

# TOWN OF WARREN



2024

Annual Report



# In Memory of



<b>Name</b>	<b>Branch</b>	<b>War</b>	<b>Rank</b>
<b>Howard E. Pratt</b>	<b>Army</b>	<b>Korea</b>	<b>Corporal</b>
<b>James C Wilson, JR</b>	<b>Army</b>	<b>Korea</b>	<b>Private First Class</b>
<b>Samuel DeSantis</b>	<b>Army</b>	<b>Vietnam</b>	<b>Private First Class</b>
<b>Timothy P. Flynn</b>	<b>Navy</b>	<b>Vietnam</b>	<b>E-4</b>
<b>Jeffrey A. Ayotte</b>	<b>Army</b>	<b>Peacetime</b>	<b>SGT.</b>
<b>Lynne J. Johnson</b>	<b>Army</b>	<b>Peacetime</b>	<b>SP4</b>
<b>Kenneth A. Davison</b>	<b>Army</b>	<b>(Unknown)</b>	<b>E-2</b>
<b>Lucille H. Witaszek</b>	<b>Army/Air Force</b>	<b>WWII</b>	<b>First LT.</b>

On behalf of the Town, we would like to thank you and your families for your service.

**ANNUAL REPORTS**  
**OF THE**  
**TOWN OFFICERS**  
**OF THE**  
**TOWN OF WARREN**



**POPULATION 4,813**

**AND OF THE**  
**RECEIPTS AND**  
**EXPENDITURES**  
**OF THE YEAR ENDING**

**DECEMBER 31, 2024**



# TOWN ADMINISTRATOR

CHARLES E. SHEPARD MUNICIPAL BUILDING

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48 High Street • P.O. Box 609 • Warren MA 01083-0609 • Tel. 413- 436-5701 • Fax 413- 436-9754



It's hard to believe that another year has come to a close where I have had the privilege of serving as your Town Administrator. We have enjoyed another successful year, and our best days lie ahead of us. My office door is always open to the residents of Warren and West Warren so please stop in with any questions or suggestions regarding the operations of the Town. My role as your Town Administrator is to provide daily central management to the municipal organization and to carry out all policy directives initiated by the Board of Selectmen. On a personal note, I would like to thank the residents and employees of the Town for their words of encouragement and continued support.

Please let me share some of the Town's major accomplishments in 2024.

**Fiscal Management-** I am pleased to announce for the third straight year the Town's "Free Cash" position is strong at **\$1,288,587.00**, once again exceeding the Department of Revenue's guidelines. Because of this the Town has been able to make significant deposits in both Stabilization and Capital Stabilization accounts. I would like to thank the Board of Selectmen and all departments for all their hard work. It has truly been a team effort!!

**Public Safety Complex Study –** As many of you may recall last year, I was able to secure a State grant and with use of some American Rescue Plan Act (ARPA) funds which fully paid for the public safety complex feasibility study. I am pleased to report that the study is complete and can be found on the Town's website for your review ([www.warren-ma.gov](http://www.warren-ma.gov)). The Town will also be hosting public information meetings to answer any questions residents may have regarding this transformational project.

**Shepard Building Improvements-** Cosmetic renovations and improvements were made to the Shepard Building including a beautiful quilt that was sewed and designed by Town residents in 1991 that was found in a storage closet, this commemorative quilt displays the Town's history and is now properly protected and hanging in full public view in the main hallway of the Shepard building. I encourage all residents to stop in and take a look.

**State-of-the-art phone system-** We now have a modern communication system for the Town, this technology from Verizon will ensure that a call is never missed and that our customer service to the residents will be greatly enhanced. This system was paid for with the use of the Town's ARPA funds, at no cost to the residents.



# TOWN ADMINISTRATOR

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**State and Federal Grants – EXCITING NEWS!!** I am happy to report that working with our departments and the Board of Selectmen we were able to secure approximately **\$1.5 million in State and Federal grants**. These funds will be used to make improvements to our Senior Center, Shepard Building, the purchase of new computers, and much more.

