

Select Board Meeting

November 17, 2022

In attendance: David Dufresne, Chair; Rich Eichacker, Vice-Chair; Derick Veliz, Clerk; James Ferrera, Town Administrator; Karen Dusty, Administrative Assistant

Call Meeting to order: 6:04 pm

Pledge of Allegiance

1. **Stuff a Cruiser:** Officer Paul Soojian explained that in the past the police supported Toys for Tots, but he found out that most of the toys collected did not stay in the community, so he worked with the elementary school to sponsor the Stuff the Cruiser. It will culminate the night of the tree lighting downtown. There will be a Grinch running around causing havoc and by putting toys in the cruiser we can stop the Grinch. The toys need to be nonviolent toy for children from ages infant to 12 both boys and girls.
2. **Discussion and possible Vote on the lease with American Towers LLC for space on and/or near the telecommunications tower facility located at 972 Gilbert Road, West Warren. Passed Over**
3. **Discussion and possible Vote on the lease with SBA Structures, LLC for space on and/or near the telecommunication tower facility located at 949 Coy Hill Road, Warren. Passed Over**
4. **Discussion and possible Vote on the lease with Hampden Communications Corporation for space on and/or near the telecommunications tower facility located at 1621 Southbridge Road, Warren. Passed Over**
5. **Discuss and Vote and sign on acceptance of the Grant for Sustainable Materials Recovery Program** Mr. Eichacker made a motion to accept the Grant for Sustainable Materials Recovery Program 2nd by Mr. Veliz AIF Passed unanimously
6. **Discuss and Vote on the Liquor Licenses in Town.** Mr. Eichacker made a motion to approve and sign the liquor license to AMR Enterprises LLC d/b/a Countryside Pub 2nd by Mr. Veliz AIF Passed Unanimously
7. Mr. Eichacker made a motion to approve and sign the liquor license for Shivrajan Inc. d/b/a Warren Package Store 2nd by Mr. Veliz AIF Passed Unanimously
8. Mr. Eichacker made a motion to approve and sign the liquor license for B & P Liquor Inc, d/b/a Warren one stop 2nd by Mr. Veliz AIF Passed Unanimously
9. **Warrants & Bills:**
 - a. Warrants: Mr. Eichacker made a motion to pay the Warrants 2nd by Mr. Veliz AIF Passed Unanimously
 - b. Bills: Mr. Eichacker made a motion to pay the bills 2nd by Mr. Veliz AIF Passed Unanimously
10. **Minutes:** Mr. Eichacker made a motion to approve the minutes from Oct. 27, 2022, and Nov. 3, 2022, 2nd by Mr. Veliz AIF Passed Unanimously
11. **New Business:**
 - a. Mr. Eichacker informed the board that at the Community Development Advisory Committee there was a woman that wanted to know if the town had senior help for shut-ins, doing shopping for them, taking them to Dr appointments, etc. I stated to the CDAC that I would look in to see if we could maybe use ARPA money to fund this. Mr. Ferrera is to investigate this.

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12. Old Business:

- a. Mr. Eichacker asked the Town Administrator if Northeast IT had an opinion on rather it was better to purchase Microsoft Office or rent it. Mr. Ferrera stated he was going to talk about that in his report.
- b. Chief Millette was contacted by parks about blocking the underpass, "I am alright with that if the Board is alright with it". We will have detour signs up. They did not have a problem with that just let the public know. It is 4-7 on the 27 of November, Come and see out new tree, stuff the cruiser, enjoy the vendors, and see Santa.
- c. Mrs. Dusty has had a few inquiries if the Board is going to close the town offices early on November 23 like they did last year. They didn't have a problem doing that. Mr. Dufresne stated that we should be home with our families.

