

Select Board Meeting Oct. 20, 2022

In attendance: David Dufresne, Chair; Rich Eichacker, Vice-Chair; Derick Veliz, Clerk; Jim Ferrera, Town Administrator; Karen Dusty, Administrative Assistant

Call Meeting to order: 6:11 p.m.

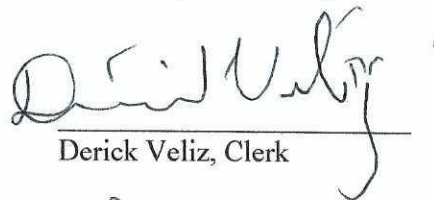
Pledge of Allegiance

1. **Review Pest Control quotes for the Shepard Building & possible vote.** Mr. Ferrera reported that we received three quotes. They are all about the same price. After the Board reviewed them, Mr. Eichacker made a motion to accept the quote from Modern Pest, Inc. for pest control in the Shepard Building. 2nd by Mr. Veliz AIF Passed unanimously. Chief Lavoie declined similar coverage at Station A, due to the cost.
2. **Review & possible vote on schedule of fees for Liquor Licenses & Class I, II, III Licenses:** After reviewing the licenses fees from other towns it was decided that for the existing fees, we will retain the same as in the past. The fees that we didn't have are noted on the spreadsheet. Mr. Eichacker made a motion accept the fees as amended for the Liquor Licenses, CV, Entertainment, Package Store, Sunday Entertainment, 1 day license, Class I, Class II, Class II. Mr. Veliz 2nd AIF Passed unanimously
3. **Review draft Performance Evaluations for Professional Staff:** Mr. Ferrera pointed out that Mr. Veliz made an on-line version of the evaluation, the board reviewed it. They wanted to wait to proceed until the Head of the Departments and Boards got back with their inputs. It was tabled for two weeks.
4. **Review and accept warrants for the Special Town Meeting:** Each Board member read over each motion. Mr. Dufresne asked why FinCom did not have an opinion on Article 13-14, Mr. Ferrera said that the town is responsible and will be getting this bill every year, but will be getting some money back from Chapter 70. After questions were answered, Mr. Eichacker made a motion to accept the warrants for the Special Town Meeting. Mr. Veliz 2nd AIF passed unanimously. Mrs. Dusty asked if they would like her to group the articles in sequence according to the requester, so the requester doesn't need to get up and down. They agreed.
5. **Review blank note cards:** Mr. Dufresne asked why the discussion on blank note cards. Mrs. Dusty explained that she was asked by Mr. Ferrera to get 3 bids on purchasing note cards for the selectboard, and other boards to be able to send out notes to people that have helped in getting grants, doing work, etc. Mrs. Dusty said that the cards would have the Town's logo on the front and the Town's return address on the envelopes. The board discussed the need and decided it was a good idea if all the departments had access to them.
6. **Review and vote of acceptance of bid for the server move:** Mr. Dufresne explained that the room that the server is in gets to hot and that is not good for the server. The cable office is more climate controlled because they have an a/c unit that will help regulate the temperature. Mrs. Dusty will coordinate with Northeast IT and WCAT to get it done. Mr. Eichacker made a motion to accept the bid from Northeast IT for the move of the server upstairs to the WCAT office. 2nd by Mr. Veliz AIF passed unanimously
7. **Review & possible vote on Electrical Inspector fees increase:** Each of the selectmen read over the information that the Electrical Inspector gave them, noting that the fees had not been raised for several years. Mr. Dufresne asked if there were any questions or comments no one had any comments or questions. Mr. Eichacker made a motion to increase the fees that the electrical inspector has suggested. Mr. Veliz 2nd AIF passed unanimously
8. **Warrants & Bills:**
 - a. Warrants: Mr. Eichacker made a motion to pay the warrants. 2nd by Mr. Veliz AIF passed unanimously
 - b. Bills: Mr. Eichacker made a motion to pay the bills presented. 2nd by Mr. Veliz AIF passed unanimously
9. **Minutes:** Mr. Eichacker made a motion for accepting the minutes for the meeting on October 13, 2022. 2nd by Mr. Veliz AIF passed unanimously

