

Select Board Meeting

June 16, 2022

In attendance: David Dufresne, Chair; Rich Eichacker, Vice-Chair; Derick Veliz, Clerk; James Ferrera, Town Administrator; Karen Dusty, Administrative Assistant

1. Call Meeting to order: 6:02 PM

2. Pledge of Allegiance:

3. Cindy Baxter for Cemetery: Mrs. Baxter was letting the board know that they have moved into the back part of the office now that everything is cleanout, she would like to patch a few holes and paint the office. She does have one concern about the window that is leaking badly and just wanted to let the Board know if they hadn't seen it. She talked about wanting to get a new computer software program for keeping track of the plots in the cemeteries in town. How many there is for sale and who owns the ones that have been sold and who is buried there.

4. ACO report: Mrs. Dufresne stated that this last year has been a learning curve and had to purchased lot of equipment, items that she needed to do her job. She is well stocked up for now and a couple of years to come. She also spoke about the comradery of other Animal Control Officers in other towns, and she feel very grateful for the support she gets from town. She let the board know that she has 3 goals for this next year.

- a. To find a better way of documenting the animal inspector, phone, over the internet and in person responses that she does each month. To find a system that can talk with the Town Clerk, Police, Tax Collector, so they know what outstanding bills that need to be paid.
- b. Work on an emergency response for the animals in case of an emergency.
- c. Complete all of her continuing education credit. She is almost done but is hoping to have completed soon.

5. Contracts for Highway:

- a. Mr. Eichacker made a motion to go into contract with Palmer Paving Corporation for Bituminous Concrete to be picked up. Mr. Veliz 2nd AIF Passed
- b. Mr. Eichacker made a motion to go into a contract with Palmer Paving Corporation for Hard Pack delivered to the Town of Warren. Mr. Veliz 2nd AIF Passed
- c. Mr. Eichacker made a motion to go into a contract with Palmer Paving Corporation for Bituminous Concrete in place. Mr. Veliz 2nd AIF Passed
- d. Mr. Eichacker made a motion to go into a contract with All States Construction, Inc. for Ca2FDR. Mr. Veliz 2nd AIF Passed

6. Line-item Transfers: Mr. Ferrera gave some insight as to why some of the Line Items transfers didn't pass and the Finance Committee added another meeting on the 28th to look at the two that they didn't decide on. The two are Town Council for additional 30K and Council on Aging for \$240 for the concrete bumper guards.

- a. Mr. Eichacker made a motion to accept the transfer for the Board of Health of \$2,000.00 from the Landfill supplies to go to the Landfill Operations. Mr. Veliz 2nd AIF Passed
- b. Mr. Eichacker made a motion to accept the transfer for the Board of Health of \$1,500.00 from the monitor wells to the Landfill Operations. Mr. Veliz 2nd AIF Passed
- c. Mr. Eichacker made a motion to accept the transfer for the Board of Health for \$5,311.31 from the Leachate account to the Landfill Operations. Mr. Veliz 2nd AIF Passed

Select Board Meeting

June 16, 2022

- d. Mr. Eichacker made a motion to accept the transfer for the Highway Department of \$3,500.00 from the Machine Maintenance to the General Highway account. Mr. Veliz 2nd AIF Passed

7. Police and Fire reports: Each Chief presented their own reports. See reports attached.

8. Warrants & Bills:

- a. Mr. Eichacker made a motion to approve the following Warrants

i.	101	Payroll	\$51,791.23
ii.	102	Vendor	\$681,218.38
iii.	103	Payroll	\$102,906.87
iv.	104	Vendor	\$34,360.97

Mr. Veliz 2nd AIF Passed approve the warrants

- b. Mr. Eichacker made a motion to pay the following Bills:

i.	WB Mason	\$187.07
ii.	Sentry Uniform for Custodian	\$192.00
iii.	Cooley Dickinson Medical Group	\$140.00
iv.	WB Mason	\$23.94
v.	WB Mason	\$20.88
vi.	KP Law	\$76.00
vii.	KP Law	\$61.00
viii.	KP Law	\$190.00
ix.	KP Law	\$1,027.73
x.	Modern Pest Services	\$92.00
xi.	Crystal Rock	\$65.85
xii.	WB Mason	\$166.47
xiii.	WB Mason	\$137.97
xiv.	WB Mason	\$141.96
xv.	Serv-U Locksmith Master outside keys (4)	\$43.96
xvi.	Verizon	\$25.83
xvii.	Verizon	-\$.82
xviii.	Verizon	\$134.65
xix.	National Grid Gas	\$1453.41
xx.	Comcast Business	\$276.70
xxi.	Shred-it	\$108.71
xxii.	C2 MA Adams II	\$903.61
xxiii.	EZ True Value	\$13.98
xxiv.	ADT Commercial	\$8.91
xxv.	Associated Building Wreckers	\$785.00
xxvi.	Associated Building Wreckers	\$650.00
xxvii.	Warren Water District	\$9,517.00
xxviii.	C2 MA Adams II streetlights	\$1,226.69
xxix.	Central MA Regional Planning	\$13,447.50
xxx.	Central MA Regional Planning	\$10,223.75

Mr. Veliz 2nd AIF Passed Pay the bills

9. **Minutes:** Mr. Eichacker made a motion to approve the minutes for the meeting held on June 2, 2022, Mr. Veliz 2nd AIF Passed

10. New Business:

Select Board Meeting

June 16, 2022

- a. Price on adding 3 dead bolts and doorknobs with keying them to the master keys. Mrs. Dusty explained now that everything is cleaned out, we need to move people into the rooms and make sure the room are secured. So, I had the Serv-U Locksmith company come out and give us a bid on adding 3 dead bolts that would be keyed differently and to the master keys also changing two locking doorknobs to passage knobs. Keys for the departments that will have those rooms. The board agreed to have this done.

11. Old Business: No old business was brought up

12. Town Administrator Report:

- a. EDA granted us \$280,000.00 for the Town Master Plan & revitalizing the Mill complex. The reason this is important is because it allows up to get grants for the projects that are within the jurisdiction of the EDA
- b. Administrative policy and updates: add to the website a add for a full-time officer; Officer LaFlower is leaving us the end of July, and an Assistant Assessor, Pricilla is leaving us. We will miss both.
- c. Mr. Ferrera received a letter from a resident that wants the town to do something with all the abandoned houses around town. It makes the Town look bad.
- d. This summer Mrs. Dusty and I will be working to make sure our employee records are all up to date, along with Job descriptions
- e. Sign In and Out log for all employees. It helps public know where the employees are.
- f. Also, start doing evaluations on all town employees an intake, mid-point, and end of the year. It would be with one board member and Jim. Making sure everyone knows the social networking police and harassment and drug policies are known and they are signed by each employee stating that they have received and understands them.
- g. Meeting with Cornerstone Bank on July 7. The bank is still open so we have hope that they will keep some sort of presence in the Town.

13. Comments and Concerns: No comments and Concerns

14. Correspondence:

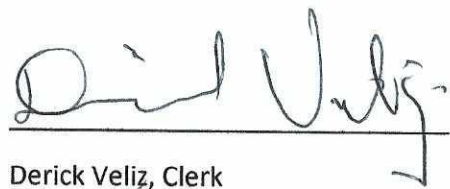
- a. West Warren water district has implemented water restrictions No non-essential water usage between 9AM and 5PM
- b. Concerts in the Park start Friday July 1st 6:00PM then every Friday in July at Dean Park
- c. Mrs. Dusty commented on the Parks summer program. That it is on the website for anyone that would like to participate

15. Next Meeting Date: June 23, 2022, 6 PM

16. Adjourn: Mr. Eichacker made a motion to adjourn, Mr. Veliz 2nd AIF Adjourned 8:16PM

Respectfully Submitted by:

Karen Dusty, Administrative Assistant



Derick Veliz, Clerk

5/26/2022 05262022- Resident left message to complain that her neighbor takes his dogs out on nice days and they are barking all day long.

Facebook Message received asking if this was the contact for dogs barking nonstop. States the dogs may be in distress. Message received at 9:50 pm and was responded to at 8:39 am the following morning. There was no response. Message not read. Location of profile states location is North Carolina and the profile was recently made. Believe it may be a fake profile.

Dispatch called, Resident on East St reports he just had a neighbor's rooster eat the seeds he just planted to grow vegetables. Said this keeps happening. The rooster is the only bird left from the flock. There were hens and they've all been picked off. Said he wants to take care of the rooster himself and wonders if there are any repercussions. I spoke to the resident and after venting his frustration he felt better about the situation.

Voucher came in from Mass Animal Fund for a resident cat in town. Called owner, will drop off voucher on Monday.

