

Selectmen Meeting  
July 29, 2021

**Who is in attendance:** David Dufresne, Richard Eichacker, Derick Veliz

1. **Call the Meeting to order:** 6:01 pm
2. **Pledge of Allegiance**
3. **Ongoing dog issue at 38 Elm St:** Mr. Jeff Tripp was not at this meeting. The dog owners Angela Wordell was there to answer the complaints about her dogs Bear and Diamond. She said that a neighbor removed the board that was leaning on the fence to keep the dogs in. Mr. Dufresne said that there was a court order to fix the fence and to drain the pool. Ms. Wordell stated that she was not the owner of the property that her boyfriend Todd was, and she would check with in about the court order. She stated that she was disabled and so is Todd and money is tight. The ACO said that she had received two call the 1<sup>st</sup> call was on 7/12/21 about Bear getting out and spoke to her about her concerns at that time and the fact that neither dog had been vaccinated or licensed. The call was 7/19/21 when Diamond had gotten out. It was discussed about how to contain the dogs without an adequate fence. Mr. Dufresne told the owner that he wanted a report as to when the fence would be fixed and when the pool would be drained and when the dog would be licensed and vaccinated. Ms. Wordell said that she would keep him informed.
4. **Board of Selectmen approval for House of Pizza:**

All paperwork and bills are paid. The owners of the Pizza and wing restaurant said that they are hoping to be open by next Sunday. The hours are going to be Thursday thru Sunday 11-10PM. Mr. Eichacker made a motion to give the House of Pizza their license Mr. Veliz 2<sup>nd</sup> Mr. Dufresne AIF Passed.
5. **Vote on Hands free plumbing contractor: This got tabled since it wasn't put out to bid and wasn't advertised.** There was lots of discussion about the difference prices in the bids and if they should consider the middle of the road one. Also, that the town could buy the towel and soap dispenser and have Mr. Dusty install them and not pay plumbing rates. It was then brought up by the old accountant Madeline that it wasn't advertised and was put out to bid properly so they could not award the contract.
  - a. B.E.C. Plumbing & heating \$42,980.00
  - b. Pioneer Valley Environmental \$49,920.00
  - c. Advanced Energy \$123,001.00
6. **Special Licenses:** Mr. Eichacker made a motion to approve the cultural Liquor one time license Mr. Veliz 2<sup>nd</sup> Mr. Dufresne AIF Passed

For the Cultural Council trivia night to sale Wine and Malt beverages only
7. **Pre-Selection Board for Town Administrator:**
  - a. Chief Adam Lavoie stated that there were 4 all good candidates that the board had asked for 3 with 2 alternates but they didn't have 5 and the 4 they felt were all good enough to consider. Mr. Dufresne stated that is they didn't feel that any of the 4 were a good fit they would put it out again. They decided to do the interviews on August 21 1 hour apart starting at 10:00 with a 15-minute break in-between. The Board would like the Chief of Police and Fire along with the Highway Surveyor and Nancy Lowell to attend.

**8. Status update of Police dept move out of the Town Hall:**

- a. Chief Millett Said that to make the move the easiest would be to get pods, the company would drop the pod the police would fill it up then the company would come and take to pod to the new location and the police would unload it. They would need probably 3 so it would be around \$2,000.00.
- b. Chief Lavoie asked for a site visit with the entire board and the building inspector Next Thursday August 5 at 9:00. Chief Millett will reach out to the building inspector to attend. Chief Lavoie also pointed out that if they added a building next to Station A the building would have to be upfitted to the current fire code. If it wasn't attached to Station A only the new building would need to have the sprinkler system. He also wants to make sure that this move works for both departments and having their equipment in one location makes the most sense. Mr. Dufresne wanted to have the building inspector inspect each building so we can make sure they are all up to code and we can get a plan to keep it that way.

**9. Select & Vote of Engineering Firm to inspect Old Town Hall:**

- |                                      |                                |
|--------------------------------------|--------------------------------|
| a. McKenzie Engineering company, Inc | \$13,600.00 Fixed              |
| b. Criterium Engineering             | \$3,040.00 for 16 hours        |
| c. Simpson Gumpertz & Heber          | \$23,400.00 + additional hours |
| d. Structures North                  | \$6,750.00 + additional hours  |

Mr. Dusty presented the information about each of the engineering firms bids. He let the board know that McKenzie's bid was the only one that was a fixed bid and addressed all the criteria of the bid request. Mr. Eichacker stated that he was more comfortable with a fixed cost bid over the others. Mr. Veliz said whichever bid they choose, needs to give them what they want and asked for.

Mr. Veliz wanted to know if we wanted a stamp to have them say that the building is safe.

Mr. Dusty said that for this type of report not necessary

Mr. Veliz agreed but if we do everything, they ask then we would want a stamp

Ms. Witaszek said that we had to take the lowest bid that is not open ended.

Mr. Nason if we don't have the building occupied the building it will need to be brought up to ADA code

Mr. Dufresne said that it is taking the police longer to get moved and we should have the report back from the engineer by then.