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10. **New Business: Sign on Maple Street across from the railroad trestle** Mr. Dufresne asked about the business that wanted to put their sign up. Usually, we do not allow signs on town property. The discussion proceeded and it was decided that we need to find out who built the board that the signs are on and ask them permission. Mrs. dusty is to investigate. Tabled until next meeting.
11. **Old Business: Check to the sports teams or reimburse:** It was discussed that it would be nice to have each of the organizations here to accept the check and take some pictures. Mr. Eichacker made a motion to write checks to the Soccer, football & Cheer, Baseball for the \$1,000.00 each from the money from Cornerstone Bank. 2nd Mr. Veliz AIF passed unanimously
12. **Appointment at the Warren Housing Authority (not advertised and rescind the appointment for Mr. O'Keefe)** Mr. Eichacker made a motion to rescind the appointment of Mr. O'Keefe. 2nd by Mr. Veliz AIF passed Accept any other letters of interest and make a motion on November 3.
13. **Town Administrator Report:**
 - a. Mr. Ferrera went to the event at Warren Pump 125 years in town. He stated that it was a great event and Mr. Eichacker, and Mr. Veliz went also.
 - b. Met with Mr. Olson the Highway Surveyor he has found two trucks and is deciding which one is best for the department.
 - c. The AC unit went out in the WCAT so Mr. Baker got us three bids and will get that replaced. Mr. Eichacker asked it if would be better to wait on it because it is getting cooler. Mr. Baker came into the meeting and said that even though it is getting cooler there are days that they need to run the AC unit and it is set at 70°. The AC units are on sale right now, so it is a good time. Mr. Ferrera asked since we are moving the server upstairs could the cost be taken out of the Shepard Expense account? Mr. Dufresne asked the other selectboard if there was an issue with that. All said no. Mr. Eichacker made a motion to allow WCAT to replace the A/C unit.
14. **Comments and Concerns:**
 - a. Mr. Eichacker said that he enjoyed the Warren Pump presentation and that it was very interesting what they do there. He had also attended the Spaghetti Dinner the Fire Department put on and it was really good food.
 - b. Chief Lavoie stated that they made just under \$5,000.00 on the food and raffle tickets.
15. **Correspondence:** Igor Kuprycz letter of resignation form the Warren Cable Advisory Committee. Mr. Dufresne read Mr. Kuprycz letter and thank him for all the years of service and was glad that he was retired to enjoy is life. Mr. Eichacker made a motion to accept Igor letter of resignation. Mr. Veliz 2nd AIF passed unanimously
16. **WRAT Notice of Vacancy**
17. **Next Meeting Date:** October 27, 2022, 6:00 p.m.
18. **Adjourn:** Mr. Eichacker made a motion to adjourn. 2nd by Mr. Veliz AIF adjourned 8:31pm

Respectfully submitted by:
Karen Dusty, Administrative Assistant


Derick Veliz, Clerk

TOWN OF WARREN, MA
LICENSE FEES

LICENSE	Warren
Common Victualler (Restaurant) - All alcoholic beverages	\$ 500.00
Common Victualler (Restaurant) - Wine & Malt	\$ 250.00
Club Alcohol	\$ 500.00
Package Store	\$ 500.00
Package Store Wine & Malt	\$ 250.00
General on Premise Alcoholic	\$ 500.00
General on Premise Wine & Malt	\$ 250.00
Common Victualler – Food Serving	\$ 25.00
Weekday Entertainment	\$ 75.00
Coin operated amusements (each device)	\$ 20.00
Sunday Entertainment Town Fee	\$ 75.00
One day License (All Alcohol)	\$ 50.00
One day License (Wine & Malt)	\$ 25.00
Lodging House/Innholder's License	\$ 25.00
Class I	\$ 100.00
Class II	\$ 100.00
Class III	\$ 100.00

Inspector of Wires
48 High Street
Warren, Ma. 01083-0609
413-436-5701 ext. 165

RESIDENTIAL:

New single family dwelling with overhead service	\$150.00
New single family dwelling with underground service	\$200.00
Multi-family dwelling per apartment/meter socket	\$150.00
Service upgrades up to 200 amps	\$100.00
Temporary service	\$100.00
Temporary wiring	\$ 90.00
Additions with service equipment	\$120.00
Additions, remodel, rewire	\$100.00
Garage	\$120.00
Miscellaneous wiring (single circuits)	\$ 60.00
Generators – Portable	\$ 90.00
Generators – Permanent	\$120.00
Mobile Homes	\$150.00
Swimming pools:	
In ground	\$150.00
Above ground	\$ 90.00
Shed	\$ 90.00
Fire Alarm Systems:	
Single family	\$ 90.00
Multi-family per unit	\$ 90.00
Security Alarms:	
Single family	\$ 90.00
Multi-family per unit	\$ 90.00
Photovoltaics roof mounted	\$150.00
Photovoltaics ground mounted	\$250.00

NEW OR EXISTING COMMERCIAL WORK:

Commercial Buildings = (minimum fee) + (sq. ft. x 0.25 cents) + (service)	\$100.00
Commercial Buildings Services:	
100 to 400 amps	\$200.00
401 to 800 amps	\$300.00
801 to 1100 amps	\$400.00
Signs, Traffic Lights, or Street Lights each	\$150.00
Photovoltaic Systems over 10KW are (must provide engineering)	
\$100.00 min. fee + \$3.50 per KW + \$6.00 underground feeders	TBD
Temporary wiring: Carnivals and Flea Markets	TBD
All other services to be reviewed by Inspector of Wires	TBD

- Make fees payable to **“TOWN OF WARREN”** send C/O Electrical Inspector
- All Electrical Permit Applications must be legible with the correct dates, information and appropriate boxes completed.
- A Certificate of Insurance must be submitted with all applications, unless a waiver disclosure is signed by the property owner per M.G.L. Chapter 141 Section 8.
- Any person or firm performing Electrical work shall within 5 days notify the Inspector of Wires of such work being performed. Failure to comply will result in a double permit fee and possible judicial review.
- Mail or deliver all Applications, Fees, and Certificates of Insurance to the above address.
- **FOR ALL INSPECTIONS: CALL 413-436-5701 Ext. 165** and leave a message with the following information: Name, Address, Work Request Number, Type of Inspection and Telephone Number where you can be reached or a contact person.



Worcester Regional Transit Authority

Moving Our Region Forward

Union Station Hub 60 Foster Street Worcester, MA 01608

508.453.3403 Fax: 508.752.1676 therta.com

October 13, 2022

James Ferrera, Town Administrator
Town of Warren
48 High Street PO Box 609
Warren, MA 01083

RE: Vacancy in the WRTA's Advisory Board Disabled Commuter Population position – January 2023

Dear James:

The WRTA Advisory Board has a vacancy in the position of "Disabled Commuter Population" * representative. We are reaching out to all 37 communities to inquire if your City/Town has a person to fill our vacancy. (This position is separate from any currently attending town representative presently on our Advisory Board.) Should you have someone willing to fill this vacancy please contact us by December 1, 2022. We will need an official appointment letter with term starting January 1, 2023. Please note: The Ridership position and the Disabled position cannot be filled by the same town/city.

Position Information:

*As stated in G.L. Title 12, C.161B, Sec (5) This representative shall be mobility impaired, have a family member who is mobility impaired, be a caretaker of a person who is mobility impaired, or work for an organization that serves the needs of the physically disabled.

<https://malegislature.gov/laws/generallaws/partI/titlexxII/chapter161B/Section5>

Rotation Guidelines:

The position rotates throughout the town/city within the WRTA's regional coverage area. The date of response will be the determining factor of order in consideration for which town/city appointee fills the vacancy. The other appointees will be listed by date received and placed in queue for the following term.

Representative Information:

- This is a volunteer one-year term commitment
- This is a voting position
- Attendance to the monthly WRTA Board Meetings – third (3rd) Thursday of every month at 8:30 a.m. by zoom webinar and when appropriate at WRTA Hub 60 Foster Street Worcester MA 01608.
- Provide contact information to the board clerk – name, address, phone number, email to receive Board information. Upon Request postal mail can be used.

If you have any questions regarding the "Disabled Commuter Population" representative vacancy please contact Mr. Lipka, WRTA Administrator at 508-453-3400 or email dlipka@therta.com.

