

Board of Health Meeting Minutes

July 21, 2022, 5:00 pm

Present: Charlene Farris (CF), Daniel Thibodeau (DT), Donald Makowski (DM)

Attendees: Brianna Dunn (BD) (Board of Health Administrative Assistant), Tricia Valiton (TV) (Health Inspector)

5:00 DM opens Meeting

200 O' Neil Rd –

DM went to observe from the outside the condition of the property since efforts have been made to ask occupant to clean trash, cardboard, and yard. DM didn't view any trash or cardboard. The occupant was referred to the Senior Center for additional services and the Council of Aging Director is working with the occupant to secure additional services. At this point in time, the investigation is closed out.

29 Bacon St. –

TV will no longer be with the Board of Health physically but as we approach the September court date the BOH can let her know. The judge gave the owner 120 days to correct, to date, no permits have been pulled in any offices. TV is willing to assist on an inspection if the owner reaches out that he has pulled permits, corrected actions to be fixed, and is ready for an inspection.

PERMIT RENEWALS:

Warren One Stop Food Permit –

BD asked the owner to provide an Allergen Awareness to be in compliance with the MA Food Code, however, couldn't remember if the Board allowed him to operate without one since he only serves coffee. TV adds that he is not as risk for cross contamination or allergy risks and if the Board doesn't require it then we should add that on the permit. Board decides that if it is just coffee Warren One Stop doesn't need an allergen awareness cert and BD is to adjust permit.

Village Market –

CF, TV, and Ken Lacey went to visit Village Market about a year ago. At this time the response to the inspection was that Village needed to have bacteriological testing for the soft serve machine and was to inform BOH of when it was taking place so we could watch for results. The space is rented, and the owner wasn't willing to make changes such as the back door. It has no screen or "tightly fitting" mesh to keep pests out which doesn't meet the code. Air movement didn't meet code, and a board member was supposed to work with the owner to make the

space more conforming to the code, for the food establishment. Revisiting the topic, it doesn't seem that the owner of the space was ever contacted by a board member. An exhaust fan was installed.

The determination at this meeting was if the conditions still exist the BOH would get more aggressive and begin visiting the establishment and documenting visits.

NEW BUSINESS:

Health Inspector Resignation-

At this time, TV takes a moment to resign from her position as Health Inspector for the Warren Board of Health. She has taken a position in the private sector and will not have the time required to perform physical tasks such as inspections. She offers to stay on with the Board in the form of "consulting". She asks if the board would like her to resign with a 2-week notice, resign immediately, or stay on a consultant. The board agrees to keep TV on for her consulting services. The Board members do have the authority to perform routine, and incidental inspections and will do such tasks with the consulting services from TV until further notice beginning August 1, 2022.

BILLS AND PAYROLL:

CF motions to accept bills and payroll, DM seconds, AIF.

CF motions to accept meeting minutes for 6/15/2022, DM seconds, AIF.

Next meeting date is scheduled for 8/17/2022 at 5 pm.

TASKS:

BD is to type up animal regulations to prepare them for Town Counsel

Adjourn: CF motions to adjourn, DM seconds, AIF.