



## WARREN BOARD OF HEALTH

Charles E. Shepard Municipal Building

### Minutes from the Board of Health meeting held at

5:00 pm, Thursday, the 16th day of April 2020

**Present:** Kenneth B. Lacey Jr., Donald Makowski, Timothy Czub and Priscilla Clowes.

**Attendees:** Tricia Valiton, Juliana Sorel.

**5:09 pm:** Mr. Lacey calls meeting to order.

#### Bills and Payroll

Mr. Makowski makes a motion to pay the Bills and Payroll as written, Mr. Czub seconds – all in favor for:

- Burdett's Trash Pickup- \$665 for April invoice #0053191.
- Sydney Plante/Animal Inspector- \$75 for March & \$75 for April.
- Priscilla Clowes - \$9.69 for mileage.
- Anchor Engineering – \$7,200 for invoice #34035 for March well monitoring.
- Anchor Engineering - \$234.85 for invoice #34075 for engineering services.
- Solid Waste Solutions - \$2,100 for April Transfer Station Operations.
- Dawn Toon/Health Inspector - \$160 for March inspections.
- Mark Pluta/Plumbing Inspector - \$185 for March inspections & \$215 for April Inspections.
- Board of Sewer Commissioners - \$75 for March Leachate.
- Tricia Valiton/Health Inspector- \$540 for Health Inspections invoice #1 4/14/20.
- Priscilla Clowes payroll for w/e 3/21/2020 \$450.18, w/e 3/28/202 \$409.92, w/e 4/4/2020 \$424.56, w/e 4/11/2020 \$424.56, and w/e 4/18/2020 \$428.22.

#### Business:

- Mr. Makowski makes a motion to accept the February 20, 2020 BOH Minutes, Mr. Lacey seconds- unanimous-all in favor. Mr. Makowski makes a motion to accept the March 19, 2020 BOH Minutes, Mr. Czub seconds- all in favor.
- West Warren Wastewater Treatment Plant is requesting domestic trash pickup. They have contracted with Wind River Environmental to haul away their solid waste, yet they need 2 96-gallon totes for regular trash. Mr. Lacey will contact Burdett's Trash Pickup to modify the Town's trash pickup contract.
- The Warren Transfer Station's 5-year recertification is being drafted by Mr. Scott Atkin of Anchor Engineering. Mr. Atkin hopes to finalize this by next week.

- Ms. Dawn Toon sent in overdue health inspections and returned the car magnetic sign for BOH identification this past week.
- Ms. Juliana Sorel was in attendance to discuss the upcoming May 1<sup>st</sup> open position for Animal Inspector. Ms. Sorel works with the regional Animal Control office and with Ms. Sydney Plante. Ms. Plante recently took her around the town of Warren to get her familiar with the yearly Barn Book and properties. The monthly stipend for this position is \$75. Mr. Czub makes a motion to appoint Ms. Sorel to Animal Inspector, Mr. Makowski seconds – all in favor. Ms. Sorel will see the Town Clerk to get sworn in next week. Also, the appointment letter will be sent to the Dept. of Agriculture/Division of Animal Health for the yearly Appointment of Inspector of Animals.
- Mr. Czub and Mr. Makowski have read the Mosquito Control Alliance information. Besides help with Mosquito Control, the Alliance helps out in other areas of concerns such as Beaver Control and tire removal. Mr. Lacey will reach out to Timothy Deschamps the Executive Director to request a quote- to put on as an Article at the upcoming town meeting.
- Quotes reviewed for Business Cards for Ms. Tricia Valiton/Health Inspector. Mr. Czub makes a motion to pay for 500 Business Cards for \$38 from Kerrin Graphics & Printing, Mr. Makowski seconds – all in favor. Ms. Clowes will reach out to Ms. Becky Acerra to request email be setup for [valiton@warren-ma.gov](mailto:valiton@warren-ma.gov) and will include on the business card's order. Also, Mr. Lacey stated that he would contact Mr. Brett Kustigian for getting an I.D. badge created for Ms. Valiton.
- COVID-19 cases entering our MAVEN disease surveillance website are being handled by our Public Health Nurse Cheryl Rawinski. Also, several other public health nurses have joined together to help out with MAVEN disease surveillance and 1<sup>st</sup> responder notifications. Mr. Makowski makes a motion to ratify the appointment of two extra public health nurses to aid Warren in this COVID-19 monitoring, Mr. Czub seconds – all in favor. CMRP has sent the BOH two checks so far totaling \$5,500 to aid in COVID-19 public health nurse expenses.
- The BOS is requesting that each department submit a supplemental budget that reflects a 5% reduction for the upcoming FY21. Mr. Lacey noted that BOH already submitted the FY21 budget with approximately 8% reduction from FY20's budget. Ms. Clowes will send over the FY21 budget to BOS indicating this reduction.
- The Charlton Board of Health sent a Certificate of Appreciation presented to the Warren Board of Health thanking us for our dedication and generosity to the town of Charlton during this difficult time.

### **Properties and Complaints:**


- 300 Coy Hill Road – Ms. Valiton inspected for signs of duck feces on April 2<sup>nd</sup> and April 16<sup>th</sup>- pics taken and road looks clear and nothing of concern noted.
- 102 A School Street-kitchen fire couple weeks ago, Correction Order sent out and signed for on April 10<sup>th</sup>. The tenants have 7 days to move out, and the landlord is to rehab the apartment- currently uninhabitable. Ms. Valiton will follow up with inspection to check on progress.
- 225 Southbridge Rd – chicken feces and hay dumping on side of road. Letter will go out to residents requesting cleanup and cease dumping.
- 1210 Main St. – monitor trash complaint.
- 38 Maple St. – notify Building Inspector of complaint of squatter and building repair.



- 38 Elm St. – follow up inspection on fence repair and pool covering. Notify Building Inspector of porch structure concerns.
- 128 Sarty Rd – reach out to Greg and Dwayne Pisarski to check on repairs and cleanout of trash and verify if habitable.
- 723 Main St. – complaint of cigarette dumping on front lawn, inspect and see if landlord needs to be notified.
- Warren Spa – Health Inspector to follow up with request for adding deli slicer requirements.

- ~ The next BOH meeting will be Thursday May 21, 2020 at 5pm.
- ~ 6:50 PM Mr. Makowski makes a motion to adjourn second by Mr. Lacey – all in favor.

Respectfully submitted,

  
 Donald Makowski  
 Board of Health Clerk  
 Date approved:

