



WARREN BOARD OF HEALTH
Charles E. Shepard Municipal Building

**Minutes from the Board of Health meeting held at
5:00 pm, Thursday, the 17th day of October 2019**

Present: Kenneth B. Lacey Jr., Nathan Stewart, Donald Makowski, and Priscilla Clowes.

Attendees: Marc Richard, Kerry Schmidt, and Jessica Chaffee.

5:05 pm: Mr. Lacey opens meeting.

Bills and Payroll

- ~ Mr. Stewart makes a motion to approve the following bills and payroll, except for Mr. Lacey's payroll, Mr. Makowski seconds, all in favor- unanimous for:
- ~ Anchor Engineering - invoice #32754 \$9,600 dated 10/4/19 for well monitoring for September.
- ~ Anchor Engineering - invoice #32371 \$392.07 dated 8/8/19 for engineering services for July.
- ~ Slim's & Berthiaume Sewer Service - invoice #50053 \$150 dated 9/24/19 for Leachate.
- ~ Board of Sewer Commissioners - \$90 for 9/24/19 Leachate.
- ~ Petty Cash – Priscilla Clowes \$84.65 for Correction Orders and mail 7/1-10/1/19.
- ~ Cheryl Rawinski, RN - \$250 for July-September Nursing Services consulting.
- ~ W.B. Mason - invoice #203640508 \$51.67 for 2020 Calendars.
- ~ Republic Services – invoice #1798758 \$1493.93 for October recycling service.
- ~ Mike Pluta/plumbing inspector backup - \$110 for June, July, and August gas & plumbing inspections.
- ~ Mike Pluta/plumbing inspector backup - \$100 for September gas and plumbing inspections.
- ~ Dawn Toon/Health Inspector - \$400 for September inspections.
- ~ Sydney Plante/Animal Inspector - \$75 for September.
- ~ Priscilla Clowes – payroll for w/e 9/28/19 \$424.56, w/e 10/5/19 \$406.26 and w/e 10/12/19 for \$409.92.
- ~ Mr. Stewart makes a motion to approve payroll for Mr. Lacey \$100 for final inspection & plan review, and \$200 for two perc tests – Mr. Makowski seconds – Mr. Lacey abstained – all in favor.

Business:

- ~ Mr. Richard and Ms. Schmidt were in attendance to discuss the properties at 1059 & 1061 Main Street. In early September, the Treasurer sent 1059 Main Street to land court to go through the foreclosure process, which could take 18-24 months in court. 1061 Main is in tax title as of August. It's required to be in tax title for at least 6 months, therefore the earliest we can send 1061 to land court to go through the foreclosure process is February 2020. Ms. Clowes spoke with Mr. Chris Dunphy of PVPC and he stated that these two blighted properties would qualify for demolition funds through the CDBG. We would have to have ownership of the properties in order to proceed. The Attorney General's Office has an Abandoned Housing Initiative Strategic Demolition Grant

(SDF) that currently has rolling Application Periods. This SDF Grant would require the Town to fund approximately 50% of the demolition project: "Grants will be awarded in amounts of up to \$25,000 per demolition project with each award not to exceed 50% of the project's total eligible demolition costs." Once the tax taking/foreclosure process is complete, there are many options for the land in the future ex=sell at auction, recreation area: kayak destination, parkland, etc.

- ~ Ms. Jessica Chaffee was in attendance to discuss Mr. Richard Chaffee's building lot at 1085 Southbridge Road, whereas the septic system was recently installed without having a septic permit. Ms. Chaffee brought an old 2009 plan submitted to Angela Cavanaugh/Conservation. Mr. Lacey stated that installing a system without a permit results in a \$300 fine and double the permit fee. Ms. Chaffee did not know if a well had been installed. Mr. Lacey stated that if no well is installed then fee would be \$75, but if well is installed fee would be \$150. Ms. Chaffee was advised by the Board to submit at least 3 sets of engineering plans for the septic design along with \$500 for the application plus a \$300 fine, and to submit the well application form and required fee. Ms. Chaffee will work on getting all of the appropriate fees and applications and will attend our next Board of Health meeting on November 14, 2019 to review with the Board members.
- ~ Upcoming BOH meetings will be Thursday November 14, 2019 at 5 PM and Thursday December 12, 2019 at 5 PM.
- ~ 6:40 PM Mr. Makowski makes a motion to adjourn second by Mr. Stewart – all in favor.

Respectfully submitted,



BOH Clerk

Date approved: 11-14-19