**Capital Planning-** Establish a capital planning committee, updated the Town's by-law, and created the Town's first five-year capital plan which can be viewed on the Town's website. This committee will ensure for the planning of future capital projects that can be properly budgeted.

**New Hires-** We have had several new additions to our workforce including Police, Fire, Sewer, Building Maintenance, Parks and Recreation and Building / Planning department. These new hires are valuable additions to our municipal workforce. Let's all welcome them to our team.

**Employee evaluations-** The employee evaluation process that I implemented is now entering its third year and has been a tremendous success. Many of our employees during the evaluation process have made excellent suggestions on how we can improve the delivery of municipal services. I am grateful for their input.

**Our Town's future is bright, our fiscal stability has never been stronger, and the best is yet to come!!**  
**Feel free to stop by and say hello!!**

Respectfully submitted,

James J. Ferrera

Town Administrator

## BOARD OF SELECTMEN

2024 was a landmark year for the Town, marked by significant improvements and initiatives, supported by nearly \$1.5 million in grants from state and federal agencies.

The year saw improvements in IT equipment and services. Entre Technologies became the Town's new IT provider, delivering enhanced services and approximate savings of 20% compared to our previous provider. A new phone system from Verizon replaced the decades old system which was suffering from obsolete equipment and service. The new phone system features redundant capabilities, allowing landline phone calls to route to cell phones when the hardwired system is down, for example, during a power outage, and allowing officials and citizens to remain in contact during emergencies.

Numerous improvements were made to town facilities, including the Senior Center, Shepard Building, Old Town Hall, Sewer Plant, and Highway Barn. The Board believes that it is critical that town buildings stay in good shape so that future generations can enjoy the use of these facilities and are not saddled with the high costs that would be incurred when repairs and upgrades have been deferred.

Construction in the School St. neighborhood (School, Prospect, Richardson, Quaboag, Hillside, and Otis Streets) was completed, upgrading sewer and water and providing new street and sidewalk paving and better drainage. Many thanks to the Central Massachusetts Regional Planning Commission (CMRPC) for their assistance with the Community Development Block Grant (CDBG), which provided a majority of the funding.

The Board extends its sincere gratitude to the James Famulari family for their initiative in restoring the Veterans Honor Roll sign next to the library. Their generous contribution of both materials and labor is deeply appreciated, and the Town is grateful for their efforts.

Many initiatives were undertaken and will pay dividends far into the future. Among them are:

- An ADA Assessment that outlined ways the Town could better serve the disabled population.
- A wage study conducted by the Collins Center at UMass was used to update job descriptions and adjust employee pay in accordance with the new pay scale set to take effect on July 1, 2025. Providing fair compensation and benefits is essential not only to retaining employees but also to making the Town attractive to new hires and minimizing turnover due to better pay opportunities elsewhere.
- A Town Levee Compliance / Safety Committee was formed to manage the various tasks that have been noted in the US Army Corps of Engineers inspections.
- Bi-weekly payroll (from weekly payroll), streamlining operations and achieving cost savings.
- The execution of a Public Safety/Municipal Complex study by Tecton Architects, resulting in the selection of three potential sites for the Complex.
- Kick-off on a redesign of the Town Common. The Board is hoping to make the Common more attractive for events like a farmer's market, festivals, and concerts.
- Contributions to Stabilization, Capital Stabilization, and our OPEB (Other Post-Employment Benefits) liability all strengthen the Town's financial position and support long-term financial stability.
- Finally, a Capital Planning reboot, with a new committee meeting to address and plan for the capital needs of the Town.

We would also like to mention the continued effort to help find a suitor to purchase and develop Wright's Mill in West Warren. A Master Recovery Study, funded by the EDA (Economic Development

Administration) and executed by Weston and Sampson, is ongoing and will help the Town support any new businesses that may establish themselves in the mill.

As we move into 2025, we look forward to seeing these efforts take shape.

The Board would like to thank Town Administrator Jim Ferrera, the town employees and volunteers, for their dedication and contributions which make Warren a great place to live and work. We encourage citizens to attend any of the meetings of the various boards, committees, and commissions, either in-person or online, and to stay informed and engaged – and maybe even participate. Together, we continue to move forward.

Respectfully submitted,

Derick Veliz, Chair

David Dufresne, Vice-Chair

Rich Eichacker, Clerk

**2024 TOWN OFFICERS**

**ASSESSORS**

**TERM EXPIRES**

Paula B. Keefe, Resigned February 27, 2024	
Donald J. Makowski - Elected May 7, 2024	2025
Bruce Martin, Resigned April 25, 2024	2026
John. F. Feeney, Appointed October 3, 2024	2025
Debra Hardy – Elected May 7, 2024	2027

**BOARD OF HEALTH**

Daniel M. Thibodeau	2025
Donald J. Makowski	2026
James A. McKeon	2027

**BOARD OF SELECTMEN**

Derick R. Veliz	2025
David P. Dufresne, Sr.	2026
Richard J. Eichacker	2027

**BOARD OF SEWER COMMISSIONERS**

Howard H. Moulson	2025
Joan A. Lavigne	2026
David A. Johnson	2027

**CEMETERY COMMISSIONERS**

Cynthia A. Baxter	2025
Steven C. Cristol	2026
William A. Brunk	2027

**COLLECTOR OF TAXES**

Kerry A. Schmidt	2025
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**CONSTABLES**

Marci L. Dineen	2025
James G. Dusty	2025
Roger N. Gagnon	2025
David A. Johnson, Bonded	2025
Donald J. Makowski	2025

**DEMOCRATIC TOWN COMMITTEE**

Vacant

**HIGHWAY SURVEYOR**

Jeremy R. Olson

**TERM EXPIRES**

2025

**HOUSING AUTHORITY**

Patricia A. Mazzapica

2026

Virginia M. Fleming, Appointed by the State Housing Authority

2026

Maryanne Potrzuski

2028

Shirly A. Conn

2029

Tenant Seat

vacant

**MODERATOR**

Dario F. Nardi

2026

**PARK COMMISSIONERS**

Jessie L. Sweeney

2025

Lisa A. Boucher, Resigned July 15, 2024; Appointed Sept. 9, 2024

2025

Suzanne R. Ramsey

2027

**PLANNING BOARD**

David P. Dufresne, Sr.

2025

Edward F. Londergan

2026

Drue C. King

2027

Richard J. Eichacker

2028

Derick R. Veliz

2029

**TOWN CLERK**

Laura J. Stockley

2025

**TOWN TREASURER**

Dawn M. Swistak

2025

**TREE WARDEN**

Jeremy R. Olson

2027

**PATHFINDER VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE**

John A. Nason, III

2026

**QUABOAG REGIONAL DISTRICT SCHOOL COMMITTEE**

**Members from the Town of Warren**

Brittany K. Bousquet

2025

Megan E. Sears

2025

Matthew J. Peloquin

2026

Andrew D. Schwenker

2026

Jason G. Morgan

2027

Angela J. Menard

2027

**Members from the Town of West Brookfield**

<b>Craig R. Burgess</b>	<b>2025</b>
<b>Bryan S. Griffing</b>	<b>2025</b>
<b>Philip J. Landine</b>	<b>2026</b>
<b>Travis L. Mathieson</b>	<b>2026</b>
<b>Gregory S. Morse</b>	<b>2027</b>
<b>Garrett M. Piermarini</b>	<b>2027</b>

