

Selectmen Meeting

January 27, 2022

Attended: David Dufresne, Chair; Richard Eichacker, Vic Chair; Derick Veliz, Clerk

See sign in sheet for those attending in person.

- 1) **Call Meeting to order: 6:02 pm**
- 2) **Pledge of Allegiance:**
- 3) **Public hearing for the change of ownership to the Countryside Pub.:** She will be calling in or on Zoom. She has sent a letter in case she cannot get on. Michelle Terry was on the zoom call and stated that she was a 50% owner of the Pub and when her mom died, she is not 100% and needed the Selectboard to acknowledge that she was now the manager and full owner. She is selling the business.
- 4) **Whiteboard/monitor for the Selectmen's Meeting room:** Needed so that the people can see the presentations better. Look at a smart Whiteboard but they we \$2,000-\$5,000 so decided to get a TV Monitor. This will be paid out of the American Recovery Plan Act money.
- 5) **Video/audio streaming device for the Selectmen's Meeting room:** Looking at a camera and microphone that will zoom in on who ever is speaking and is a 360° camera WCAT can focus on the screen, so it will be easier for the people on Zoom to see what is going on. Mr. Eichacker made a motion to purchase the TV monitor and the camera. 2nd by Mr. Veliz AIF Passed
- 6) **Town Administrator Preselection Committee:** We had four residents that want to be on the committee along with the original employee members so that is nine. We will be closing the application process on Monday January 31, 2022.
- 7) **Municipal Building for public access:** The Board of Health has recommended that we keep the Municipal building closed for another two weeks and masks mandatory so we will address this on the 10th meeting.
- 8) **Update on the police move:** Dextrust is moving forward hopefully starting on February 1st. They are pushing to get National Grid to provide natural gas to the building. It is just up the street.
- 9) **Appointments for the election workers: Information from the state and the list of appointments:** Mr. Eichacker made a motion to appoint all the election workers for both voting areas stating their names (see attached list) 2nd by Mr. Veliz AIF Passed
- 10) **Junior Firefighters program: Chief Lavoie has heard back from KP and the insurance**
- 11) **Warrants and Bills:** Mr. Eichacker made a motion to pay and accept the following warrants and bills. Mr. Veliz 2nd AIF Passed
 - a. **Warrants:**
 - i. 62 Payroll \$47,770.20
 - ii. 63 Vendor \$76,125.48
 - b. **Bills**
 - i. Mirick O'Connell \$10,121.53
 - ii. Modern Pest Services for Jan \$80.00
 - iii. Kellco \$235.08
 - iv. Mass Labor Law Posters Services \$562.00
 - v. WB Mason \$43.92
 - vi. Amazon for CloroxPro cleaning 4 units \$410.27

Selectmen Meeting

January 27, 2022

- vii. MIIA Property insurance \$855.00
- viii. Fountain & Sons Const. Co. boarding up houses \$11,000.00
- ix. Bay Path Tuition assessment \$8064.50

12) Minutes: approve December 9, 30, January 6 1:00 and 6:00. Motion by Mr. Eichacker to approve the minutes for December 9, 30, January 6 1:00 and 6:00 meetings 2nd by Mr. Veliz AIF Approved

13) Old Business:

- a. Red Dot is up and running at the schools,
- b. Town alert is up and running all that is needed is for the town people to download the link.
- c. The flag for the Selectmen's meeting room has been ordered

14) New Business:

- a. Jim McKeon has accepted a full-time job with the Highway Dept. congratulation to Jim.
- b. Reserve Account Transfer (RAT) for Boarding up the houses \$11,000.00 Mr. Eichacker made a motion to accept the RAT for the Boarding of the house at 1059,1061 Main Street and 38 Maple St. 2nd by Mr. Veliz AIF Passed
- c. Reserve Account Transfer (RAT) for tuition for Bay Path for \$8,064.50 for a student that moved into our town that was already attending Bay Path.
- d. Comcast notice That there are changes to the service see attached.
- e. Notice that Colonial Bank downtown is petitioning to close and that the residents can send a letter to the Commissioner of Banks see noticed attached.

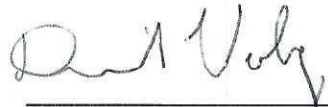
15) Comments and Concerns:

- a. Pizza and Wings in West Warren is out of business
- b. Letter from Margaret Gorman about the under underutilized of the bulletin board at the Old Town Hall. Also, that some information could be put up on the large bulletin board by the Fire Station and the McWhirter Park in West Warren
- c. Northeast IT is raising their rates
- d. One person interested in the BOH Daniel Thibodeau.

16) Next Meeting Date: February 10,2022 at 6PM

17) Adjourn: Mr. Eichacker made a motion to adjourn 2nd by Mr. Veliz AIF Passed.

