

Select Board Meeting
November 10, 2022

In attendance: David Dufresne, Chair; Rich Eichacker, Vice-Chair; Derick Veliz, Clerk; James Ferrera, Town Administrator; Karen Dusty, Administrative Assistant

Call Meeting to order: 6:05pm

Pledge of Allegiance

1. **Vote to accept a State grant from the Department of Housing and Community Development for the Fiscal Year 2023 Rural and Small-Town Development, in the amount of \$395,500.00.** Mr. Eichacker made a motion to accept a State grant from the Department of Housing and Community Development for FY 2023 rural and small-town development. 2nd by Mr. Veliz AIF Passed unanimously
2. **Vote to accept the renewal proposal for Fiscal Year 2024 and Fiscal Year 2025 from the Town's insurance carrier MIIA and authorize the Town Administrator to sign on behalf of the Town.** Mr. Eichacker made a motion to accept the renewal proposal for FY 2024 and FY 2025 from Town's insurance carrier MIIA and to authorize the Town Administrator to sign on behalf of the Town, 2nd by Mr. Veliz, AIF Passed unanimously
3. **Discussion with Senior Center Director on the rental and schedule of fees of the Senior Center.** Ms. Meli stated that the contract for renting the Senior Center has not been updated for a number of years. Mr. Ferrera stated that he had some concerns about renting the facility to private organizations: they might light candles, break windows, etc. Someone representing the Council on Aging needs to be at the events. The contract needs to be updated and more specific and that Sharon or one of the board members needs to be in the building during the events. Mr. Ferrera will work with the board to change the contract and who will be at each event.
4. **Report from the review committee on the temporary police station lease proposals, Committee Chair Police Chief Gerald Millette.** Chief Millette, let the board know that the committee had met and viewed both buildings, that BJ Church the building inspector was very helpful and that there was more investigation that needed to go on before they would have a recommendation for the board. The committee is meeting on November 29 at 11:00.
5. **Announcement Tax Classification Public Hearing will be held on Monday, November 28th, 2022, 7:15 pm.**
6. **Warrants & Bills:**
 - a. Warrants Mr. Eichacker made a motion to pay the Warrants 2nd by Mr. Veliz, AIF Passed unanimously
 - b. Bills Mr. Eichacker made a motion to pay the Bills, Mr. Veliz 2nd AIF Passed unanimously
7. **Minutes: None**
8. **New Business:** Emergency Management Report Mr. McKeon read the report it is attached
9. **New Business:** Chief Millette Monthly Report Chief Millette read the report it is attached.
10. **Old Business:**
 - a. Still have not gotten the audit reports requested from the school.
11. Mr. Veliz went to the Schools Veterans ceremony and spoke on behalf of the Select Board.
12. **Town Administrator Report:**
 - a. Department/Board meeting went well. Went over that they needed to be prepared for any questions that they might be asked at the STM. Budget Calendar: follow the timeline and anticipate the cost around utilities for FY 2024. Training for the 30B (procurement) Dec. 5 at 10:00 in this office, we did open it up to other towns. MIIA training, I send it out to the departments that could use the training. Employee evaluation was talked about, still waiting for additional feedback.
 - b. Vadar came in and did a presentation this week it was very good, this will be for the Treasurer, Accountant, Assessor, Tax collector only.
 - c. Keyless entry: I am missing part of the contract and the performance bond. Once we get that back we will be good to go. 25% down we will pay it as you go, to be paid off when it is complete.

