



# BOARD OF SELECTMEN

CHARLES E. SHEPARD MUNICIPAL BUILDING

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## BOARD OF SELECTMEN MINUTES OF SEPTEMBER 9, 2020

**PRESENT:** Mr. John A. Nason; Chairman, Mr. Marc Richard; Vice-Chairman and Mr. David Dufresne, Clerk

**ATTENDEES:** Board of Assessors: Bill Ramsey, Paula Keefe and Bruce Martin, Asst. Assessor, Rachael Carney

### Opened the Meeting at 7:15 PM

Mr. Nason opened the meeting and dispensed with the Pledge of Allegiance.

The Board met this evening with the Board of Assessors and the Asst. Assessor to discuss the new hire in their office. This position is existing and funded at the ATM in June. This hire is to fill the vacancy left by Mrs. Martin as she accepted the position of Town Accountant.

Mr. Nason began by expressing concern over how training was going to be done if Mrs. Carney is going to have limited hours due to childcare issues and remote learning that is beginning. The Board did approve the expenditure of 6 laptops for the offices with an immediate concentration on Tax, Treasurer and Assessors Offices as those employees have children in school. (Note: three laptops are being purchased in September and the other three in October in order to avoid an additional "project" cost on labor).

The Assessors did hold interviews and have found a candidate for the position. Deanna Lavigne is a resident and she is scheduled for her pre-employment physical on September 17<sup>th</sup>. Mrs. Carney is hopeful that her starting date will be September 28<sup>th</sup>. She will be doing the training, however the school issue is still a big unknown to her as it is for everyone, as it is changing daily. She did state that her husband who works for another municipality does have time he can use while she is in the office training Deanna. With the current school hybrid proposal, her child will be in school on Mondays and Tuesdays which she could work, however would need to be home the remaining days. She can, however, do a considerable amount of work from home with the laptop. Deanna would be able to cover the office to do the more mundane work, while she does the actual assessing, which is critical. To that point, she recently took a quick look at Class 102 properties which for years had incorrect information on them. With the correction, an additional \$263,700 in value was gained for the town which equates to \$4,525.09 in tax revenue. The BOA will bring Ms. Lavigne before the Board at our next meeting on 9/24/20.

Mrs. Carney also said that she is just a few minutes away should anything arise that needs her attention. With all members in agreement to move forward the following motion was made: Motion to Adjourn made by Mr. Nason; second: Mr. Dufresne -unanimous at 8:06 PM.

Respectfully submitted,

Rebecca Acerra

Administrative Secretary

David P. Dufresne, Sr., Clerk