Respectively Submitted by
Karen Dusty, Administrative Secretary


Derick Veliz, Clerk

Michelle L. Terry

HTT LLC

23 Fiskdale Rd.

Brookfield, MA 01506

508-735-8744

1/26/22

RE: Countryside Pub

83 Mechanic St. Warren, MA 01083

I am very sorry that I can not be at this meeting in person tonight. I have other work obligations that could not be changed with my Real Estate Franchise corporate office. You and the ABCC have my full application and I am going to try to link onto ZOOM as well.

Main Points of application with ABCC


- I have been 50% owner of HTT LLC (the business and Real Estate) since we purchased and opened (dba) Countryside Pub in 2007. My mother, Jane Hebert owned the other 50% and we have never had any other owners/partners involved. I have always had rights of survivorship however she legally transferred the business solely to me right before she passed away. Attorney Joel Cranston and the Secretary of State's office assisted with this.
- In 2007 I went through the interview/investigation process with the ABCC however I had no intentions of working inside the building at that time so my mom was named the manager. I have always focused on the back end, paperwork and financial side of the business since 2007
- My mother passed away on 6/5/2021 after an unexpected illness
- I contacted your board on 6/7/2021 and asked if I needed to do anything with the town at that time. I was told that I did not need to do anything until renewal time. I did explain that I was always an owner. At this time I also contacted Sean Walsh at the ABCC with the same information and he told me that anything that needed to be done would be done with the Town of Warren.
- My family and I are pooling together our time and resources to run the pub right now but we are in the process of selling the pub (business and property) to AMR Real Estate LLC, Mike & Alicia Rowland. I have been told by the ABCC that I need to be appointed as the manager by your board and the ABCC before the Rowlands can complete their application, full investigation by the ABCC and complete the process to close the sale. The Rowlands have their full application ready to hand in to you.
- I have been deemed to be under investigation by the ABCC on 1/11/22. This investigation can take up to 30 days. I fully believe that there will be no issues with this investigation- I was

recently CORI checked with another entity, I have no criminal records what so ever, I own and manage Real Estate companies, I have my federal rights to carry in multiple states and a Real Estate Brokers license. I have already been through this process several times but I understand that the ABCC has their process that needs to be completed.

- If you need this information, I am represented by Cranston & Cranston, Law firm in Barre for the sale and the buyers, Mike & Alicia Rowland of AMR Real Estate LLC are represented by Berthiaume & Berthiaume in North Brookfield.

I fully appreciate your time in hearing this matter.

Sincerely,

A handwritten signature in cursive script that reads "Michelle L. Terry". The signature is fluid and written in dark ink.

Michelle L Terry



NANCY J. LOWELL
TOWN CLERK

OFFICE OF
TOWN CLERK

CHARLES E. SHEPARD MUNICIPAL BUILDING

P.O. Box 603
48 HIGH STREET
WARREN, MA 01083-0603

TEL: 413-436-5701 EXT. 3
FAX: 413-436-9754
LOWELL@WARREN-MA.GOV

INTEROFFICE MEMORANDUM

TO: Board of Selectmen

CC: Democratic Town committee Chairman

FR: Town Clerk, Nancy J. Lowell

RE: 2022 Election Worker Appointments

DT: January 24, 2022

Please appoint the following Election Workers. Their terms expire on December 31, 2022 .

Election Officers – Polling Place A

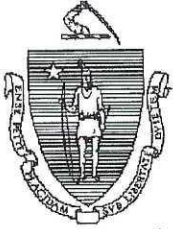
✓ Kathleen A. Banas
✓ Cynthia A. Baxter
✓ Heather L. Bridges
✓ Sylvia Cummings
✓ Linda J. Cunningham
✓ Cathy M. Duncan
✓ Cheryl E. Gagnon
✓ Drue C. King
✓ Kathy J. Kuprycz
✓ Barbara B Larkin

✓ Barbara J. Londergan
✓ Edward F. Londergan
✓ Tracey S. Mazur
✓ Donna L. Pina
✓ Carol Sanders-Sausville
✓ Julie D. Vadnais
✓ Karen M. Wilk
✓ Leona A. Wrobel
✓ Linda L. Wrobel

Election Officers – Polling Place B

✓ Leo H. Asselin
✓ Phyllis A. Dolina
✓ Virginia M. Fleming
✓ Sheila D. Francesketti
✓ Elaine M. Gancorz
✓ Barbara J. Hastings
✓ Peter R. Hastings

✓ Martha Louvitakis
✓ Patricia A. Morrison
Agnes E. Sablack
Beverly A. Soltys
Dorothy A. Witaszek



The Commonwealth of Massachusetts
Local Election Districts Review Commission

c/o Elections Division
One Ashburton Place, Room 1705
Boston, Massachusetts 02108

David Dufresne, Chair
Select Board
48 High St.
WARREN, MA 01083

January 11, 2022

Dear Select Board Chair:

At a meeting held on September 24, 2021, the Local Election Districts Review considered the submission from the Town of Warren keeping the Town as a single precinct.

