

Selectmen's Meeting
February 10, 2022

Attendance: David Dufresne, Chair; Richard Eichacker, Vice-Chair, Derick Veliz, Clerk

1. **Call Meeting to order:** 6:05pm
2. **Pledge of Allegiance**
3. **Board of Health appointment Roll Call:** Two people have applied. After speaking with the Board of Health and who they would like to have on their board and why. Mr. Dufresne made a motion to do a roll call vote to appoint Daniel Thibodeau to fill the vacant spot for the retirement of Ken Lacey. 2nd Richard Eichacker "I"; Derick Veliz "I"; David Dufresne "I", motion passed Mr. Daniel Thibodeau will serve until May 3, 2022
4. **Board of Health recommendation to open the building:** The board of Health recommends that the building be reopened on Monday February 14, 2022; but masks to still be mandated until February 28, 2022; when the Governor has removed the mask mandate. Mr. Eichacker made a motion to open the building on February 14, with mandatory wearing of the masks until February 28, 2022. 2nd by Mr. Veliz AIF Passed. Still waiting for the COVID test kits to come in.
5. **Warren Water District update on Water Treatment Plant & plans to replace pipes:** Cincy Baxter a Warren Water District Board Member gave the Board a statement about the rates (see attached). The plans to finish the water lines on High St. with the help from American Rescue Plan Act (ARPA) funds, they were award the grant for doing part of School St. While they are replacing the main water pipes on the streets the residents will be asked if they want to replace their connections at that time. The water treatment plant should be up and running by the end of December 2022. We will be flushing the lines several times to clean out the pipes. They talked about the discoloration and that being linked to the flushing of the hydrants. Mr. Veliz is going to set them up with "Town Alert" so they can send messages out about flushing and other items going on which may cause the water to be discolored. Their goal is to get good drinking water for every resident in town.
6. **Cemetery Commission on approval for help:** Cynthia Baxter will be seeking approval for a group of people to come in and clean up the cemetery, with an app called "Just Serve" Mr. Dufresne asked Mr. Eichacker and Mr. Veliz are they ok with giving permission to have the people come and help clean up the cemetery in town? They both said yes. Mr. Dufresne asked if the Cemetery would get a waiver for the people to sign. Then they are good to go.
7. **James McKeon Community Emergency Response Team (C.E.R.T.) about our Comprehensive Emergency Management Plan:** The selectmen tabled this until they have had time to read and sign the document. James McKeon said that he has over 4000 N95 masks and will put them out in all town buildings.
8. **Council on Aging budget and pay scale:** She could not make it tonight so that will go next week
9. **Selectmen's budget and pay scale:** Went over the budget for the selectmen. The items that were talked about was making a new position for the current Custodian Mr. Dusty to be a Facilities Coordinator because he has taken over getting bids, making up repair lists for all the building, maintenance contracts, he has saved the town money and is getting things done. Mr. Dufresne recessed himself from the room during the

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discussion of the Animal Control Officer budget. After we were done Mr. Dufresne came back into the meeting. Waiting on the Parking Clerk and the Electrical inspector salary and expense. Next was the Administrative Assistant salary moving hours up to 40 due to the person assisting the new Town Administrator, and her pay. Increased the Law Department Expense, the hydrant rental increased for both prec. Need to investigate Regional Planning, Insurance Liability, Insurance Workman's Comp.

10. Warrants and Bills: Mr. Eichacker made a motion to pay the following Warrants and Bills after being read 2nd by Mr. Veliz AIF Passed to pay warrants and bills.

a. Warrants:

i. 66	Payroll	\$40,679.20
ii. 67	Venders	\$168,765.37

b. Bills:

i. Northeast IT	January	\$2,203.00
ii. Northeast IT	February	\$2,203.00
iii. Northeast IT		\$ 649.00
iv. Intrivo		\$42,757.60
v. Derick Veliz Camera		\$999.00
vi. Paul Shepardson Electrician	Shut off valves	\$1,450.00
vii. C2 MA Adams II, LLC		\$613.96
viii. Mirick O'Connell		\$1,325.56
ix. Mirick O'Connell		\$3,450.00
x. Mirick O'Connell		\$2,425.00
xi. Mirick O'Connell		\$775.00
xii. Serv-U Locksmith	balance	\$4.58
xiii. James Dusty	Painting	\$33.15
xiv. Crystal Rock		\$5.29
xv. WB Mason		\$212.98

11. Minutes: Mr. Eichacker made a motion to approve the minutes from January 27, 2022. Mr. Veliz 2nd AIF approved the minutes from January 27, 2022.