Resident emailed. Says neighbors dog are constantly running at large. Says there is a safety issue. I recommend a hearing with the selectman and suggest he gather evidence to show what is going on.

Resident reached out via Facebook Messenger. Homing pigeon spending time in his yard. Advised it may be resting. Resident able to get a picture of the registered band and will reach out to the phone number associated with the registry.

Facebook post shared from Fish and Wildlife about turtle season and what to do if you see a turtle on the move.

Resident called in the evening and left message stating a cow was lost but called back about an hour later to report the cow had been found.

Animal Inspector: 10

Phone/Online
Community Responses: 40

In Person
Community Responses: 13

Monthly Report May 1, 2022 to May 31, 2022

In the month of May 2022, the Warren Police Department responded to a total of 1688 calls for service with 12 ending in arrests. The following is a breakdown of statistics.

Calls Logged	1688
Felonies Investigated	12
Incident reports	63
On View Arrests	3
Warrant Arrests	1
Summons Arrests	9
Total Arrests	13
Protective Custodies	3
Juvenile Arrests	1
Motor Vehicle Stops	233
Motor Vehicle Citations	108

In May 2022, the Police Department had 7 total vehicles on the roster. They consist of 4 Ford Police Interceptor SUV's, 1 Ford Taurus, 1 Ford Fusion and 1 Humvee. Mileage on each is as follows.

Taurus	55,678
Fusion	40,056
D785	29,518
5068	189,644
C564	78,726
5116	123,766
Humvee	8,246

At the beginning of May, our new body camera program which was grant funded went live. Motorola finished the install and Officers can now use the equipment while on duty. Also this month in regards to grant funding, we received the funds we applied for to purchase a new AED. The AED was ordered and a week later we received it and it was placed in to service.

On the 12th, I attended a Mass Chiefs meeting with other Chiefs from throughout the State. At this meeting the POST commission attended to answer numerous questions in regards to Police Reform and the new standards that need to be met.

On the 16th, Officer LaFlower and I attended the Academy graduation of Officer Michael Shea from the Boylston Academy. Congratulations to Officer Shea and may he have a long safe career.

At the end of the month, I spent some time with the schools. On the 20th I attended Step Up Day, this is when the in coming 7th graders come to visit Quaboag. On the 25th and 26th I spent the days in all the schools to re-assure our students of their safety. Then on the 27th I continued with my monthly Hi Five Fridays. Officers Bouchard and Fortin accompanied me at the Elementary School to pass out hi fives as the students entered the building.

And finally, on the 29th I attended the Town's Memorial Day parade. After a little hiatus due to Covid, we were able to get the parade back in motion. I would like to thank Becky Acerra and her crew for all the hard work they put in to make this possible.

Have a great summer,



Chief Gerald Millette

FIRE CHIEF REPORT

May 2022

FIRE CALLS:

The Fire Department responded to 25 calls in May of 2022.

Activated Alarm.....	3
Motor Vehicle Accident.....	3
Medical Assist.....	4
Structure Fire.....	1
Vehicle Fire.....	1
Illegal Burn.....	1
Investigation.....	3
Gas Emergency.....	1
Brush Fire.....	4
Mutual Aid.....	1
Cancelled.....	3

AMBULANCE:

The ambulance responded to 56 calls in May of 2022, and 12 ALS intercepts were required.

INSPECTIONS:

The following inspections took place in May:

- 6 Smoke/CO
- 1 Propane Tank

ACTIVITIES/MEETINGS:

Warren Fire completed the four required trainings to renew first responder certifications for all firefighters. This course covered first aid, CPR, ambulance operations overview and general patient care. Warren EMS held a required state protocol update training in May for all EMT's. Members also took part in a very well attended Memorial Day Parade and Ceremony.

BUDGET:

I continue to monitor the FY 22 budget closely as the end of the fiscal year draws closer. I transfer to cover paying EMT's to respond additional ambulance calls due to ever increasing call volume was necessary and granted by the Selectmen and Finance Committee.

As always, thank you for your ongoing support,

Adam Lavoie
Fire Chief



Free

Warren Parks & Recreation Department's

CONCERTS IN THE PARK

Join us for an evening of fun and music at Dean Park!

Bring blankets or chairs to relax and enjoy the music at
Dean Park (at the end of Dean Street, West Warren).