The Commission is pleased to inform you that the Town's submission of a single precinct meets the requirements of Massachusetts General Laws chapter 54, section 6, and is otherwise consistent with law and has thus been approved by the Commission.

Thank you for your cooperation in this matter.

Sincerely,

LOCAL ELECTION DISTRICTS
REVIEW COMMISSION

A handwritten signature in cursive script, reading "William Francis Galvin".

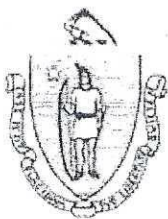
Hon. William Francis Galvin

A handwritten signature in cursive script, reading "Bradley H. Jones, Jr.".

Hon. Bradley H. Jones, Jr.

A handwritten signature in cursive script, reading "Beth Huang".

Beth Huang



SUZANNE M. EMMESQ.
AUDITOR

The Commonwealth of Massachusetts

AUDITOR OF THE COMMONWEALTH

DIVISION OF LOCAL MANDATES

ONE WINTER STREET, 9TH FLOOR
BOSTON, MASSACHUSETTS 02108

TEL: 617-725-0038
FAX: 617-725-0381

ST. 1983, CHAPTER 503 ELECTION CERTIFICATION FORM

June 2021

SECTION A

City/Town: Warren

Number of polling places for the 2022 September state primary election (Line 1): 2

Number of precincts for the 2022 September state primary election (Line 2): 1

SECTION B

Election Personnel Expenses:

	<u>Rate</u>		<u># Per</u> <u>Precinct</u>		<u>Total</u>
Wardens	\$14.25	x	2.00	=	\$28.50
Clerks	\$14.25	x	2.00	=	\$28.50
Checkers	\$14.25	x	4.00	=	\$57.00
Police	\$45.00	x	2.00	=	\$90.00
Constables	\$0.00	x	0.00	=	\$0.00
Ballot Box Attendants	\$14.25	x	2.00	=	\$28.50
Custodians	\$0.00	x	0.00	=	\$0.00
Assitant Wardens	\$14.25	x	2.00	=	\$28.50
Election Personnel Subtotal					\$261.00

SECTION C

Other Personnel Expenses

	<u>Rate</u>		<u># Per</u> <u>Precinct</u>		<u>Total</u>
Setting up	\$16.07	x	2.00	=	\$32.14
	\$0.00	x	0.00	=	\$0.00
	\$0.00	x	0.00	=	\$0.00
Other Personnel Subtotal:					\$32.14

Total Election Personnel Expense (Line3): \$879.42

Total 3 Hour Election Personnel Cost (Line4): \$879.42

SECTION D

<u>Description</u>	<u>Total</u>
Other 1: _____	\$0.00
Other 2: _____	\$0.00
Other 3: _____	\$0.00
Other 4: _____	\$0.00
Other 5: _____	\$0.00

Explanations:

Section D - Total Other Expense (Line 5): \$0.00

Total September 2022 State Primary (Line 6): \$879.42

Total for November 2022 General Election (Line 7): \$879.42

Certification Clause

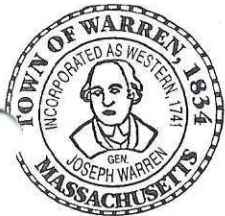
Name: Warren

Date: Jun 16 2021 12:0

Title: Town Clerk

Telephone: (413) 436-5701

E-Mail: Lowell@warren-ma.gov



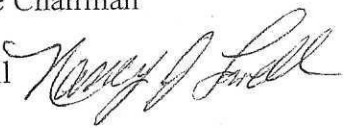
NANCY J. LOWELL
TOWN CLERK

OFFICE OF
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48 HIGH STREET
WARREN, MA 01083-0603

TEL: 413-436-5701 EXT. 3
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INTEROFFICE MEMORANDUM

TO: Board of Selectmen
CC: Democratic Town committee Chairman
FR: Town Clerk, Nancy J. Lowell 
RE: 2022 Election Worker Appointments
DT: January 24, 2022

Please appoint the following Election Workers. Their terms expire on December 31, 2022 .

Election Officers — Polling Place A

Kathleen A. Banas
Cynthia A. Baxter
Heather L. Bridges
Sylvia Cummings
Linda J. Cunningham
Cathy M. Duncan
Cheryl E. Gagnon
Drue C. King
Kathy J. Kuprycz
Barbara B Larkin

Barbara J. Londergan
Edward F. Londergan
Tracey S. Mazur
Donna L. Pina
Carol Sanders-Sausville
Julie D. Vadnais
Karen M. Wilk
Leona A. Wrobel
Linda L. Wrobel

Election Officers — Polling Place B

Leo H. Asselin
Phyllis A. Dolina
Virginia M. Fleming
Sheila D. Francesketti
Elaine M. Gancorz
Barbara J. Hastings
Peter R. Hastings

