



**WARREN POLICE DEPARTMENT**  
PO Box 606, Warren, MA 01083

You may place form in the red drop box and it will be processed as soon as possible. Let us know how you want the report given, pick up or email.

**Request for Police Report**

According to the policy of this Department, all report requests are subject to a review procedure before being released and may not be immediately available.

It is our goal to provide the public with access to information legally defined as public, while maintaining the confidentiality of information exempted by law. If approved, the report you receive may have some information redacted.

Longer or archived reports may be subject to a reasonable fee for research and redaction. All requests will be handled as quickly as possible, however, current provisions allow for up to 10 business days to process requests.

**Special Note about Motor Vehicle Accident Reports:** For insurance purposes, your insurance company should issue their own request to us. You may request a copy of the police report about your accident for your own information, but you are not required to for your insurance company.

**Please CLEARLY complete the following information in its entirety:**

**Today's Date:** \_\_\_\_\_

**Your Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**How you want to receive the report: email or pick up ( you will be called when report is ready)**

**\*\*If there is a fee, it must be in the form of a check or money order made out to the Town of Warren.\*\***

**Cash is NOT accepted.**

**To help us locate the information you are requesting, please complete:**

**Type of Incident:** \_\_\_\_\_

**Name of any involved party/and or location:**

**Date/Time occurred or reported:**

**PRIVACY STATEMENT**

We will use the information you include on this form to comply with your request. Please note that your request itself is a public record and may be released under the provisions of the Massachusetts Public Records Act. We will not release this information for any other reason.