**OFFICERS APPOINTED BY THE BOARD OF SELECTMEN**

**Accountant** **Jacyln M. Bonner**

**Anti-Discrimination/Anti-Harassment Officers**  
**David P. Dufresne, Sr.** **Kerry A. Schmidt**

**Assistant Accountant** **Madeline R. Witaszek**

**ADA Officer** **Karen L. Dusty**

**Administrative Assistant** **Karen L. Dusty**

**Animal Control Officer** **Tamara N. Dufresne**

**Building Inspector — Zoning Enforcement Officer** **William R. Cantel**  
**Brenda Church Resigned, March 7, 2024**

**Alternate Building Inspector** **John M. Couture**

**Census Supervisor** **Laura J. Stockley**

**Central Massachusetts Regional Planning Commission --- Planning Board Delegate**  
**Derick R. Veliz**

**Central Massachusetts Regional Planning Commission --- Board of Selectmen Alternate Delegate** **Richard J. Eichacker**

**Conservation Commission Secretary** **Corrine Thibodeau**

**Council on Aging Director** **Sharon L. Meli**

**Council on Aging Meal Coordinator** **Paula J. Fitts**

**Council on Aging General Helper** **Gail M. Winders**

**Council on Aging Van Driver/Custodian** **vacant**

<b><u>Emergency Management Director</u></b>	<b>James A. McKeon</b>
<b><u>Environmental Certifying Officer</u></b>	<b>James J. Ferrera</b>
<b><u>Facilities Custodian</u></b>	<b>Michael J. Careno</b>
<b><u>Fire Chief</u></b>	<b>Adam S. Lavoie</b>
<b><u>Hearings Officer</u></b>	<b>Kerry A. Schmidt</b>
<b><u>Parking Clerk</u> Mildred A. Gushue Resigned, March 25, 2024 Appointed, April 11, 2024</b>	<b>Kerry A. Schmidt</b>
<b><u>Parks and Recreation Administrative Assistant</u></b>	<b>Danielle Y. Fountain</b>
<b><u>Police Chief</u></b>	<b>Gerald N. Millette</b>
<b><u>Procurement Officer</u></b>	<b>James J. Ferrera</b>
<b><u>Quaboag Hills Tourism Council --- Delegate</u></b>	<b>Sylvia G. Buck</b>
<b><u>Records Access Officer</u></b>	<b>Laura J. Stockley</b>
<b><u>SCM Elder Bus --- Delegate</u></b>	<b>Sharon L. Meli</b>
<b><u>Tax Title Custodian</u></b>	<b>Dawn M. Swistak</b>
<b><u>Town Counsel</u></b>	<b>KP Law</b>
<b><u>Veterans' Service Director/Grave Officer Agent</u></b>	<b>Michelle Durkee</b>
<b><u>Wiring Inspector</u></b>	<b>Scot M. Mansfield</b>
<b><u>Wiring Inspector --- Alternate</u></b>	<b>Paul Shepardson</b>
<b><u>Board of Appeals</u></b>	<b><u>Term Expires</u></b>
<b>Matthew A. Bonneau</b>	<b>2025</b>
<b>Martha W. Giguere</b>	<b>2026</b>
<b>Ronald G. Leger</b>	<b>2026</b>
<b>Kerry A. Schmidt</b>	<b>2026</b>
<b>Richard J. Czaporowski</b>	<b>2027</b>

<u>Cable TV Advisory Committee</u>	<u>Term Expires</u>
Brandon Chiasson	2024
Travis A. Baker	2025
Lisa M. Mundell	2025
Dimitra Stefanou	2025

<u>Community Development Advisory Committee</u>	<u>Indefinite Term</u>
Richard J. Eichacker, Board of Selectmen Representative	
Steven C. Cristol	
James A. McKeon	
Jeremy R. Olson	
Daniel M. Thibodeau	
James J. Ferrera (Ex-officio)	

<u>Conservation Commission</u>	
Karen L. Dusty	2025
Phillip A. Woodford	2025
Joyce M. Eichacker	2026

<u>Council on Aging</u>	
Barbara A. Keith	2025
Mary Jane Adam	2025
Joyce M. Stuart	2025
Albert Dimo	2026
Catherine E. Mellen	2026
Catherine M. Duncan	2027
Julie D. Vadnais	2027