Martha Louvitakis
Patricia A. Morrison
Agnes E. Sablack
Beverly A. Soltys
Dorothy A. Witaszek



TOWN OF WARREN

FIRE DEPARTMENT

1012 Main Street, P.O. BOX 608, WARREN, MASSACHUSETTS 01083
TELEPHONE: 413-436-5444 FAX: 413-436-0244

Adam S. Lavoie
Fire Chief

Board of Selectmen
48 High Street
Warren, MA 0108

Re: Junior Firefighter Program

Date: 23 November 2021

Dear Board Members,

I would respectfully request that the attached document be reviewed by the Selectmen, Town Administrator and Town Council. Our goal is to create a Junior Firefighter Program here in Warren to aid us in recruitment of future members of the department. Public safety is facing an unprecedented staffing crisis across our country and the amount of new fire and ems recruits we see here in Warren and in so many other communities in the Commonwealth is at a record low. Programs like this could be a huge recruitment tool for us and truly benefit our department and community. I would ask that any comments, concerns or liability issues be discussed so that we can make necessary adjustments and make this program a reality.

Respectfully,

Adam S. Lavoie
Fire Chief
Warren Fire Department
(413) 436-5444



TOWN OF WARREN

FIRE DEPARTMENT

Junior Firefighter Program



New Member

We would like to take this opportunity to welcome you as a Junior member of the Warren Fire Department! For many, this program will be the first step to a career in the fire service. We honestly believe that you as an active participant in this program are the future of this fire department. Firefighters have traditionally performed many tasks other than just fighting actual fires, and are held in high esteem by many people. As a member of the Junior Program, people will look to you as a representative of this department. Therefore, it is important to follow the code of conduct and to be courteous and respectful to all, especially when wearing your uniform. As a new member of the Junior Program, you will be required to participate in trainings, meetings, drills, fundraising events, and station projects. There are also many other activities and opportunities available to you that we hope you will take advantage of. All members of the Warren Fire Department take a great deal of pride in their roles and responsibilities as well as the community that we serve. You will be expected to do the same. As a member, we want you to strive for excellence, be proud of what your role is, and most of all be safe. Again, on behalf of the entire department we welcome you.

Sincerely,

Warren Fire Department



TOWN OF WARREN

FIRE DEPARTMENT



Junior Firefighter Program

I. OBJECTIVE

The Warren Fire Department has established this program with a goal of training Junior Firefighters in the areas of fire suppression, rescue operations and emergency medical services. A combination of classroom based learning and hands on practicals will be used for program participants. Topics covered will include CPR, communications, fire safety and prevention, and general fire topics. Junior Firefighters will be supervised at all times.

II. GUIDELINES

Due to the inherent dangers of firefighting, strict rules of conduct and tight procedural standards are established. In an actual emergency, it is essential that all Firefighters, including Junior Firefighters, act in a calm and efficient manner. The Junior Firefighters are expected to attend training/drills to be prepared for the many challenges presented in an emergency situation. Each member is expected to read and understand these requirements and to adhere to the standards. A Junior Firefighter acts in a support role for the Warren Fire Department. The Junior Firefighters will attend monthly drills with the entire department. A Warren Fire Department Officers or Full-time Firefighters will supervise the Junior Program. This designated person will oversee all aspects of the Junior Program and report to the Officers and Fire Chief. In both training sessions and real emergency situations, the safety of the Junior Firefighter is of utmost importance. As such, the activities of Junior Firefighters at trainings and emergency calls are limited.

III. ELIGIBILITY

1. Any resident who lives in the area of Warren and is between the ages of 16-18, may fill out an application for membership in the Warren Fire Department Junior Firefighter Program. Included with the application is a parental consent form that must be signed by a parent or legal guardian. The application must be approved by the Warren Chief.
2. The applicant must have, or be in the process of obtaining their drivers license prior to applying for a position in the Junior Program. If a drivers license is not obtained within a reasonable amount of time the applicant may be removed from the program until one is obtained.
3. The Warren Fire Department will require that participants maintain a minimum "C" average in the school system they are enrolled. In certain situations with permissions from the school administrative staff and the Fire Chief, a student may be allowed to leave school to assist at the scene of an incident. Students will be required to sign themselves out in accordance with their school's policies and procedures.



