



# BOARD OF SELECTMEN

CHARLES E. SHEPARD MUNICIPAL BUILDING

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## BOARD OF SELECTMEN MINUTES OF JUNE 30, 2020

**PRESENT:** Mr. John A. Nason; Chairman, Mr. Marc Richard; Vice-Chairman and Mr. David Dufresne, Clerk

**ATTENDEES:** See attached list

### Opened the Meeting at 7:00 PM

Mr. Nason opened the meeting and led with the Pledge of Allegiance. He advised all that this meeting is being video/audio taped and will be rebroadcast following the meeting. Mr. Baker acknowledged his video/audio taping as well.

### MINUTES

Motion to approve the Minutes of June 11, 2020 as written made by Mr. Dufresne; second: Mr. Nason – unanimous.

Motion to approve the Minutes of June 22, 2020 as written made by Mr. Dufresne; second: Mr. Nason – unanimous.

Motion to approve the Minutes of June 23, 2020 as written made by Mr. Dufresne; second: Mr. Richard – unanimous.

### CORRESPONDENCE

1. The Transfer Station will be open on Saturday, July 4<sup>th</sup> from 8 AM to 12 Noon. - **Noted**

### LINE ITEM TRANSFERS/RESERVE ACCOUNT TRANSFERS/FY 21 BUDGET/REVIEW MOTIONS

**Tax Collector** - Motion to approve the Line Item Transfer request in the amount of \$47.39 to reimburse for postage made by Mr. Dufresne; second: Mr. Nason – unanimous.

**Board of Selectmen** – Motion to approve the Line Item Transfer request in the amount of \$1,251.50 for legal expenses from June 1<sup>st</sup> thru June 12<sup>th</sup> made by Mr. Dufresne; second: Mr. Nason – unanimous.

**Board of Selectmen** – Motion to approve the Line Item Transfer request in the amount of \$1,851.67 for completion of wireless work/computer repairs (MOB) made by Mr. Dufresne; second: Mr. Nason – unanimous.

**Board of Selectmen** – Motion to approve the Line Item Transfer request in the amount of \$3,960.00 for the APD Management Report made by Mr. Dufresne; second: Mr. Nason – unanimous.

**Accountant** – Motion to approve the Line Item Transfer request in the amount of \$87.50 for remote access by DOR in Accountants system made by Mr. Dufresne; second: Mr. Nason – unanimous.

**Town Clerk** – Motion to approve the Line Item Transfer in the amount of \$500.00 for ATM/Election salaries made by Mr. Dufresne; second: Mr. Richard – unanimous.

**Town Clerk** – Motion to approve the Line Item Transfer in the amount of \$2,200.00 made by Mr. Dufresne; second: Mr. Richard – unanimous.

### BORREGO SOLAR – PILOT

Motion to ratify the PILOT Agreement with Borrego Solar as presented made by Mr. Richard; second: Mr. Nason – unanimous. (The Board of Assessors worked with Town Counsel and representatives from Borrego on this agreement)

### PAUL STOKOSA BASEBALL TRUST FUND

Mrs. Leona Wrobel was in attendance and addressed the Board regarding accessing the funds. Mr. Stokosa who an avid baseball fan fully supported our youth baseball teams. Through his generosity, he left money in his will to support the continuation of the program. Mrs. Wrobel asked if the office could check on what steps are necessary to start using the funds. She has requested that \$1,000.00/year be expended. Mrs. Acerra will check with the Treasure and contact her with the information. If the Treasurer is unsure, the Board made the following motion: Motion to allow the Treasurer/Mrs. Acerra to contact Town Counsel for guidance made by Mr. Dufresne; second: Mr. Richard – 2 Yes, 1 Abstention (Mr. Nason)



## **YEAR END APPOINTMENTS**

Motion to approve the Year End Appointments as presented made by Mr. Dufresne; second: Mr. Nason – unanimous.