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- d. Colonial Life here to give additional optional benefits to our full-time employees. That will be moving forward.
 - e. Met with the superintendent of Pathfinders spoke to them about their woodworking for the project upstairs. We have 45 Warren resident students going there. They would like to get more involved with Warren. They have just started a plumbing program.
 - f. 29 Bacon received a court order to demolish the garage by December 31st. It is a safety hazard.
 - g. B-G Mechanical Services. Mr. Dusty called them to come in due to no heat in the building. they did rectify the problem and they do need to order a part, but it did not affect the heat coming back on.
 - h. The Sewer received a grant from MIIA for a camera that they can use to check the sewer pipes for leaks.
13. **Correspondence:** Letter received from Bill Shoucair about the rooster problem. Mr. Dufresne stated that this was a Board of Health issue. They canceled the hearing because the people that own the roosters could not be there. It is rescheduled for a time when the owners can attend, they are working on it. Mr. Ferrera stated that he did respond back to him to let him know that we are aware of this, and the Board of Health is handling this.
14. **Correspondence:** Garaventa Lift. Mr. Dusty stated the Garaventa installed the lifts in the building and have always done all the maintenance for them so he felt that we should renew the contract with them.
15. **Correspondence:**
- a. Parking Clerk to change hours from Wednesday morning to Thurs afternoons. The Board did not have a problem with the Parking Clerk changing her hours.
- Comments and Concerns:**
- a. Mr. Veliz asked if maybe Jeremy could repaint the lines in the center of town going under the railroad trussell and by the cross street Old West Brookfield Road. They are very faded.
 - b. Thank you to all who have served and serving in the Military. Also, their wives and family it is a great sacrifice for all. Today is the 247-year Birthday for the Marines.
 - c. Senior Center has a blinking light on the front of their building and would like to have it fixed. Mr. Eichacker said that it might be that the sensor is turned so that when the light goes on the sensor thinks it is daylight and turns the light off and then it knows that is it dark and turns it back on. So, it is an endless cycle.
 - d. Chief Lavoie would like to know if ARPA money could be used to get house number signs for several residents asking for them and the Fire Department needs to be able to find the house. These signs make it easier to see the address at night.

SEE everyone at the Special Town Meeting Monday November 14, 2022, at 6:00pm at the Middle and High School Auditorium.

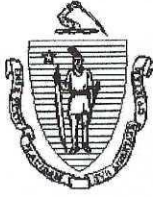
Next Meeting Date: Monday November 14 STM at 6:00 pm QRSD in the Auditorium.

Thursday Meeting on November 17, 2022, at 6:00 to approve the Liquor Licenses

Adjourn Mr. Eichacker made a motion to adjourn 2nd by Mr. Veliz AIF Adjourned Unanimously

Respectfully submitted by
Karen Dusty, Administrative Assistant


Rich Eichacker, Vice-Chair



Commonwealth of Massachusetts

DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT

Charles D. Baker, Governor ♦ Karyn E. Polito Lt. Governor ♦ Jennifer D. Maddox, Undersecretary

October 17, 2022

Mr. David Dufresne
Chair, Board of Selectmen, Town of Warren
48 High Street
Warren, MA 01083

Dear Mr. Dufresne:

RE: Warren 0219 Application

Thank you for submitting this application to the FY2023 Community One Stop for Growth. The Executive Office of Housing and Economic Development (EOHED), Department of Housing and Community Development (DHCD), and Massachusetts Development Finance Agency (MassDevelopment) worked together to evaluate all eligible applications and recommended the most ready and highest-impact projects for a grant. This application from Town of Warren was reviewed by the program(s) that could best serve the project's funding needs.

On behalf of the Baker-Polito Administration, I am pleased to inform you that a grant in the amount of **\$395,500** from the **Rural and Small Town Grant Program** has been approved to support your project.

This award is contingent the execution of a grant contract between the Town of Warren and the Department of Housing and Community Development (DHCD) and the satisfaction of its special conditions and requirements. We will send the grant contract to the contact person identified in your application, as well as an invitation to an online training on October 25, 2022 at 11:00 a.m. related to grant administration and contract guidance to highlight contractual obligations. Please do not proceed with grant activities until the contract is fully executed. If you have any questions, please contact Chris Kluchman, FAICP, Deputy Director at Chris.Kluchman@mass.gov, and Filipe Zamborlini, Community Grants Coordinator at Filipe.Zamborlini@mass.gov.

Finally, please note that public announcement of this award is embargoed until the Administration has had the opportunity to formally announce it through a local event and/or media release. Please refrain from sharing or publicizing news about this award outside of your organization until it is officially announced.

Congratulations once again. We look forward to working with you to address the Town of Warren's housing and community development needs.

Sincerely,

A handwritten signature in cursive script, reading "Jennifer D. Maddox".

Jennifer D. Maddox
Undersecretary, DHCD

October Emergency Management CERT Report

October 2 Monthly test of sirens activation normal


October 12 attended quarterly State emergency management meeting Agawam EOC.

October 22 Cert assisted with trick or trunk event which is held at the Quaboag high school from 3 to 8 PM. We have also had a table at the event, gave out candy, safety info we also had members helping with traffic control and parking on the school grounds 4 members helped out.

October 25 Monthly CERT meeting we had stop the bleed training put on by one of our CERT members that is an instructor Daniel Thibodeau. We had five members attend this class.