12. Old Business:

- a. Opening the building was discussed earlier in the meeting
- b. Monitor for the selectmen's room was on its way and should be able to be put up once the wall is complete

13. New Business:

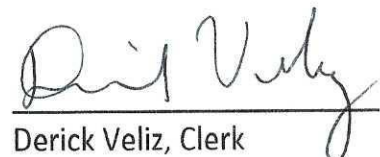
- a. Monthly report from police and fire both reports are attached.
- b. Interviews for the new Town Administrator next week. Jill to take notes

14. Comments and Concerns: Letter from Modern about \$92.00 (posted)

15. Next Meeting Date: February 17, 2022, 6:00pm

16. Adjourn: Mr. Eichacker made a motion to adjourn, Mr. Veliz 2nd AIF Adjourned.
10:01pm

Respectively submitted by
Karen Dusty, Administrative Assistant


Derick Veliz, Clerk

Warren Selectmen

From: Daniel Thibodeau <dthibodeau@oconnorcorp.com>
Sent: Wednesday, January 26, 2022 8:01 AM
Subject: Warren Selectmen
RE: Board of Health Committee

Good Morning Karen,

As you know my name is Daniel Thibodeau. I live here in town at 222 Town farm Road and have resided here for the last 3 -4 years.

I work in Canton, MA as a Corporate Director of EHS (Environmental Health & Safety) for a top 100 Heavy Industrial Construction / Maintenance corporation. I am responsible for Managing a Confined Space/High Angle Rescue Team throughout the Northeast, I am responsible for all matters pertaining to employee health/safety, OSHA and MSHA compliance, all Local, State & Federal Regulations, Keeper of records.

I am also the Interim Director of Emergency Management in Leominster, MA where I am currently responsible for the operation, coordination, Mitigation, Preparedness, Response & Recovery of events and disasters both man-made and natural.

I have been involved in emergency management for the past 45 years am a Licensed Multi-State and Nationally Registered Emergency Medical Technician since 1980. I currently work /assist/maintain the COVID-19 Response, testing, Vaccine program with the Leominster BOH as well as other functions.

I am currently interested in offering my service to the Town of Warren hoping I can be of benefit in assisting with the needs of Warren BOH.

Sent from [Mail](#) for Windows

From: [Warren Selectmen](#)
Sent: Wednesday, January 26, 2022 7:40 AM
To: [Daniel Thibodeau](#)
Subject: RE: Board of Health Committee

***** External Sender: Use caution with links/attachments. *****

Good morning, Daniel,

You have just done what you need to do. If you could send a note about yourself and why you want to be on the board that would help the selectmen. At the next Selectmen meeting on February 10, we will put this on the agenda and if you could be here that would be great. Then depending on if there is anyone else it will be voted on and you will be appointed.

Thank you for being interested,

Karen Dusty
Town of Warren
Administrative Assistant
Box 609
Warren, MA 01083
413-436-5701 ext. 107



Charlene Farris <cfarris41358@gmail.com>

BOH'S recent vacant position

1 message

Jean Howard <jeanhoward55her@gmail.com>

Thu, Jan 6, 2022 at 3:26 PM

To: "cfarris41358@gmail.com" <cfarris41358@gmail.com>

Dear BOH members,

I would like you all to know that I Jean Howard would appreciate being considered for the open seat you currently have on the BOH.