13. Town Administrator Report:

- a. Since our last meeting more information from NEIT. Microsoft will require 2 authentications. Another IT company came in and they would also require the 2 authentications, so the employees that use Office will need to get a code on their phone and input it to use office. MIIA will be requiring this for the cyber insurance probably next year. If you do not want to use your cell phone to get the passcode, you can have a key that you plug into the computer to make it work, but if you lose it, you will have to pay for it out of your pocket. Went through their bill and who had what services, the new contract will be about \$200.00 cheaper than last year. So, starting in December our bill will be \$2,200.00 per month.
- b. We did receive a positive grant that I will be discussing more next meeting. It will be for the software package.
- c. Received the grit screw required documentation from AK LLC preconstruction meeting will be held on 11/28 at 10:00 am. The town will need to sign the contract.
- d. Keyless entry will start on that once we get the performance bond.
- e. Northeast IT will be moving the server upstairs within the month.
- f. When Cluetts came in to install the A/C unit in the cable room they wanted to charge more money to install it so it was decided to take the next bidder that has installed several other A/C units in the building. That is Witco. So, the bid has now gone to Witco.

14. Correspondence:

- a. Mr. Dufresne reported that we received the past 3 years of audits from Quaboag Regional School District on Friday. We will look over them and if we have any questions, we can set up a meeting.

Comments and Concerns:

- a. Mr. Veliz state that everyone to be careful with people emailing you and asking for personal information. There are a lot of fishing emails. IRS and Social Security will never email you saying that you owe them money.
- b. Mr. Tim (last name was inaudible) wanted to know what the town has done with the last \$50 million that they spent in the last five years and going forward what are they going to do with the next \$50 million. Mr. Dufresne said that money is put aside for capital improvements for the town, grants are being secured for the infrastructure, getting new police vehicles, an ambulance, dump trucks. Mr. Eichacker said that a Town Administrator was hired, the pay scale was revamped so we could keep people

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in town. Mr. Tim stated that the current Selectboard is doing great but what happens when you leave? Will the next group be able to keep the momentum going? Mr. Tim said that he would like to see a woman on the Selectboard. Mr. Dufresne stated that most of the employee in the Shepard building are women. The board wants people to be part of the team. It would be nice if more people would come to the meeting and talk to us about what they would like to see going on in the town. Mr. Tim says the reason that they do not come is because in the past the residents were not allowed to talk, or they were dismissed if they tried to speak. Mr. Dufresne reiterated that all are more than welcome to come and speak, we will listen. Mr. Veliz stated that Warren is in a much better place now. We care about the residents and want to help them get what they want in town.

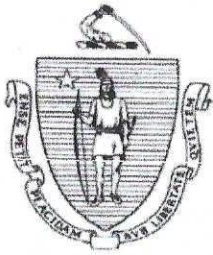
- c. Mr. Baker from WCAT12 updated the board on the new equipment that quit working. It was ordered but is back ordered. So not sure when that will be available. I would like to get it all replaced. I have the money, but I need to go before the Finance Committee before I come before the board.

Next Meeting Date: November 18, at 1:00 with Calor Energy for the energy plant at Wrights, November 28th Tax Levey at 6:15 and at 7:45 Liquor License meeting
Adjourn

Respectfully Submitted by
Karen Dusty, Administrative Assistant



Rich Eichacker, Vice-Chair



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CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

November 15, 2022

Dear Mr. James Ferrera,

Congratulations! I am pleased to notify you that the Town of Warren has been awarded a Sustainable Materials Recovery Program grant in the amount of \$5,600. I want to thank you for your commitment to reducing waste and increasing recycling for the benefit of our communities and the environment.

Enclosed you will find further instructions from the Department of Environmental Protection on next steps. Please feel free to contact Janine Bishop at Janine.Bishop@mass.gov if you have any questions.

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

Charles Baker *Karyn E. Polito*



BOARD OF SELECTMEN MEETING

CHARLES E. SHEPARD MUNICIPAL BUILDING

DATE: 11/17/2020

Attendee:

Carol Zins QVDC

Attendee:

Attendee:

Joseph Kunderat Jr.

Attendee:

Attendee:

G. Millette

Attendee:

Attendee:

Paul Soggin

Attendee:

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