

Selectmen Meeting
May 12, 2022

In attendance: David Dufresne, Chair; Rich Eichacker, Vice-Chair; Derick Veliz, Clerk, Jim Ferrera, Town Administrator, Karen Dusty, Administrative Assistant

1. **Call Meeting to order:** 6:02 pm
2. **Pledge of Allegiance**
3. **FY21 Community Development Block Grant Administration contract between Central MA. Regional Planning Commission and Warren:** Mr. Eichacker made a motion to accept and sign the CDBG contract. Mr. Veliz 2nd AIF Passed and signed.
4. **Line-Item Transfers:** Mr. Eichacker made a motion to approve the following line-item transfers one at a time needed to be voted on. They were all voted, 2nd and AIF Passed.

a. Highway from drainage to beaver	\$400.00
b. Town Clerk from Assist. Town Clerk Salary to Town Clerk Salary	\$1,030.50
c. Council on Aging from Lunch Coordinator to Custodian	\$935.00
d. Council on Aging from Lunch Coordinator to Director	\$45.00
e. Council on Aging from Lunch Coordinator to General Helper	\$235.00
f. Cemetery from Road & Fence to Supplies	\$1,000.00
g. Fire Department from Town Admin to Ambulance Calls	\$4,000.00
h. Assessors from Assist. Assessor Clerk to Assistant Assessor Salary	\$3,383.00
i. BOS from Town Admin Salary to Selectmen Supplies	\$5,000.00
j. BOS from Town Admin Salary to Shepard Building Supplies	\$6,000.00
k. BOS from Town Admin Salary to Facilities Custodian Salary	\$4,000.00
l. BOS from Town Admin Salary to Technology	\$5,000.00
m. BOS from Town Admin Salary to Legal	\$24,000.00
n. BOS from Town Admin Salary to Animal Control Salary	\$1,350.00 *
o. BOS form Town Admin to Liability Insurance	\$175.00

5. **Warrants & Bills:** Mr. Eichacker made a motion to pay the following Warrants and Bills:

a. Warrants:		
i. 93	Payroll	\$45,141.92
ii. 94	Vendor	\$32,757.50
b. Bills:		
i. Shred-it		\$100.39
ii. Northeast It		\$428.99
iii. Parking Clerk		\$58.00
iv. WB Mason		\$23.98
v. WB Mason		\$70.98
vi. WB Mason		\$30.96
vii. WB Mason		\$187.07
viii. KP Law		\$1,651.04
ix. Crystal Rock		\$15.87
x. Ware River New for Newspaper at the Shepard Building		\$31.00
xi. Renaissance Alliance Insurance Services, LLC		\$1,248.00
xii. MassCor		\$110.50
xiii. Joyce Eichacker		\$175.33**

Mr. Veliz 2nd AIF Passes

6. **Minutes:** Mr. Eichacker made a motion to accept March 7 and 8 minutes 2nd AIF Passed ***

7. **New Business:**

- a. New bill accounting form: Mrs. Martin (Town Accountant) and Mrs. Dusty worked on this excel spreadsheet, it makes it so there is no guessing where the Board wants the money to come from to pay the bills. It is also a way to track the bills that have or need to be paid.
- b. Police and Fire monthly reports passed over because neither one of the Chiefs were present.

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8. Old Business: NONE

9. Town Administrator Report:

- a. Mr. Ferrera started out saying that he was glad that the Board signed the line-item transfers, and he will take them to the FinCom on Tuesday at their meetings. Then they will give to Tammy to transfer the funds.
- b. Mr. Ferrera went on to tell us about the training that he attended that morning. That he will get with Mrs. Dusty to go over all of the personnel files and make sure we are up to date on each one. That there are several things that when the state comes in to do an audit that we need to make sure we have copies of it all. Mr. Dufresne state that he will make sure that everything is correct and clean. That we will need to set up several classes for everyone to take.

10. Comments and Concerns:

- a. Roster situation on Carl, Mr. Veliz said that some residents have come up and spoken to him about this. The board made it very clear that our town is not a "right to farm town". We do not have a by-law stating that you can not have roosters in town.
- b. Mrs. Soltys wanted to know if the board was going to change who was the Chairman, and if it was done outside of a meeting. Mr. Dufresne said no it was done outside a meeting that they do not have to change who is the Chair because no one was new we all have been here and keeping the same positions.
- c. Mrs. Soltys wanted to know the update on the Police move. Mr. Dufresne said that they are still moving but they had an issue with the permits and are working that out. Not sure when they will be in. Question was then raised about the Town Hall and who was going to maintain it and did anything get corrected that was on the report by the Building Inspector. The Selectmen said that they would investigate what could be done.
- d. The Veteran's Council raise questions about the Gift account and why it wasn't set up. Mr. Dufresne said he thought it was all set up. But it was not funded, we are sorry about that a miss understanding. We will try to help anyway we can. They said that they were going to have the parade and luncheon after on May 29 at 1:00, going to the center of town and then over to West Warren, with a Luncheon at the Senior Center. They will be having the Purple Heart Breakfast.

11. Correspondence: No correspondence

12. Next Meeting Date: May 19, 2022, 6:00 PM

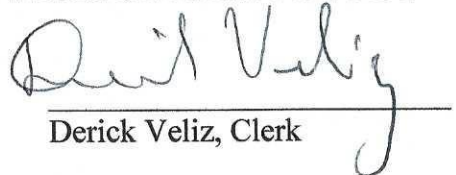
13. Adjourn: Mr. Eichacker made a motion to adjourn. Mr. Veliz 2nd AIF Adjourn

* Mr. Dufresne recuse himself from voting on the line-item transfer for money to pay for the ACO salary due to the fact the Tamara Dufresne is the Animal Control Officer.

** Mr. Eichacker recuse himself from voting on the reimbursement for Joyce Eichacker due to the fact of their relationship.

*** PLEASE NOTE THAT THE MEETING MINUTES VOTED ON WERE FOR APRIL 7 & 8 NOT MARCH.

Respectfully submitted by
Karen Dusty, Administrative Assistant


Derick Veliz, Clerk