- **Friday, July 1st at 6:00 PM** * The Town of Warren Salutes our Veterans
with a FREE hot dog, chips & drink*
Featuring: The Highwaymen with Matt York

- **Friday, July 8th at 6:00 PM**
Featuring: Wonderland Mafia
** Free "Touch A Truck" event **

- **Friday, July 15th at 6:00 PM**
Featuring: Throwback to the 60's
** Bounce House - Free ! **

- **Friday, July 22nd at 6:00 PM**
Featuring: Lyle Pierce & Company
** Free Popcorn Night **

* Please note these events are
weather dependent.



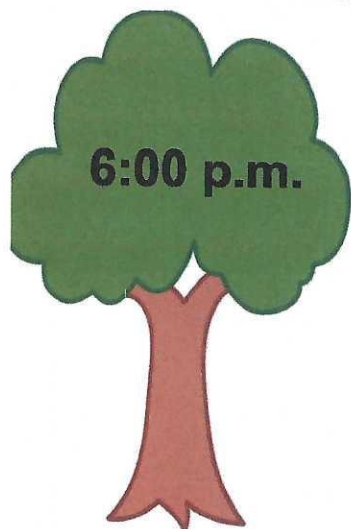
This program is sponsored in part by a grant from the Warren Cultural Council,
a local agency which is supported by the Massachusetts Cultural Council, a
state agency.



2022 SUMMER PROGRAMS

Questions? email: parksandrec@warren-ma.gov

In order to provide appropriate staffing, please register for all programs prior to July 4th. Additional registration forms can be found at the WCES lobby, Warren Parks Department FB page, and online at unipaygold.unibank.com (search for Warren Parks & Rec)



CONCERTS AT DEAN PARK

Friday, July 1st

**** Featuring: The Highwaymen with Matt York**

*** The Town of Warren Salutes our Veterans with a FREE hot dog, chips & drink***

Friday., July 8th

**** Featuring: Wonderland Mafia**

**** Free "Touch A Truck" event ****

Friday, July 15th

**** Featuring: Throwback to the 60's**

**** Bounce House - Free ! ****

Friday. July 22nd

**** Featuring: Lyle Pierce & Company**

**** Free Popcorn Night ****

SWIMMING LESSONS AT COMINS POND



Sorry -

*** No Swimming Lessons This Year**

Due to Construction.....Comins Pond is closed per
Warren Water District

YOUTH TENNIS



**STAY TUNED FOR INFORMATION
ABOUT YOUTH TENNIS LESSONS. . .**



**ALWAYS
FREE**

**INFORMATION WILL BE POSTED ON WARREN PARKS DEPARTMENT FB PAGE
AND**

**BY CLICKING THE "FREE PROGRAMS" LINK AT: UNIPAYGOLD.UNIBANK.COM
(SEARCH FOR WARREN PARKS & REC)**

REGISTRATION

WARREN PARKS & RECREATION DEPARTMENT SUMMER RECREATION

THIS FORM CAN BE USED FOR UP TO 3 CHILDREN IN THE SAME FAMILY



Please Print:

Participant #1 _____ Age _____ Birth Date: _____ Grade _____

Participant #2 _____ Age _____ Birth Date: _____ Grade _____

Participant #3 _____ Age _____ Birth Date: _____ Grade _____

Parent(s) _____ Work # _____ Cell # _____

Mailing Address _____ Town _____ State _____ Zip _____

Home Address _____ Town _____ State _____ Zip _____

Home Phone # _____ E-Mail _____

Emergency Name: _____

Phone# _____

SUMMER RECREATION AT DEAN PARK / HOBO GENDRON FIELDS

JULY 11 - AUGUST 12 th (Mon. - Fridays)

9:00 - 12:00

*Arts & Crafts

* Games

*Water Fun

* Sports and more

COST: \$50/CHILD
(\$100 family limit)

Mail Registration Form & Fee to: Warren Parks & Recreation, P.O. Box 609, Warren, MA 01083

List Names of People Allowed to pick up your child from Summer Rec. Program: _____

Any Medical Condition(s) or Issue(s) we should know about? _____

Food Allergies: _____

Insurance Carrier and Policy # _____

****You must complete the Consent & Release form to be registered...**

Questions? email: parksandrec@warren-ma.gov





BOARD OF SELECTMEN MEETING

CHARLES E. SHEPARD MUNICIPAL BUILDING

DATE: 6/16/22

Attendee:

G. Millette

Attendee:

Attendee:

Joseph A. Kundra Jr.

Attendee:

Attendee:

Cindy Baxter

Attendee:

Attendee:

Donald Makowski

Attendee:

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