I'm fully aware that this is a temporary position until the next election

I am a resident of Warren and have lived in town since August of 1996. I live in a resident owned community on Bemis Road. At present I'm the President of the board of directors of Heritage association. Are meetings are currently held Mondays and when ever an important issue arises

I fully understand the procedures in running a meeting following parliamentary procedures .

In closing, I need to be up front in letting you know that I am a visually impaired women.

I looking forward to hearing from you regarding my interest.

Warmest regards,

Jean Howard.

My cell number is 413-636-4636

Email address is jeanhoward55her@gmail.com.

WARREN WATER DISTRICT

P. O. BOX 536
WARREN, MA 01083-0536
(413) 436-9819
wwd@warrenwater.comcastbiz.net

February 8, 2022

Town of Warren
Board of Selectmen
48 High St.
Warren, MA 01083

Dear Board Members:

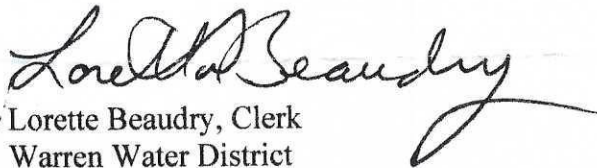
It is that time of year again, budget time. In reviewing the hydrant assessment fee increase letter dated February 25, 2020, it was agreed upon to increase the fee for FY23 to \$317.00 per hydrant.

With the completion of the Moore Ave. and Lombard St. water main replacement, a new hydrant was installed on Moore Ave bringing the total hydrants to 125. Please see the attached list.

Over the course of the next few years, we are planning to replace two hydrants per year. To reduce the number of aging hydrants within the district. During FY21 three hydrants were replaced Liberty St., School St. and Lombard St. Two additional hydrants will be replaced during FY22.

FY 2023 billing will be $125 \times \$317.00 =$	\$39,625.00
Billed in 4 installments	\$ 9,906.25

Sincerely,


Lorette Beaudry, Clerk
Warren Water District

cc

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

WARREN WATER DISTRICT

P. O. Box 536
20 Old West Brookfield Road
Warren, MA 01083-0536

413-436-9819
Fax: 413-436-9819
Email: wwd@warrenwater.comcastbiz.net

January 31, 2022

The following are a list of hydrants within the Warren Water District.

Bacon St.	2
Bay Path Rd.	0
Bemis Rd.	1
Bridge Street	3
Bridges Ave.	1
Burbank Ave.	2
Carl St.	1
Carpenter St.	0
Comins Pond Road	7
Couture Drive	0
Coy Hill Rd.	3
Crescent St.	1
Curtis Ave.	0 hydrant not for fire protection
East Rd.	3
Elm St.	0
Hitchcock Ave.	0
High St.	2
Hillside Ave.	1
Hines Ave.	1
Jones St.	0
Keyes St.	1
Liberty St.	1
Lombard St.	1
Main St (Boston Post Rd.)	16
Manning Rd.	1
Mechanic St.	2
Mill St.	1
Miller Drive	2
Milton O. Fountain Way (Town Hall Plaza)	1
Moore Ave.	4

Nelligan Terrace	4
Nelson St.	2
Old West Brookfield Rd.	6
Old West Warren Rd.	5
Otis St.	0
Parkview St.	1
Pine St.	2
Pine Grove Dr.	0
Prospect St.	1
Quaboag St.	4
Ramsdell St.	1
Richardson St.	2
Rt. 19 (Maple St. and Brimfield Rd.)	22
School St.	2
Shamrock Drive	2
Shepard Building	1
Southbridge Rd.	6
Washburn Ave.	1
Washington St.	4
Winthrop Terrace	1
TOTAL HYDRANTS	125

The Fire Department does not feel a need to have a hydrant at Tyler Park.

Tyler Park	1	Shut off - not for fire protection
Mass Pike	1	Blow off
Maple St. (freight house)	1	Blow off

The following hydrants are on private property and not billed to the Town of Warren:

Fountain View Estates	3
Quaboag Regional High School	3
Warren Housing	2
Circor Naval Solutions- Warren Pumps	4

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call 800-795-3272 (voice) or 202-720-6382 (TDD)."

Items to discuss at Board of Selectmen's meeting.

HYDRANT:

1. Increase to assessment fee (letter attached for Board)
2. One additional hydrant installed on Moore Ave. bringing total number of hydrants to 125
3. FY21 hydrant replaced
 - a. School St.
 - b. Liberty St.
4. FY22 hydrant replacement proposal (by end of fiscal year)
 - a. Intersection of Maple and Mechanic St.
 - b. 40 Mechanic St.

WATERMAIN REPLACEMENT:

1. FY22 Install piping on Hillside Ave. to connect to Quaboag St. (by end of fiscal year)
2. ARPA – High St. waterline replacement FY23 (letter attached for Board)
 - a. customers will be asked if they would like to replace their service line at the time of construction
 - b. Pipe is on back order 6 months out at this time
 - c. Pipe prices increasing daily -think about ordering ASAP and locking into current prices
3. CDBG- School St. waterline replacement FY23
 - a. customers will be asked if they would like to replace their service line at the time of construction
4. Future; working with CDBG for Prospect St. water line replacement

WATER TREATMENT PLANT:

1. We broke ground on October 2, 2021. R. H. White was awarded the bid.
2. Monthly construction meeting held
3. Back wash tanks are installed
4. Footings and foundation are installed
5. Show photos
6. We are on schedule at this time. December 2022 estimate for plant opening. Spring of 2023 for landscaping and completion

If anyone asked about rates: We are working on this information and it will be available for the Annual Meeting to be held, Thursday, May 12, 2022. Location TBA.

WARREN WATER DISTRICT
P. O. Box 536
Warren, MA 01083-0536
413-436-9819

www@warrenwater.comcastbiz.net

Memo

To: Board of Selectmen
From: Warren Water District
Date: February 8, 2022
Re: Cost estimate for High St.

As request, here is a **cost estimate** for water line replacement for High St. through the ARPA grant. This job will need to be sent out for bid per Procurement.

8" ductile water main piping 1720' x \$97.	\$166,840
8" valve 1	\$ 1,560
6" valve 2 x \$1,025	\$ 2,050
1" curb stops 15 x \$ 285	\$ 4,275
1' service line corp. to curb	\$ 9,800
Temporary water main	\$ 20,000
Trench paving 280 tons x\$180	\$ 50,400
Culvert crossing	\$ 2,000
Hydrant site adjustment	\$ 4,000
Mobilization/Demobilization	\$ 5,000

TOTAL ESTIMATE COST	\$265,925
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Please beware the prices are increase almost on a daily basis. At this time, ductile water main piping is back ordered by 6 months. We may think about ordering materials now to lock in prices.

Police detail if required will be at the current rate. Estimate police detail 124hrs. x \$45 \$5,580.

Temporary water main with services pressure test, chlorination and bacteria testing.
If rock is encountered: \$180 CY for removal and disposal of rock 1Cy or larger or ledge hammered.

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at https://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov."

Monthly Report January 1, 2021 to January 31, 2021

In the month of January 2022, the Warren Police Department responded to a total of 1841 calls for service with 20 ending in arrests. The following is a breakdown of statistics.

Calls Logged	1841
Felonies Investigated	5
Incident reports	80
On View Arrests	3
Warrant Arrests	5
Summons Arrests	12
Total Arrests	20
Protective Custodies	3
Juvenile Arrests	4
Motor Vehicle Stops	98
Motor Vehicle Citations	36

In January 2022, the Police Department had 7 total vehicles on the roster. They consist of 4 Ford Police Interceptor SUV's, 1 Ford Taurus, 1 Ford Fusion and 1 Humvee. Mileage on each is as follows.

Taurus	52,909
Fusion	35,330
D785	14,190
5068	189,065
C564	71,758
5116	120,974
Humvee	8,224

January was a tough month with all the cases of Covid that we were dealing with. The number of cases and calls involving Covid went way up. Covid also hit the Department hard with several members dealing with the illness.