## **7:15 PM – PUBLIC HEARING IN ACCORDANCE WITH MGL, c138, §15, ON THE APPLICATION OF WINE AND MALT PACKAGE STORE BEVERAGE LICENSE FOR B & P LIQUORS, INC., d/b/a WARREN ONE STOP MARKET, 958 MAIN STREET.**

Atty. John Mooradian was in attendance this evening representing his client Usha Nikhil Bhatt who is opening a convenience store with the sales of beer/wine. With her experience in retail sales, they are hoping to see a thriving business once again. She is expecting to have three employees from town. The space has a walk in cooler and shelving will be used for wine. Mr. Jiten Patel, who owns/operates a store with a full liquor license a few doors up asked the Board if there is really a need for another store. Warren does have an available license. Ms. Shania Worthington presented the Board with a petition in opposition to the application. Hours of operation for the store would be from 5 AM to 8 PM Monday thru Saturday and Sundays 5 AM to 8 PM. For the sale of Wine/Malt, hours of operation would be Monday thru Saturday 8 AM to 8 PM and Sundays 10 AM to 8 PM, consistent with state law.

Mrs. Wrobel urged the Board to use caution in making a decision as not to discriminate. With no further information, the following motion was made: Motion to close the Public Hearing and approve the application of B & P Liquors, d/b/a Warren One Stop Market as presented made by Mr. Dufresne; second: Mr. Richard – unanimous.

## **KEEFE DOG ISSUE – 300 COY HILL ROAD – TABLED TO JULY 6, 2020 AT 7 PM**

## **PVPC -CHRISTOPHER DUNPHY – UPDATE**

Mr. Dunphy addressed the Board this evening with an update. Currently he is working on three program years. FY17, which was the watermain on Quaboag Street (funds for that project were from CDBG and a MassWorks Grant). It was a comprehensive project and with the residual funds we were able to repurpose funds for a School, Prospect & Otis design as well as housing rehab.

The FY18 program served housing rehab assistance with the Town of Ware, social service programs and the domestic violence program as well as some health care programs. The FY19 program funded the Moore/Lombard project, which the original design portion goes back to 2013. The Town, with the guidance of Mr. Dunphy applied for the CARES Act for micro-enterprise funds based on income. The grants are up to \$10K.

Peter Krawczyk who resides on School Street said that the sidewalks on Main Street look good from a distance, however, are all pitted which could be from road salt. He suggested that perhaps on new projects, tar should be used. The Board of Selectmen are aware of this issue, which is a MassDOT project and has several conversations with them. They (MassDOT) has had similar issues with sidewalks in several communities.

In closing, Mr. Dunphy is looking ahead to March of 2021, when the next application is due.

## **TOWN HALL WINDOW PROJECT**

Concerns from Mrs. Mundell regarding the assurance of a Clerk of the Works to oversee the project tabled this item for this evening. Mrs. Acerra will contact the Architect and request a statement in writing to the same. Mr. Dufresne suggested that perhaps a committee be formed of residents to advise the Board.

## **WARRANTS & INVOICES**

Motion to approve and sign the Warrant No. 105 dated June 22, 2020 in the amount of \$44,770.25 made by Mr. Dufresne; second: Mr. Richard – unanimous.

Motion to approve and sign the Warrant No. 106 & 107 dated June 30, 2020 in the amounts of \$47,073.52 & \$109,188.80 respectively made by Mr. Dufresne; second: Mr. Richard; - unanimous.

## **NEW BUSINESS**

Mr. Richard stated that the town is still looking for residents to serve on the Finance Committee and Capital Planning Committee. Interested residents are asked to submit a letter of interest to the office. He also thanked Jim McKeon for cleaning the planters in front of the Town Hall. To that, Mr. Dufresne asked if some sort of acknowledgment could be sent out to express the Board's thanks.

## **SHEPARD MUNICIPAL BUILDING**

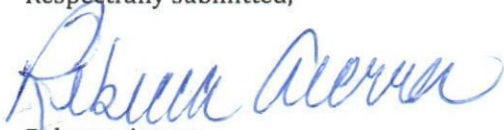
The Board discussed a partial reopening of the building. Guards have been put in place and all offices have sanitizing wipes and hand sanitizer. Tape will be placed in the halls and offices to signify social distancing. Motion to open the Municipal Office Building on Monday, July 6<sup>th</sup> by appointment only made by Mr. Dufresne; second Mr. Richard – unanimous.

## **COMMENTS & CONCERNS**

Concerns from resident Ann Bannville regarding a broken fence (exposed inground pool) and unsecured dogs prompted an invitation of the Building Inspector and Animal Control Officer to our next meeting on July 14<sup>th</sup>.

Motion to Adjourn made by Mr. Dufresne; second: Mr. Nason – unanimous at 8:08 PM.

Respectfully submitted,



Rebecca Acerra  
Administrative Secretary



David P. Dufresne, Sr., Clerk