	\$ 1,360.00	\$ 1,360.00
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
1	CCP	Cables, Connectors & Parts	\$ 400.00	\$ 400.00
1	SH	Incoming Freight	\$ 125.00	\$ 125.00
		Package Total	\$	\$ 7,666.00

Ockers Company
830 West Chestnut Street, Brockton, MA 02301
Phone 781-769-7810 Fax 781-769-5750



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Prepared For:

Travis Baker
Warren Local Access TV
Warren, MA 01083
cable@warren-ma.gov

Date: 11/14/2022
Quote: DD1330.rev1
Valid For: 30 Days
Terms N30

Prepared By: Danielle DeLucia, Account Executive

Qty		Model	Description	Price		Ext
1	FG-002671-R001	TriCaster TC410 Plus		\$	9,995.00	\$ 9,995.00
1	FG-002778-R004	TriCaster TC Mini 4K CS		\$	2,495.00	\$ 2,495.00
1	FG-002795-R001	NewTek Spark Plus™ I/O 4K Converter (HDMI)		\$	895.00	\$ 895.00
1	DGS-1210-28P	D-Link PoE+ Switch 24 Port Fast Ethernet Managed- 193W PoE budget		\$	567.00	\$ 567.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
1	Install	Take out existing ATEM Switcher and Control Panel and replace with TC410 Plus. Connect to existing Multiview and Program monitors. Hello Plus, etc. Connect existing Sony Cameras to TC410 Plus via SDI lines. Install network switch and configure for use with Tricaster, Tightrope, Hello and all other network components. Connect Mini Control Surface to Tricaster. Connect Spark to Laptop and network, configure to send over NDI into Tricaster. All wiring as needed including SDI to routing Switcher/Tightrope and Audio from board into Tricaster. All configuration, testing and training.		\$	1,360.00	\$ 1,360.00
						-
						-
						-
						-
						-
						-
						-
1	CCP	Cables, Connectors & Parts		\$	300.00	\$ 300.00
1	SH	Incoming Freight		\$	175.00	\$ 175.00
Package Total				\$		\$ 15,787.00

Ockers Company
830 West Chestnut Street, Brockton, MA 02301
Phone 781-769-7810 Fax 781-769-5750

QUOTE:

Date: 12/6/2022
Invoice # 035

R&R Professional Sound
275 Plainfield Pike
Plainfield, Ct 06374
860-208-5922
Fax 860-564-0347
rrprosound@gmail.com

To Town of Warren CATV
48 High St
Warren, Ma. 01083
413-436-5701
Customer ID: TOW

Ship To Town of Warren CATV
48 High St
Warren, Ma. 01083
413-436-5701
Customer ID: TOW

Salesperson	Job	Shipping Method	Shipping Terms	Delivery Date	Payment Terms	Due Date
Richard Gaudette	CATV					

Qty	Item #	Description	Unit Price	Discount	Line Total
7	SHURE	MX418D DESKTOP Cardiod Condenser Microphone	319.00 ea.		2233.00
6	SHURE	MX202B/C Microflex Overhead Condenser Microphone	219.00 ea.		1314.00
2	MACKIE	PROFX22V3 Professional USB Mixer	749.00 ea.		1498.00
1	INSTALLATION	Labor & Hardware			2200.00

Total Discount

Subtotal \$7245.00

Sales Tax

Total \$7245.00

QUOTE:

Date: 10/25/2022
Invoice # 036

R&R Professional Sound
275 Plainfield Pike
Plainfield, Ct 06374
860-208-5922
Fax 860-564-0347
rrprosound@gmail.com

To Town of Warren CATV
48 High St
Warren, Ma. 01083
413-436-5701
Customer ID: TOW

Ship To Town of Warren CATV
48 High St
Warren, Ma. 01083
413-436-5701
Customer ID: TOW

<i>Salesperson</i>	<i>Job</i>	<i>Shipping Method</i>	<i>Shipping Terms</i>	<i>Delivery Date</i>	<i>Payment Terms</i>	<i>Due Date</i>
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Richard Gaudette CATV

<i>Qty</i>	<i>Item #</i>	<i>Description</i>	<i>Unit Price</i>	<i>Discount</i>	<i>Line Total</i>
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1	CBI	75' FAN TO FAN XLR 8-CH AUDIO SNAKE			325.00
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1	CBI	75' REMOTE SNAKE XLR TO BOX			550.00
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Total Discount

Subtotal \$875.00

Sales Tax

Total \$875.00

BOS Bills Week ending 12/8/22

David P. Dufresne Sr.