<u>Cultural Council</u>	
Robert D. Kelleher	2025
Tracey S. Mazur	2025
Catherine E. Mellen	2025
Catherine M. Duncan	2027
Kathleen A. Odiorne	2027
Diane M. Banfield	2027
Carol A. Kelleher	2027
George J. Poleshuk	2027

Election Officers – Polling Place A

Karen M. Wilk, Warden	Tracey S. Mazur
Sylvia Cummings, Clerk	Donna L. Pina
Kathleen A. Banas	Carol Sanders-Sausville
Catherine M. Duncan	Gwen L. Szyszkiewicz
Cheryl E. Gagnon	Leona A. Wrobel
Karen Kelly-Garay	Linda L. Wrobel
Barbara B. Larkin	

**Election Officers – Polling Place B**

Linda J. Cunningham, Warden

Maryanne Potrzuski, Clerk

Phyllis A. Dolina

Virginia M. Fleming

Patricia A. Morrison

Agnes E. Sablack

**Historical Commission**

Sylvia G. Buck

Thomas G. Perkins

William M. Shoucair

**Term Expires**

2026

2026

2026

**Local Emergency Planning Committee**

Adam S. Lavoie

Gerald N. Millette

Jeremy R. Olson

**Indefinite Term**

**POLICE DEPARTMENT APPOINTMENTS**

**Full-Time Lieutenant**

James Early, resigned June 21, 2024

Kyle P. Whitcomb, Appointed June 6, 2024

**Full-Time Police Officers**

John V. Bell

Christopher Bouchard

Patric Gillespie

Bradford G. Merkel, Resigned Feb. 9, 2024

Detective Matthew D. Morin

Madesyn R. Nale, Resigned, Feb. 23, 2024

Brian Pfister

Ostaquio Rodrigues

Michael S. Shea

Paul K. Soojian, Resigned, Feb. 1, 2024

Charlie T. Williams

**Part-Time Police Officers**

Rene P. Cote, II

Christos N. Tsigas

**Police Administrative Clerk**

Dawn M. Guzik

**Traffic Constables**

Shawn F. Boulette

James A. Gagner, Jr.

Andrew R. Giza

Greg Lewandowski

H. William Ramsey

Jonathan E. Russell

**Regional Highway Equipment Sharing Co-Op**

Jeremy R. Olson

**Board of Registrars**

Sheila E. LaFlower  
Kathleen A. Odiorne  
Jennifer M. Leneau

**Term Expires**

2025  
2026  
2027

**Survey Board**

Adam S. Lavoie  
Gerald N. Millette  
Jeremy R. Olson

**Town Administrator**

James J. Ferrera

**Town Common Design Project Committee**

Sylvia G. Buck  
Jeremy R. Olson  
Suzanne R. Ramsey

David W. Shepard  
Derick R. Veliz

**Town Levee Compliance/Safety Committee**

Adam S. Lavoie  
William L. Leslie  
James A. McKeon

Gerald N. Millette  
Jeremy R. Olson  
Daniel M. Thibodeau

**Veteran's Council**

Christine M. Tatro

**Term Expires**

2026

**APPOINTED BY THE BOARD OF ASSESSORS**

**Assistant Assessor**

Betty-Jo O'Brien  
Resigned, April 11, 2024

**APPOINTED BY THE FIRE CHIEF**

**FIRE DEPARTMENT OFFICERS**

**Deputy Chief**

Kenneth O. Beauregard

**Captain/EMT**

Paul F. Russell, Jr.

**Lieutenants**

Seth A. Beall  
Matthew A. Bonneau

Michael J. Jacques  
Kyle A. Sledziewski

**Fire Department Chaplain**

James G. Dusty

**Full-Time Firefighter/EMTS**

Seth A. Beall  
Shawn F. Boulette  
Colby D. Kokosa

Jonathan E. Russell  
Paul F. Russell, Jr.  
Adam R. Walters

**EMTS**

Christina R. Bonneau  
Matthew A. Bonneau  
Abigail N. Cote  
Kaitlyn O. Gilman  
Lillian M. Harvey

Adam S. Lavoie  
Christopher M. Mendrek  
Kyle A. Sledziewski  
Jennifer R. Walters  
John M. Williams

**Ambulance First Responder**

James A. Gagner, Jr.