TOWN OF WARREN

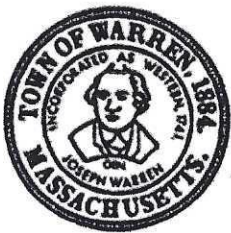
FIRE DEPARTMENT



Junior Firefighter Program

IV. GENERAL RULES AND CONDUCT

1. Participants will act in a professional manner. Junior Firefighters represent the Warren Fire Department and are expected to be courteous and respectful at all times. The Warren Fire Department will not tolerate vulgar, offensive, discriminatory or threatening language or gestures at any time. Junior Firefighters may not wear any article of clothing or behave in a manner that may be offensive to the general public. Any violations will result in disciplinary actions, which may include suspension or removal of the program.
2. The Warren Fire Department maintains a "ZERO TOLERANCE" policy with respect to alcohol, tobacco, marijuana products, and illegal drugs on Warren Fire Department premises or apparatus, emergency scenes, trainings, official functions, or while wearing Warren Fire Department uniform. Violations will result in immediate removal from the program.
3. Junior Firefighters may not use emergency lighting or identification on their personal vehicles.
4. Junior Firefighters may not enter the Warren Fire Stations (e.g. Main St & Albany St) unless a regular member is present. Junior Firefighters may be given building keys at the fire chief's discretion.
5. Junior Firefighters may not bring friends or family into any of the fire stations unless permitted by the fire chief.
6. Junior Firefighters are not permitted to borrow Warren Fire Department equipment for personal use.
7. Junior Firefighters are not permitted to operate Warren Fire Department vehicles.
8. Junior Firefighters must wear proper PPE during trainings or performing maintenance or duties at the fire station.
9. Junior Firefighters will be allowed to respond and assist in emergencies only after they have demonstrated knowledge and skills to the satisfaction of their officer or supervisor. Notification pagers and technology may be issued at this point.
10. Junior Firefighters must attend a minimum of 80% of all Junior Firefighter training drills and a minimum of 70% of all regular department drills conducted each year.
11. All Junior Firefighters, when requested, are to report directly to the fire station at all times. Junior firefighters may be allowed report to the scene in a personal vehicles at the request of an officer. Any personal vehicles must be parked in such a way that they do not interfere with emergency operations.
12. No Junior Firefighter may accept monetary payment or gifts for services rendered.



TOWN OF WARREN

FIRE DEPARTMENT



Junior Firefighter Program

EMERGENCY RESPONSE

1. Junior Firefighters should respond to the fire station unless otherwise directed. Junior Firefighters may respond on Warren Fire Department apparatus, but only if seats cannot be filled by members of the department. Junior Firefighters are under the command of Warren Fire Department staff from the time of their arrival at the station or emergency scene until released from duty.
2. Junior Firefighters may not respond to an emergency relating to a hazardous material incident, biological or nuclear hazard, explosive device, terrorist incident, police jurisdiction/ crime scene assistance.
3. Junior Firefighters are not to respond to a mutual aid call outside of the Warren Fire Department Jurisdiction.
4. Junior Firefighters must wear all personal protective equipment (PPE) while riding on the apparatus and at an emergency scene.
5. Under no circumstances is a Junior Firefighter to enter a burning structure, confined space, underground area or any area subject to a collapse hazard at any time. Once a fire has been brought under control, and the building determined to be structurally sound, the Junior Firefighter may enter the building if accompanied, at all times, by Warren Fire Department staff. A Junior Firefighter may be directed to operate an exterior hose line.
6. Junior Firefighter's may not operate any power tool, hydraulic operated equipment or cutting device.
7. All orders received from Warren Fire staff are to be obeyed and executed completely. If due to safety concerns or for any other reason the Junior Firefighter is unable to complete an assigned task, the Junior Firefighter should immediately notify Warren Fire staff.
8. If assisting with directing traffic, the Junior Firefighter must wear a reflective vest and reflective striped turnout coat. In the evening hours, the Firefighter must make use of a flashlight.
9. Junior Firefighters are not to make any public comments or make statements to the media at the time of an emergency incident, or following the incident. Junior Firefighters are prohibited from commenting on social media regarding any Warren Fire Department activities or emergency calls.



TOWN OF WARREN

FIRE DEPARTMENT

Junior Firefighter Program



Please Print Using Black or Blue Ink.

Name _____ Date of Birth _____

Home Phone Number _____ - _____ - _____ Cell Phone Number _____ - _____ - _____

Address _____ PO Box _____

Email Address _____

Do you have your parent's permission to apply to be a Junior Firefighter? ☐ YES or ☐ NO

Parent/Guardian Name _____

Home Phone Number _____ - _____ - _____ Cell Phone Number _____ - _____ - _____

Address _____ PO Box _____

Parent/Guardian Name _____

Home Phone Number _____ - _____ - _____ Cell Phone Number _____ - _____ - _____

Address _____ PO Box _____

Vehicle Operators Information

Do you have a valid driver's license? _____ YES / _____ NO

Are you currently operating under a Junior Operators license? _____ YES / _____ NO /

If YES when does the Junior Operators license expire? ____/____/____

Has your license ever been suspended or revoked? _____ YES / _____ NO

If YES explain in detail:



TOWN OF WARREN

FIRE DEPARTMENT



Junior Firefighter Program

Emergency Contacts:

1. Name _____

Home Phone Number _____ - _____ - _____ Cell Phone Number _____ - _____ - _____

Relation _____

2. Name _____

Home Phone Number _____ - _____ - _____ Cell Phone Number _____ - _____ - _____

Relation _____

Medical Information:

Doctor _____

Phone Number _____ - _____ - _____

Hospital _____

Phone Number _____ - _____ - _____

Medical Conditions:

1. _____
2. _____
3. _____
4. _____
5. _____

Allergies:

1. _____
2. _____
3. _____
4. _____
5. _____

Do you take any medication? ☐ YES OR ☐ NO

If yes, list the medication and what condition it is for:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____



TOWN OF WARREN

FIRE DEPARTMENT



Junior Firefighter Program

Employment

Current Employer: _____

Occupation / Position: _____ Shift: _____

Contact Person: _____ Phone: _____ - _____ - _____

Employer Address:

Street: _____

City/Town: _____ State: _____ Zip Code: _____

Dates Employed: ____ / ____ / ____ - Current

Previous Employment

Employer: _____

Occupation / Position: _____ Shift: _____

Contact Person: _____ Phone: _____ - _____ - _____

Employer Address:

Street: _____

City/Town: _____ State: _____ Zip Code: _____

Dates Employed: ____ / ____ / ____ - Current

References:

If applicable please list 2-character references that are not related to you, or are past or present employers.

Reference 1: _____

Street: _____ City: _____ Zip Code: _____

Phone Number: _____ - _____ - _____

Reference 2: _____

Street: _____ City: _____ Zip Code: _____

Phone Number: _____ - _____ - _____



TOWN OF WARREN

FIRE DEPARTMENT

Junior Firefighter Program



Students must supply the following items for this program:

- Navy blue uniform pants – AKA Dickies or EMS style pants
- Navy blue or black tee-shirts and or sweatshirts
- Black work style boots – Steel toe not required but is suggested for wildland firefighting.
- Black or Navy-blue hats are allowed.

The following personal protective equipment will be issued to Junior Program members by the Warren Fire Department.

- Safety glasses
- Hearing protection
- Pagers
- Protective gloves
- Short length of rope and depending on availability:
- Fire helmet
- Turn-out pants
- Turn-out coat
- Boots

All issued items remain the property of the Warren Fire Department., and must be surrendered upon resignation or removal from the program.

You are responsible for the care and upkeep of your safety equipment. All equipment **MUST** be brought to trainings as well as emergency calls. Any problems with equipment that is issued to you is to be reported to Warren Fire Department Staff.



TOWN OF WARREN

FIRE DEPARTMENT



Junior Firefighter Program

I and my son/daughter have read and understand ALL of the Junior Firefighter Guidelines. I and my son/daughter understand that Junior Firefighters serve to support the Warren Fire Department. The Goal of this program is to learn the basics of firefighting and to prepare to become a full member of the department at the age of 18. I and my son/daughter understand that he/she is expected to be courteous and respectful of other members (Junior and Regular) and to all citizens, as they are representing the Warren Fire Department. I and my son/daughter understand there is a "zero tolerance" policy regarding drug and alcohol use. I and my son/daughter understand that by signing this document we are declaring that any violation of the guidelines is grounds for immediate dismissal from the program.

Junior Firefighter Signature and Date:

Parent/Guardian Signature and Date:

Parental Consent:

I give my consent to allow my son/daughter _____ to be a Junior Firefighter and will not hold the Warren Fire Department or its members responsible for any actions taken by my son/daughter that are outside the guidelines of this program and not under the direction of Warren Fire Department staff or Junior Firefighter Program instructors.

Junior Firefighter Signature and Date:

Parent/Guardian Signature and Date:



TOWN OF WARREN

FIRE DEPARTMENT

Junior Firefighter Program



CRIMINAL OFFENDER RECORD INFORMATION (CORI)

TO BE USED BY ORGANIZATIONS CONDUCTING CORI CHECKS FOR EMPLOYMENT

ACKNOWLEDGEMENT FORM

Warren Fire Department is registered under the provisions of M.G.L. c. 6, §172 to receive CORI for the purpose of screening current and otherwise qualified prospective employees.

As a prospective employee, I understand that the CORI check will be submitted for my personal information to the DCJIS. I hereby acknowledge and provide permission to the Warren Fire Department to submit a CORI check for my information to DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing Warren Fire Department written notice of my intent to withdraw consent to a CORI check.

By signing below, I provide my consent to a CORI check and acknowledge that the information provided on page 2 of this Acknowledgment Form is true and accurate.

