

Selectmen Meeting

June 2, 2022

In attendance: David Dufresne, Chair; Rich Eichacker, Vice Chair; Derick Veliz, Clerk; Jim Ferrera, Town Administrator, Karen Dusty, Administrative Assistant

1. **Call Meeting to order:** 6:02 pm
2. **Pledge of Allegiance:**
3. **FY23-Warren-Warren\*-00219** – Prospect Street Improvements (Water main installation and drainage improvements) through the Rural Development Fund up to \$400,000. Mr. Eichacker made a motion to accept the Prospect Street improvement contract and to have Mr. Dufresne sign for the town. Mr. Veliz 2<sup>nd</sup> AIF Passed Signed
4. **FY23-Warren-Warren\*-00708** – School Street Improvements (Streets, sidewalks, drainage, and curbing) through the MassWorks program up to \$1 million Mr. Eichacker made a motion to accept the School Street improvement contract and to have Mr. Dufresne sign for the town.
5. **Line-Item Transfer:** Mr. Eichacker made a motion to accept each transfer one at a time. Mr. Veliz 2<sup>nd</sup> each motion AIF Passed. \*No action was taken by the Board.
  - a. BOS from Selectmen's Secretary to Selectmen Services/Supplies \$2,889.00
  - b. BOS from Health Insurance to Legal \$30,075.00
  - c. Fire Dept. from Health & Wellness to Ambulance Exp \$1,000.00
  - d. Fire Dept. from Health & Wellness to Fire Expenses \$1,500.00
  - e. Fire Dept. from Ambulance Training Payroll to Ambulance pay \$2,000.00
  - f. Fire Dept. from Ambulance Training to Ambulance overtime \$2,000.00
  - g. Council on Aging from SCM Elder Bus to Maintenance \$1465.00
  - h. Board of Health from Health Insurance to Health Agent Purchase \$1,000.00
  - i. Board of Health from BOH Office Salary to Health Agent Purchase \$600.00
  - j. Board of Health from BOH Secretary to Landfill remove Veg. \$2,250.00\*
  - k. Board of Health from Monitor Wells to Landfill remove Veg. \$1,500.00\*
  - l. Board of Health from Leachate to Landfill remove Veg. \$5,061.31\*
6. **Warrants and Bills:**
  - a. **Warrants:** Mr. Eichacker made a motion to Pay the following warrants Mr. Veliz 2<sup>nd</sup> AIF Passed
    - i. 99 Payroll \$48,297.65
    - ii. 100 Vendors \$477,163.80
  - b. **Bills:** Mr. Eichacker made a motion to pay the following bills Mr. Veliz 2<sup>nd</sup> AIF Passed
    - i. National Grid Streetlights -\$20,337.43
    - ii. KP Law \$5,144.28
    - iii. WB Mason \$75.22
    - iv. Northeast IT \$2,243.00
    - v. Kellco \$253.33
7. **Minutes:** Mr. Veliz make a motion to accept the minutes from May 19, 2022, Mr. Dufresne 2<sup>nd</sup> AIF Passed. Mr. Eichacker make a motion to accept minutes from May 26, 2022, Mr. Dufresne 2<sup>nd</sup> AIF Passed Accepted the minutes for May 19 and May 26
8. **New Business:** Council on Aging Board and New part-time Custodian The board accepts the report from the Council on Aging
9. **Reorganization of the Select Board:** Mr. Veliz made a motion to appoint David Dufresne as the Chairman and Rich Eichacker as the Vice-Chair; Mr. Eichacker 2<sup>nd</sup> AIF Passed



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David is staying as Chair and Mr. Eichacker is staying as Vice Chairman. Mr. Dufresne made a motion to leave Derick Veliz as the Clerk, Mr. Eichacker 2<sup>nd</sup> AIF Passed Mr. Veliz is staying as the clerk.

**10. Old Business:**

- a. Active Shooter committee: Mr. Dufresne stated that the Fire Chief and Police Chief are working getting everyone together. The Police are making a big effort to be present at the schools and having the children get to know them. At the choir concert they had more than the school expected, even though it was hot they keep the doors closed. It was good to see everyone trying to do their part.
- b. Police move: It is amazing all the details that need to happen before they can continue. There is extra testing that needs to be done to the building and more requirements that need to be met than a normal building.