Rich Eichacker

Derick Veliz

Line Item Number	Vender Name & Add,	Account #	Invoice #	Amount
001-122-5210-140 Selectmen Boiler Maintenance				
	The Commonwealth of Mass. Boiler Inspection Program PO Box 417599 Boston, MA 417599		176369	\$ 300.00
001-192-5210-020 Town Hall Repair/Maintenance				
	Modern Pest PO Box 83434 Woburn, MA 01813-3434	467099	5627856	\$ 92.00
001-193-5210-020 Shepard Building Expense				
	EZ True Value 18 West St. West Brookfield, MA 01585		A219573	\$ 4.79

Monthly Report November 1, 2022 to November 30, 2022

In the month of November 2022, the Warren Police Department responded to a total of 1711 calls for service with 25 ending in arrests. The following is a breakdown of statistics.

Calls Logged	1711
Felonies Investigated	3
Incident reports	81
On View Arrests	7
Warrant Arrests	0
Summons Arrests	18
Total Arrests	25
Protective Custodies	4
Juvenile Arrests	1
Motor Vehicle Stops	293
Motor Vehicle Citations	167

In November 2022, the Police Department had 6 total vehicles on the roster. They consist of 3 Ford Police Interceptor SUV's, 1 Ford Taurus, 1 Ford Fusion and 1 Humvee. Mileage on each is as follows.

Taurus	57,297
Fusion	46,177
D785	48,997
5068	5,104
C564	90,911
Humvee	8,321

At the beginning of November, I was officially voted in as a member of the Homeland Security Board. The board consists of Police Chiefs, Fire Chiefs, Mema reps, Fema reps and the Executive Office of Public Safety and Security (EOPSS). I am now a voting member of the board and will be attending monthly meetings.

Also this month, Department heads of the town attended our second department head meeting with the Town Administrator. Many topics were discussed by the Town Administrator during this productive meeting.

On the 2nd, I attended a training offered by our insurance carrier MIIA. This training was on election laws and counted towards a credit on the Town's insurance premium. On the 9th, I attended a Central Massachusetts Chiefs of Police meeting. At this meeting a training was conducted by our area Mema director in regards to natural disasters and the support Mema can provide.

The Milo interactive training system was installed in the middle of the November. The Department was given a room on the second floor of the MOB to use for this training system. This was again funded by Homeland Security and will be available for Departments in the area to come and train with us.

And finally this month, the Town conducted a successful special town meeting. Thank you to all the residents that came out in support.

I want to wish everyone a safe and happy Holiday Season.

Happy Holidays,

A handwritten signature in dark ink, appearing to read "Chief Gerald Millette", with a long, sweeping horizontal stroke extending to the right.

Chief Gerald Millette



nationalgrid

Stay Weather-Ready This Winter

New England winters can bring anything from heavy snow, ice and sleet to rain, wind and extreme cold. To ensure safe, reliable energy delivery, we stay prepared by strengthening our infrastructure and adding crews when needed to respond to outages and damage from weather extremes.

We want to help you and your household be ready for winter weather, too. Here are some tips that can keep you stay safe and be prepared.

Support for those who need it

- People who depend on electric-powered life support equipment, such as a respirator, should let us know. For information on requesting designation as a life support customer, call our Customer Service Center at **1-800-322-3223**.
- In an outage, check on elderly family members, neighbors and others who may need assistance.

Here to help

With energy prices increasing for the upcoming winter, we're here to help with our **Winter Customer Savings Initiative**, offering ways to manage your energy bill, control your energy use and find assistance to pay your bill when you need it.

Please visit ngrid.com/heretohelp or call **1-800-233-5325** to learn more.

Prepare your home for winter

- Keep extra drinking water, a manual can opener and a supply of canned and dried foods on hand in case an outage lasts more than a few days.
- If applicable, schedule a tune-up of your home's furnace to ensure it is in proper working order, and ensure your furnace and water heater are properly vented.
- Test your smoke and carbon monoxide detectors and change the batteries every year.
- Remove dead or rotting branches on trees; if branches threaten power lines near your home, contact National Grid to request service.
- Schedule a free home energy assessment with Mass Save to learn ways you can reduce your energy use during the winter.

An energy specialist will provide low-cost recommendations on ways to reduce energy use. Significant discounts and rebates are available for customers who take advantage of opportunities such as installing insulation and energy-efficient cooling and water heating equipment.

► Call **1-888-774-3167** to schedule an appointment.

continued >



BOARD OF SELECTMEN MEETING

CHARLES E. SHEPARD MUNICIPAL BUILDING

DATE: 12/8/22

Attendee: Jefferson Andrade

Attendee: _____

Attendee: Angel Rodriguez

Attendee: _____

Attendee: Joseph Kucharski Jr.

Attendee: _____

Attendee: James Dusty

Attendee: _____

Attendee: Adam Laroit

Attendee: _____

Attendee: Curt Snow

Attendee: _____

Attendee: Nancy Nowak

Attendee: _____

Attendee: _____

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