SIGNATURE:

_____-_____-_____
DATE



TOWN OF WARREN

FIRE DEPARTMENT

Junior Firefighter Program



SUBJECT INFORMATION:

* _____ * _____ * _____
Last Name First Name Middle Initial Suffix

Last Six Digits of Your Social Security Number: * _____ - _____

Date of Birth (MM/DD/YYYY) ____ / ____ / ____

Sex: Check one: ☐ Male ☐ Female

Race: Check one: ☐ White ☐ African American ☐ Hispanic ☐ Other

Mother's Full Name

Last First

Mother's Maiden Name

Father's Full Name

Last First

The above information marked with an * was verified by reviewing the following form(s) of government issued identification:

i.e. ☐ Driver's License ☐ Social Security Card ☐ Passport

Other: _____

VERIFIED BY:

Name of Verifying Employee (Please Print)

Signature of Verifying Employee



TOWN OF WARREN

FIRE DEPARTMENT

Junior Firefighter Program



Acknowledge Receipt of Guidelines

I acknowledge that I and my son/daughter have received a copy of the Warren Fire Department Junior Firefighter Program Guidelines and have reviewed them prior to signing these documents.

Junior Firefighter Signature and Date:

Parent/Guardian Signature and Date:

Warren Fire Department Use:

I acknowledge that the above received a copy of the Warren Fire Department Junior Firefighter Program Guidelines.

Junior Fire Program Coordinator Signature and Date:

Fire Chief Signature and Date:

Warren Selectmen

From: Joseph Lagacy <joseph.lagacy@comcast.net>
S: Wednesday, January 26, 2022 9:45 AM
To: warrenselectmen@comcast.net
Subject: house of pizza and wings

Hello my name is Joseph lagacy owner of house of Pizza. I will not be renewing my victualler license for this coming year 2022 as we closed our business at 2162 main st west warren on 01/09/22 due to lack of customers and closing for covid and high food prices. I had a great time serving the town of warren we just could not make any money. hopefully somebody can but I am doubtful there has been 4 places there since us. the town is just too small to support a pizza restaurant thankyou.

Warren Selectmen

From: margaret gorman <peggorman36@yahoo.com>
S: Tuesday, January 25, 2022 1:56 PM
To: Warren Selectmen
Subject: Bulletin board/Near the Town Hall

Please encourage use of this bulletin board by elected officials, board members and others who have information to share. The letter from the state Historical Commission could be displayed there. I would also suggest arranging old photos in the display cases to the right and left of the entry doors. Also, it would seem that some information could be put up on the large bulletin boards (by the Fire station in Warren and at the McWhirter Park in West Warren. More often than not they are blank.

Sincerely, Margaret (Peg) Gorman.

Warren Selectmen

From: Adam Lavoie <chief@warrenfiredepartment.com>
Sent: Thursday, January 27, 2022 7:13 PM
Subject: Karen Dusty; Warren Selectmen; David Dufresne
Closing Letter Cornerstone Bank

*****NOTICE*****

CORNERSTONE BANK, Spencer, Massachusetts, has petitioned the Massachusetts Division of Banks, for permission to close a branch office in Warren located at 968 Main Street, Warren, Massachusetts. Any objections or comments relative to this proposal must be communicated in writing to the Commissioner of Banks, Mary L. Gallagher, 1000 Washington Street, 10th Floor, Boston Massachusetts 02118-6400 no later than two weeks from January 26, 2022.

Proposed date of closing will be May 13, 2022. Any transactions and access to accounts may be performed at our branch located at 200 Charlton Road, Sturbridge MA, or at any other Cornerstone Bank location. For additional customer assistance, you may call our Customer Information Center at 1-800-939-9103.

Sent from my iPhone



NOTICE FROM NORTHEAST IT FOR ALL CUSTOMERS

RE: Microsoft 365 & Office 365 Licensing

January 26, 2022

Microsoft has recently announced a worldwide change in the procurement process and a price increase for its many of its Microsoft 365 and Office 365 products. The new program is called the **New Commerce Experience (NCE)**. As your technology partner, one of the benefits we provide is to help you navigate through all of the upcoming and ongoing changes around your licensing.

The recently announced changes affect pricing and the way subscriptions will work. While the new program is active, Northeast IT has not transacted on it yet, as we want to understand the entire program before we go live. Will be the same whether purchases are made through a Cloud Services Provider like Northeast IT or purchased directly from Microsoft or any other procurement channel.

Please be advised that Microsoft has not yet released all details and are still making changes to the new program. Due to this, there are numerous questions that we cannot yet answer. However, we felt it prudent to communicate to our customers what we do know, so that we may work with you in the months ahead as more details become available.