**11. Town Administrator Report:**

- a. The auditor Jim Giusti met with the accountant today and had no findings. He was very pleased with everything. He will be coming in on June 23 to do a report to the Board. There will also be a single audit for the ARPA funds that will be about \$8,000.00 so we need to set aside that money out of ARPA.
- b. Mrs. Dusty and I had a video call with a representative from Comcast, he stated that we have the lowest download speed that a business can have, and we would need to upgrade if we are going to a VOIP system and if we don't have great Wi-Fi, we will need to fix that. He will be coming in and doing a demonstration for you once we have the prices for their system.
- c. Mr. Ferrera and Mr. Dufresne had a meeting last Friday 6-3 with the Banking Commissioner due to Mr. Dufresne's efforts. They were surprised at the lack of communication from the bank to the town. They said that they were impressed at the number of residents that sent letters in, because of this they are taking this closure very seriously. They did notice that the Bank has lost lots of clients now. Mr. Ferrera said, "What did the Bank expect when they say that they are closing without any communication with the towns people and the Sturbridge branch is the nearest branch". It is too bad that they are not keeping some type of presence in town. Maybe another bank could take their place was suggested by a resident. We will see what will happen probably this next couple of weeks. Mr. Eichacker said Thank you to all who wrote letters and called. We have kept the bank opened for 4 weeks longer than what they said.

**12. Comments and Concerns:**

- a. Memorial Day was a great event. Thank you, Becky Acerra, and Rich Demetrius, for doing such a great job organizing it. We had a good turnout, with the Fire, Police and Travis from WCAT running around videotaping it. Great Event. Thank you all who participated.
- b. Had a resident email Mr. Dufresne about a piece of property on Pine St. that a house was taken down and the lot is all overgrown now. Mr. Dufresne checked with Dawn and the town doesn't own the lot yet. So, we cannot do anything with the property. Once we do own the property, we will have an auction to sell it. Until then it is the owner's responsibility to maintain the property. Chief Lavoie made the comment that there was a fire and the home had to be demolished due to a dangerous situation.

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- c. Shred-it 10-noon bring all your items you do not want anyone to see and have them shredded.
- d. The Board of Health is working on doing a Hazardous Waste Day in the future.

**13. Correspondence:** None

**14. Next Meeting Date:** June 16, 2022, 6:00PM

**15. Adjourn:** Mr. Eichacker made a motion to adjourn Mr. Veliz 2<sup>nd</sup> AIF Adjourn

Respectively submitted by:  
Karen Dusty, Administrative Assistant

  
Derick Veliz, Clerk -

MAY 27, 2022

WARREN SENIOR CENTER

BOARD TO SELECT CUSTODIAN AND PART TIME CUSTODIAN

BOARD:: CATHY DUNCAN, BARBARA KEITH, AL DIMO, JOYCE STUART, KATIE MELLEN, SHARON MELI DIRECTOR.

WE HAD SEVERAL APPLICANTS BUT FOUR STOOD OUT: ONE DID NOT COME FOR INTERVIEW, THE BOARD INTERVIEWED TO THE OTHER THREE AND VOTED ON TWO. PART TIME POSITION IT WAS UNANIMOUS FOR JOHN MIELTOWSKI, AND FILL IN POSITION FOR VACATIONS AND OR DAYS OFF:: KATIE LYNCH.

WE HOPE THE BOARD OF SELECTMAN WILL AGREE WITH OUR CHOICES. PRE-EMPLOYMENT REQUIREMENTS AND ORIENTATION WILL BEGIN AS SOON AS BOARD CONFIRMS.

THANK YOU VERY MUCH FOR YOUR ASSISTANCE.

A handwritten signature in cursive script that reads "Cathy Duncan".

CATHY DUNCAN  
C.O.A. CHAIR



WARREN COUNCIL ON AGING  
SENIOR CENTER

MAY 17, 2022

Dear Selectman Defresne, Eichacker, Veliz,

On May 17th 2022 the C.O.A. Board read the four letters of interested applicants to be on the Board. I have enclosed the letters and the results of the Boards choices. Barbara Keith, Joyce Stuart and Peggy Bernard seats are up and the three voted to the Board are Barbara Keith and Joyce Stuart, as they have been very helpful in the past, and the third seat is Mary Jane Adam.

As I do need confirmation from the Selectmen, I must wait to inform the applicants that have and have not been chosen. We the board are hoping you will except our chooses. Any questions feel free to contact me either at the Senior Center Monday through Friday or at home.

Thank you for your attention to this.

A handwritten signature in black ink that reads "Cathy Duncan". The signature is written in a cursive style with a large, looping "C" at the beginning.

Cathy Duncan Chairperson C.O.A.

19 Mechanic St  
Warren, MA 01083  
CATDANDUNC@AOL.COM  
413-436-8748 Home  
508-887-6897 Cell



# BOARD OF SELECTMEN MEETING

CHARLES E. SHEPARD MUNICIPAL BUILDING

DATE: 6/2/22

Attendee:

Joseph G. Kendalet

Attendee:

Attendee:

Adam Lacro

Attendee:

Attendee:

Angie Thibault

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