Mr. Shoucair is encouraged, he felt we were moving so fast. What is the plan for the building? Could we get the engineer in quick, have the Police stay in until the engineer report comes back?

Mr. Nason said depending on the needs to be fixed why don't we bring the building back to 100% and made it ADA at the same time.

Mr. Eichacker made the motion to vote on McKenzie to come in and do an assessment on the Old Town Hall for repair and demolition if need be. Mr. Veliz 2<sup>nd</sup> Mr. Dufresne AIF Passed.

Mr. Dusty to get the information to Tammy to write up the contract and send it out.



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**10. Select & Vote of Maintenance Contract for HVAC:**

- a. B-G Mechanical Services Inc \$5,900.00
- b. Guardian Energy Management Solutions \$30,909.00

To pay for this we will need to have a line item created at the town meeting in the fall, until then each department will have to pay their share.

Chief Lavoie said that they had used B-G before and liked them. It just makes since to have one contractor to take care of every boiler in the town buildings.

Mr. Eichacker made a motion to have B-G receive the contract for VHAC Maintenance. Mr. Dusty to handle getting B-G on board.

**11. Parks Dept. Request for Haunted House:**

- a. Wanting the permission to have the Gym from late September to decorate until after Halloween Everyone was very happy to have the Haunted House back. Mr. Eichacker made the motion to allow the Parks Department access to the GYM from the middle of September until Halloween Mr. Veliz 2<sup>nd</sup> Mr. Dufresne AIF passed

**12. Warrants, Bills:**

- a. Warrants: Mr. Eichacker made the motion to accept all the warrants Mr. Veliz 2<sup>nd</sup> Mr. Dufresne AIF Passed

i. FY 2021

1. 112	Vendor	\$59,972.59
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ii. FY 2022

1. 6	Vendor	\$120,217.78
2. 7	Payroll	\$ 41,844.46
3. 8	Payroll	\$ 43,394.40
4. 9	Vendor	\$655,810.38

- b. Bills: Mr. Eichacker made a motion to pay the following bills: Mr. Veliz 2<sup>nd</sup> Mr. Dufresne AIF Passed

i. WB Mason	\$ 98.99
ii. SBA Structures, LLC	\$391.43
iii. West Warren Water District	\$14,429
iv. New England Security & Tech LLC	\$180.00
v. Paul W Shepardson Electric	\$560.00
vi. Warren Water District	\$121.00
vii. Verizon	\$0.18
viii. Verizon	\$42.24
ix. Certificate of Final Completion more and Lombard	\$14,213.03
x. PVPC Invoice #15	\$1,605.60
xi. PVPC Invoice # 26	\$942.25
xii. Northeast IT Parking Clerk new desktop	\$399.00

- 13. Minutes:** July 8 approved and 15 meetings put on hold until they can read them and make any corrections.

**14. Correspondence:**

- a. Email from National Grid for easement, put on hold until parks can make some inquiries and can be present. It was brought up as to who is paying for the usage of

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the charging station. It was talked about doing it for free and then evaluating it in a year to see how much it is costing us.

- b. Parking spaces in front of Mr. Petel store, Highway to put up sign on post and to say 30 Minute parking from here to corner except handy-cap parking

**15. New Business:** None

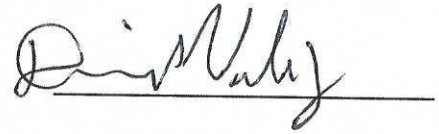
**16. Comments & Concerns:** Mr. Nason said that he has 3 people for the Finance Committee, Himself, and Madeline Witaszek one other person that couldn't be here tonight.

**17. Next Meeting Date:** August 5, 2021, at 9:00 for site visit

**18. Adjourn:** Mr. Veliz made the motion to adjourn Mr. Eichacker 2<sup>nd</sup> Mr. Dufresne AIF Passed

Respectively submitted by:

Karen Dusty Administrative Secretary

A handwritten signature in black ink, appearing to read "Derick Veliz", written over a horizontal line.

Derick Veliz, clerk



# Board of Selectmen Meeting

Facilitator: \_\_\_\_\_

Date: \_\_\_\_\_

Objectives			

Attendee: Beverly Soltys

Attendee: Jim Dusty

Attendee: Stan Soltys

Attendee: Angela Wardell

Attendee: [Signature]

Attendee: \_\_\_\_\_

Attendee: Chris [Signature]

Attendee: \_\_\_\_\_

Attendee: Madeline Winters

Attendee: \_\_\_\_\_

Attendee: JM

Attendee: \_\_\_\_\_

Attendee: G. M. Hesse

Attendee: \_\_\_\_\_

Attendee: Aclan Laro

Attendee: \_\_\_\_\_

Attendee: Kan [Signature]

Attendee: \_\_\_\_\_

Attendee: Katy [Signature]

Attendee: \_\_\_\_\_

Attendee: [Signature]

Attendee: \_\_\_\_\_

Attendee: William [Signature]

Attendee: \_\_\_\_\_