



BOARD OF SELECTMEN

CHARLES E. SHEPARD MUNICIPAL BUILDING

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BOARD OF SELECTMEN MINUTES OF DECEMBER 10, 2020

PRESENT: Mr. John A. Nason; Chairman and Mr. David Dufresne, Clerk

ABSENT: Mr. Marc Richard; Vice-Chairman

ATTENDEES: See attached list

Opened the Meeting at 6:02 PM

Mr. Nason opened the meeting and led with the Pledge of Allegiance. He advised all that this meeting is being video/audio taped and will be rebroadcast following the meeting.

MINUTES

Motion to approve and sign the Minutes of October 22, 2020 and December 3, 2020, as written, made by Mr. Dufresne; second: Mr. Nason – unanimous.

Motion to approve and sign the Minutes of December 7, 2020 working meeting, as written, made by Mr. Nason; no second: approved.

WARRANTS & INVOICES

Motion to approve and sign Warrant No's. 45 & 46 dated November 30, 2020 in the amounts of \$41,667.57 & \$262,188.67 respectively made by Mr. Dufresne; second: Mr. Nason – unanimous.

Motion to approve and sign Warrant No's. 47 & 48 dated December 7, 2020 in the amounts of \$49,208.84 & \$73,465.96 respectively made by Mr. Dufresne; second: Mr. Nason – unanimous.

Drawdowns – Motion to accept FY18, Invoice #21, Community Assistance Program Grant #844, payee PVPC, in the amount of \$24,251.00 made by Mr. Dufresne; second: Mr. Nason – unanimous.

CORRESPONDENCE

1. Police Radios System Upgrade – Police Chief and Fire Chief are reviewing options with the Goosetown quote for upgrade of radios. Options are different payment options, maintenance included, 5 yr. maintenance-broken down costs will need to be reviewed further.
2. Ratify Tanko Contract Agreement - Motion to ratify made by Mr. Nason; second: Mr. Dufresne – unanimous.
3. RAO (Records Access Officer) – Tabled - Mr. Nason discussed the issues of legalities regarding the position and recommended that it is tabled until issues are resolved-possibly as a STM article.
4. Green Communities Grant for Hybrid Police Cruiser- Tabled – Discussion with Police Chief Millette regarding the quote for the Hybrid Police Cruiser and the \$5,000 Green Communities Grant towards this purchase. The Chief will look into the equipment needed and the base price to get more of a current accurate cost, in order to be considered for STM article.
5. Railroad brush cutting/Highway – Tabled - Emergency Management Director Mr. McKeon is still looking into this.
6. Power Products Systems-Generators Contract – Selectmen agreed to put all generators under one contract. Motion to enter into contract agreement with Power Products Systems, LLC to maintain the eight Town Generators, made by Mr. Dufresne; second: Mr. Nason – unanimous.

7. 2021 Tax Rate Set – Tax rate went down from \$17.16 to \$15.96.
8. CERT/EM – The office received the October and November monthly report.
9. Police and Fire – The office received the November 2020 monthly report.
10. CDBG – The office is in receipt of CDBG funds of \$24,251.00
11. WCAT informed the Board that the hardwiring of the Gym (in order to go live from the Gym)- did not take place as planned on 12/9/20. Comcast arrived with the incorrect materials for the job; they will order the correct materials and reschedule the job.
12. Microenterprise Assistance Grant – The Town received notice of a grant for businesses adversely impacted by Covid-19. Grant Awards of up to \$10,000 are available to eligible businesses within Warren. Eligible businesses must have five employees or fewer (including the owner), must have been in business since January 1, 2019 and must be able to demonstrate revenue loss caused by the pandemic. The business owner's family income must fall within certain limits. See Town website for more details.
13. Chief Millette has Veteran care boxes donated from Patriots owner Robert Craft. He reached out to Rebecca Acerra, Veteran's Council asking her to let him know who may need one.

NEW BUSINESS

COMMENTS & CONCERNS

Mr. Soltys questioned the cost for the Hybrid Police Cruiser for the equipment and the base cost. Priscilla will email the quote from MHQ over to Officer Millette to review equipment and base costs. Officer Millette will look into ways of lowering the cost currently quoted at: \$38,569.20 base cost and \$15,474.79 for equipment cost for a total of \$54,043.99, and Officer Millette will reach out to other businesses for additional quotes.

Next Meeting Date: Thursday, December 17, 2020, 6:00 PM, Shepard Municipal Building, unless otherwise posted.

Meeting dissolved at 6:46 pm.

Respectfully submitted,



Priscilla Clowes
Administrative Secretary



David P. Dufresne, Sr., Clerk