At the beginning of the month, due to a long investigation by Det. Nale, the department conducted a drug search warrant. This warrant yielded two arrests as well as the seizure of several packets of heroin. Also seized were three loaded and unsecured firearms. I would like to commend Det. Nale on a job well done.

Due to the rise in Covid cases a lot of our trainings in January were canceled. Officer Cote who is currently enrolled in the States required Bridge Academy did continue his training. This month he completed his in person defensive tactics training. His final testing on defensive tactics will be completed by the last week of the month.

The rest of the Department has now started their in-service training. This training is a combination of online classes as well as in person classes. The class list is determined by the MPTC and every Officer in the State must complete. This training is done every year and is a requirement to be certified by the new POST commission.

At the end of the month Chief Lavoie, Chief O'Donnell and I met with the school's safety committee for our quarterly meeting. This meeting focused on school reunification and a presentation was given by the Mass State Police. A practice reunification will be completed at a later time.

Also, in January we applied for two grants. One is for assistance in replacing our aging AED's. If awarded this grant will provide us with two brand new Zoll AED's. The second grant is for funding our prescription medication drop off. If awarded this grant will provide us with \$1,300 to assist in the collection and destruction of prescription medication.

Here's to a Safe and Healthy 2022,

A handwritten signature in black ink, appearing to read "Chief Gerald Millette", with a long horizontal flourish extending to the right.

Chief Gerald Millette

FIRE CHIEF REPORT

January 2022

FIRE CALLS:

The Fire Department responded to 32 calls in January of 2022.

Activated Alarm.....	1
Motor Vehicle Accident.....	11
Medical Assist.....	7
Structure Fires.....	1
Chimney Fires.....	1
Oil Burner Issues.....	3
Service Call.....	1
Carbon Monoxide Issue.....	1
Investigation.....	3
Mutual Aid.....	3

AMBULANCE:

The ambulance responded to 71 calls in January of 2022, and 12 ALS intercepts were required.

INSPECTIONS:

The following inspections took place in January:

- 2 Smoke/CO
- 8 Propane Tanks

ACTIVITIES/MEETINGS:

Warren Fire and EMS held off on trainings and meeting in the week of January due to health and safety concerns from COVID-19.

BUDGET:

I continue to monitor the FY 22 budget closely. Continued climb in call volume especially with EMS calls may lead to potential payroll shortage towards the end of the fiscal year. I will address these shortages with line item transfers if necessary. Should any other budget issues become apparent I will certainly alert the board and finance committee.

As always, thank you for your ongoing support,

Adam Lavoie
Fire Chief



February 1, 2022

Warren Town Hall
ATTN: KAREN DUSTY
PO BOX 609
WARREN, MA 01083-0609

Location Account # 467099

Location Address 1 MILTON O FOUNTAIN WAY

Thank you for being a client of Modern Pest. In order to make sure we are providing our clients with *best-in-class* service, we completed an annual overview of business processes and associated labor, vehicle, and material costs. From this recent review, we have made the decision to adjust pricing of our Commercial services for your location. Your new service fee is \$ 92.00.

Please be ensured we have made every attempt to absorb increases in cost and minimize the expense we are passing along to our clients. Starting at your next service, your price increase will go into effect.

There is nothing additional you need to complete regarding your service.

If you have any questions, please call our Communications Center at 1-800-323-7378, or email info@modernpest.com.

Thanks again for being a part of Modern Pest!

-The Modern Pest Team



Board of Selectmen Meeting

Facilitator: _____

Date: 2/10/22

Objectives			

Attendee:

Karen Dusty

Attendee: _____

Attendee:

Charlene Farkis

Attendee: _____

Attendee:

Will Smith

Attendee: _____

Attendee:

Loretta Beaudry

Attendee: _____

Attendee:

Adam Lavoie

Attendee: _____

Attendee:

Cynthia Liberto

Attendee: _____

Attendee:

Dan Thibodeau

Attendee: _____

Attendee:

Jim McKen

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____