October 30 Helped Sturbridge CERT with a 5K Halloween road race which was held at old Sturbridge Village between 7 AM and 12 PM
one member from Warren helped out.

October 31 Trick-or-Treating West Warren area helped with the fire and police Halloween parade and helped with crowd control, traffic detours



Monthly Report October 1, 2022 to October 31, 2022

In the month of October 2022, the Warren Police Department responded to a total of 1955 calls for service with 36 ending in arrests. The following is a breakdown of statistics.

Calls Logged	1955
Felonies Investigated	6
Incident reports	94
On View Arrests	5
Warrant Arrests	3
Summons Arrests	28
Total Arrests	36
Protective Custodies	8
Juvenile Arrests	6
Motor Vehicle Stops	245
Motor Vehicle Citations	108

In October 2022, the Police Department had 6 total vehicles on the roster. They consist of 3 Ford Police Interceptor SUV's, 1 Ford Taurus, 1 Ford Fusion and 1 Humvee. Mileage on each is as follows.

Taurus	57,207
Fusion	45,193
D785	47,367
5068	1,469
C564	88,211
Humvee	8,314

On the 1st, the entire Department went through Taser training and certification that was conducted by Lt. Early. Fire Chief Lavoie was also in attendance and went through the training. A big thank you to Principal Duff for allowing us to use the school's auditorium for training.

On the 4th, I attended my first meeting as part of the Homeland Security Board. At a previous Central Mass Chiefs meeting I was selected to be one of the three Chiefs representing Central Mass.

Also this month I, along with Police Chiefs from Ware and Hardwick, met with our Domestic Violence taskforce. At this meeting each Chief signed a memorandum of agreement for another year of services with the civilian advocates.

On the 12th, the Department took delivery of the 2022 Police Cruiser. This cruiser is to replace the 2015 Ford Suv which currently has 189,000 miles. This vehicle was desperately needed and is a great new addition. The old vehicle will be auctioned off with the funds going to the general fund.

On the 22nd, the Department participated in Trunk or Treat put on by the school district. I would like to thank Det. Nale and Officer Merkel for their hard work in putting together this year's trunk. This year they transformed the Hummer into a gumball machine. Again, I do believe the Police Department's trunk out did the Fire Department's.

And finally, on the 31st, the town had Halloween and the annual Halloween parade. I'd like to recognize Chief Lavoie and his fire department members for again putting on a great event. We took part in the FD's parade and were asked to help judge the costume contest.

Have a great November,



Chief Gerald Millette

Town Administrator

From: W Shoucair <wms7777@gmail.com>
Sent: Monday, November 7, 2022 3:10 PM
To: Town Administrator
Cc: Warren Selectmen
Subject: Roosters at 49 Carl St.

Nov. 7

Hello Jim - I have been in contact with the state dept. of public health this past week. A gentleman from there will be calling the BOH here. Here is what he told me. Under state law, a local BOH is required to deal with a nuisance complaint within one week of receiving that complaint. We've made complaints to the BOH here since April, providing documentation from our mental health care givers as to how much this is harming us. It should have been taken care of back in April.

Also, regarding that property owner who was asked to attend the hearing the BOH scheduled for Oct. 20 (I believe) and she said she could not make it. The state representative said that once she fails to appear at a scheduled hearing, she no longer has the right to be at any future hearing for this - it can take place without her.

Again, this is what the state representative at the dept. of health told me and directed me to the statute regarding this.

We in this neighborhood have suffered severely all year with the roosters crowing all day. I have been unable to go into my yard because of it. Others around here have suffered in the same way and at least 6 that I know of have sent letters to the BOH.

Bill Shoucair
186 Maple St.



BOARD OF SELECTMEN MEETING

CHARLES E. SHEPARD MUNICIPAL BUILDING

DATE: 11/10

Attendee: Joseph Kauderitz Jr.

Attendee: _____

Attendee: Joyce Stuart

Attendee: _____

Attendee: Shaun Mel.

Attendee: _____

Attendee: Katie Mellen

Attendee: _____

Attendee: Adam Lavee

Attendee: _____

Attendee: Gerry Millette

Attendee: _____

Attendee: Jim Dusty

Attendee: _____

Attendee: Jim McKeon (EmD)

Attendee: _____

Attendee: Dan Thibodeau

Attendee: _____

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