Sincerely,


Dennis J Lipka
WRTA Administrator

Communities Served:

Auburn	Brimfield	Douglas	Grafton	Millbury	North Brookfield	Paxton	Southbridge	Wales	West Boylston
Barre	Brookfield	Dudley	Holden	New Braintree	Oakham	Princeton	Spencer	Warren	West Brookfield
Berlin	Charlton	East Brookfield	Holland	Northborough	Oxford	Rutland	Sturbridge	Webster	Worcester
Boylston	Clinton		Leicester	Northbridge		Shrewsbury	Sutton	Westborough	

Notice of Vacancy WRTA Advisory Board

“Disabled Commuter Population*”

Position Requirements:

This representative shall be mobility impaired, have a family member who is mobility impaired, be a caretaker of a person who is mobility impaired, or work for an organization that serves the needs of the physically disabled and live in one of the WRTA's 37 Communities.

Representative Information: Starts January 1, 2023

- This is an appointed volunteer one-year term position
- This is a voting position
- Attendance at the monthly WRTA Board Meetings is expected. Currently, the Advisory Board meets virtually on Zoom on the third Thursday of every month at 8:30 a.m.
- Deadline to apply is December 1, 2022.

Appointment of this position is done through your local town's appointment process. To apply, please contact your local Town Manager or Board of Directors.

*As stated in G.L. Title 12, C.161B, Sec (5)

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follow us on social media!



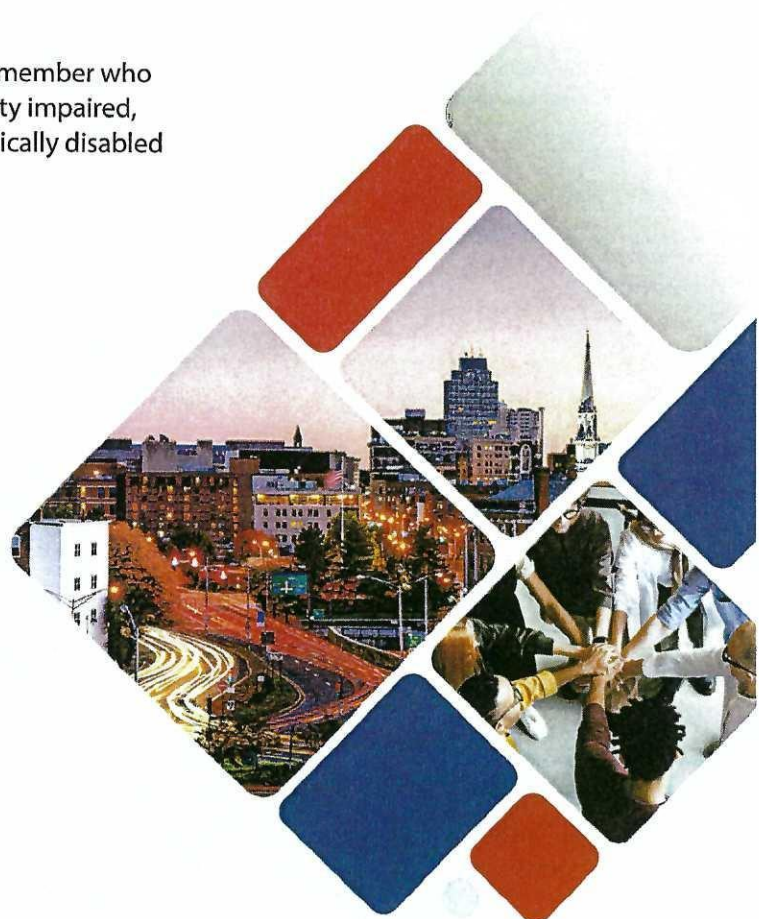
@therta



@theWRTA



@hop.on.wrt



Warren Selectmen

From: Home <kup007@comcast.net>
Sent: Thursday, October 20, 2022 9:35 AM
To: Warren Selectmen
Subject: Wcat12

Please except my resignation from Warren Cable Advisory Committee. At this time, I am not able to fulfill all the demands with this appointment. Thanks for your consideration.

Igor Kuprycz

Sent from my iPad



BOARD OF SELECTMEN MEETING

CHARLES E. SHEPARD MUNICIPAL BUILDING

DATE: 10/20/22

Attendee: Joseph Kandiak Jr

Attendee: _____

Attendee: Adam Carey

Attendee: _____

Attendee: Cynthia L. Banta

Attendee: _____

Attendee: Daniel Thibodeau

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