



BOARD OF SELECTMEN

CHARLES E. SHEPARD MUNICIPAL BUILDING

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BOARD OF SELECTMEN MINUTES OF APRIL 14, 2021

PRESENT: Mr. John Nason: Chairman, Mr. Marc Richard: Vice-Chairman, and Mr. David Dufresne, Clerk.

ATTENDEES: see attached list.

Opened the Meeting at 7:15 PM

Mr. Nason called the meeting to order and led with the Pledge of Allegiance. He advised all that this meeting is not being video/audio taped, and he advised that if anyone is taping the meeting to please notify the Board.

MINUTES:

Motion to approve and sign the Minutes of April 8, 2021 as written, made by Mr. Dufresne; second: Mr. Richard—AIF.

CORRESPONDENCE: The Office received a resignation letter from Shawn Romanski/Chief Operator of the Warren Wastewater Treatment Plant, effective April 23, 2021. The Board thanks Mr. Romanski for his years of service and the town wishes him the best.

FIRE DEPARTMENT – RAT: Request for Transfer from the reserve Account Fund \$6,016.25 for the unforeseen expense of repair and maintenance of Engine #3's radiator. Mr. Dufresne motion to approve the RAT as written; second: Mr. Richard – AIF.

FIRE DEPARTMENT – POLICE DEPARTMENT GRANT: Fire Chief Lavoie presented a Grant opportunity for up to \$20,000 for the Fire Department to apply for approximately 13 or 14 high quality handheld radios to replace their older radios. Also, Police Chief Millette in attendance with the same Grant opportunity that the Police Department would like to apply for up to \$20,000 to purchase a used police cruiser. Both Grants are no cost to the Town. The Board reviewed and signed both Grant applications. Mr. Dufresne motion to approve both Grant applications; second: Mr. Richard – AIF.

TOWN ADMINISTRATOR- Mr. Dufresne presented salary ranges of nearby comparable towns and the Board agreed that \$75,000-\$90,000 – not to exceed \$90,000 is a good price range for the town to advertise for a Town Administrator. The job description was reviewed by Town Counsel and the Board agreed on the details of the job description. Mr. Dufresne motion to accept the Town Administrator pay structure for \$75-\$90,000- not to exceed \$90,000; second: Mr. Richard – AIF. Mr. Nason thanked Mr. Dufresne for his legwork on this topic. Mr. Dufresne thanked Mr. Soltys for his help on researching and providing Town Administrator descriptions, pay, etc.

NEW BUSINESS: Mr. Nason stated that this is most likely his last Board of Selectmen's meeting, due to the fact that he is not rerunning on May 4th. Mr. Dufresne and Mr. Richard thanked him for his time served.

COMMENTS & CONCERNS: Ms. Barbara Larkin of 35 High Street in attendance to discuss concerns of the upcoming Drive-In Movies to take place at the Shepard Building. Parks and Recreation recently sent out letters to Abutters to advise on the processes in place for this event to run smoothly. Mr. Dufresne stated that this is a trial & if it doesn't work out we won't have it. Mr. Nason stated that he can't speak for Parks, but will put on next BOS Agenda for any concerned to discuss with Parks directly.

Next Meeting date is Thursday, April 22, 2020 at 6:00 pm.

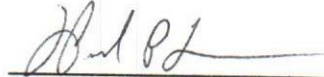
Motion to adjourn meeting at 8:04 pm by Mr. Richard; second by Mr. Nason— AIF.

Respectfully submitted,



Priscilla J. Clowes

Administrative Secretary



David P. Dufresne, Sr., Clerk