At this time, we can advise of the following guidelines:

- **Effective March 1, 2022, price increases will go into effect for the following 6 products:**
 - Office 365 Enterprise E1 – New price \$10/user/month (previously \$8/month)
 - Office 365 Enterprise E3 – New price \$23/user/month (previously \$20/month)
 - Office 365 Enterprise E5 – New price \$38/user/month (previously \$35/month)
 - Microsoft 365 E3 – New price \$36/user/month (previously \$32/month)
 - Microsoft 365 Business Basic – New price \$6/user/month (previously \$5/month)
 - Microsoft 365 Business Premium – New price \$22/user/month (previously \$20/month)
- **Effective March 10, 2022, all NEW licenses must be procured through the NCE program**
- **Effective July 1, 2022, all EXISTING licenses that are billed monthly with no commitment must be transitioned to the NCE program**
- **There will be a few purchasing options for all licenses in terms of commitment levels each with different billing options:**
 - **No Commitment (Monthly Billing), Annual Commitment (Monthly Billing or Upfront Payment) or 3-Year Commitment (Monthly Billing or Annual Billing or Upfront Payment)**
 - Licenses purchased with no commitment will be subject to a 20% premium, but have the advantage that they can be increased or decreased each month
 - Commitment levels can be mixed and matched for like licenses. For example, a customer can have M365 Business Basic licenses where some are on an annual commitment, and some are no commitment
 - There will be some ability to change license types and add seats within a commitment period. Microsoft is still working on some specifics and limitations of this scenario.
- **Currently, change of channel is not allowed during a commitment period**
 - Whether licensing is provisioned through a partner, like Northeast IT or any other service provider, or purchased directly from Microsoft, the end customer is responsible for honoring the commitment for any licenses under an annual or multi-year agreement.

Microsoft is finalizing some details of the program over the next couple months. As soon as we are able, we will present you with licensing options on the new program. We will send another update should new information be released or if existing guidelines are changed.

In the meantime, if you have questions, please feel free to contact our team at HelpDesk@NortheastIT.net or your account manager directly. We'll do our best to answer your questions as quickly and accurately as possible.

Sincerely,
Northeast IT Systems, Inc.



January 26, 2022

Board of Selectmen
Town of Warren
48 High Street
Warren, MA 01083

Re: *Programming Advisory*

Dear Chairman and Members of the Board:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we wanted to inform you that effective March 22, 2022, Afro will only be available in High Definition. Afro HD will move from the Digital Preferred service tier to both the Expanded Basic and Entertainment service tiers and will remain on Channel 1623. Kids Street HD will be added to both the Expanded Basic and Kids & Family service tiers on Channel 1772. HD channels require the HD Technology Fee and X1 TV Box or compatible customer owned device.

Customers are receiving notice of these changes in their bills. Please feel free to contact me at 413-730-4513 if you have any questions.

Sincerely,

Eileen Leahy
Sr. Manager, Government & Regulatory Affairs



January 26, 2022

Board of Selectmen
Town of Warren
48 High Street
Warren, MA 01083

Re: Form 500 Filing

Dear Chairman and Members of the Board:

Pursuant to G.L. Ch. 166A, Section 10, Comcast is pleased to provide a copy of its Form 500 for the 2021 calendar year. The Form 500 contains information on customer video service related issues in your community and how Comcast responded, including the time taken to resolve these complaints. For the Form 500, the Massachusetts Department of Telecommunications and Cable defines a complaint as:

Any written or verbal contact with a cable operator in connection with subscription in which a person expresses dissatisfaction with an act, omission, product or service that is (1) within the operator's control, and (2) requires a corrective measure on the part of the operator.

Comcast also has provided a copy of the enclosed Form 500 to the Department of Telecommunications and Cable.

Please do not hesitate to contact me by email at Eileen_leahy@comcast.com or by phone at 413-730-4513.

Sincerely,

Eileen Leahy
Sr. Manager, Government & Regulatory Affairs

cc: Department of Telecommunications and Cable

Form 500 Complaint Data

Code Key: Avg. Resolution Time

<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days

Code Key: Manner of Resolution

A. Resolved to the satisfaction of both parties.
B. Resolved, customer dissatisfied. C. Not Resolved.

Town	WARREN
Year	2021
Subscribers	1285

Total
Complaints

Manner of Resolution (see code key above for the manner represented by the letters below) The number below each letter indicates the number of complaints resolved in that manner.

	Avg Resolution Time (see code above)	A.	B.	C.
Advertising/Marketing	2			
Appointment Service Call	2			
Billing	2	0		
Customer Service	2			
Equipment	2	0		
Installation	2			
Other	2			
Other	2			
Reception	2			
Service Interruption	2	0		

Form 500 Service Interruption Data

Code Key: Duration of Service Interruption

<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days

Town	Year	Date of Service Interruption	Subscribers	Duration of Service Interruption (see Code Key above)
Warren	2021	8/22/2021 6:51:00 AM	1285	1
Warren		11/13/2021 10:09:00 PM		1
Warren		6/16/2021 7:57:00 PM		1
Warren		2/16/2021 5:26:00 AM		1
Warren		2/13/2021 12:21:00 PM		1
Warren		6/8/2021 1:07:00 PM		1



Board of Selectmen Meeting

Facilitator: _____

Date: 1/27/22

Objectives

Attendee:

Alicia Rootland

Attendee: _____

Attendee:

Adam Lavoie

Attendee: _____

Attendee:

Greg Milette

Attendee: _____

Attendee:

Karen Dassy

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____

Attendee: _____

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Attendee: _____

Attendee: _____