Phillip A. Woodford

**Firefighters**

Robert E. Beaudry, III  
Alex J. Bridges  
Bryce C. Douglas  
Scott C. Duncan, Jr.  
Andrew R. Giza  
Lillian M. Harvey  
David S. Johnson

Drew C. Martinez  
Christopher M. Mendrek  
Grason L. Patchkofsky  
Steve R. Perkins  
Joseph J. Wedge  
John M. Williams  
Phillip A. Woodford

**Junior Firefighters**

Trenton J. Benson  
Timothy E. Russell

Asher K. Sargent  
Kandace J. Wilcox

**APPOINTED BY THE BOARD OF HEALTH**

**Health Agent**

Patricia L. Valiton

**Inspector of Live Animals**

Tamara N. Dufresne

**Plumbing and Gas Inspector**

Christopher P. Jones

**Alternate Plumbing and Gas Inspector**

Michael R. Pluta

**Public Health Nurse**

Cheryl A. Rawiniski, RN

**Title V Inspector**

Christina L. Pare

**Alternate Title V Inspector**

Lee Jarvis

**APPOINTED BY THE MODERATOR**

**Capital Planning Committee**

**Richard J. Eichacker**

**Dawn M. Swistak**

**James J. Ferrera**

**Raymond C. Kopacko**

**Daniel M. Thibodeau**

**Term Expires**

**Indefinite**

**Indefinite**

**Indefinite**

**2025**

**2025**

**Finance Committee**

**Karen Kelly-Garay**

**Raymond C. Kopacko**

**Madeline R. Witaszek**

**Term Expires**

**2025**

**2026**

**2026**

**APPOINTED BY THE TAX COLLECTOR**

**Assistant Tax Collector**

**Julie F. Towlson, Resigned, March 22, 2024**

**APPOINTED BY THE TOWN CLERK**

**Assistant Town Clerk**

**Leslie G. Cook**

**APPOINTED BY THE TREE WARDEN**

**Deputy Tree Warden**

**Scott D. Petraitis**

**\*\*\*VOLUNTEER EMERGENCY MANAGEMENT DEPARTMENT\*\*\***

**Emergency Management Director**

**James A. McKeon**

**Cert Leader/Coordinator**

**Alan P. McKeon**

**Members**

**Laura J. Fitzpatrick**

**David A. Johnson**

**Paul E. LeGrand**

**Joanne Martone**

**Lisa M. Mundell**

**Timothy J. O'Brien**

**Lawrence G. Sullivan**

**Daniel M. Thibodeau**

# ANNUAL REPORT OF THE TOWN CLERK

**Population:** As of December 31, 2024 our population was **4,813**; registered voters was **4,112**

**Vital Statistics:** Recorded and processed for the year:

**Births** 33    **Marriages** 23    **Deaths** 44

**Voter Registration/Election News:** 2024 was a very busy, very exciting year for us!! It was the start of all residents voting under one roof. Polling Place A & Polling Place B are still separate, but they are both now located at 48 High Street, in our gym. In addition to that, we also started off the year with brand new Voting Machines! All and all I would say that it was a tremendous success with both of those events. Early Voting: both by mail and in person, was a huge part of each election this year! We processed over 2,000 ballots collectively this year. Please be reminded that our Annual Town Election is to be held on the 1<sup>st</sup> Tuesday in May, as set according to our Town of Warren By-Laws.

**Town Meetings:** In 2024 we had two Town Meetings, our Special/Annual in May, and we had a Special in November. Please be reminded that our Annual Town Meeting is held on the 2<sup>nd</sup> Thursday in June, according to our Town of Warren By-Laws.

**Dog Licenses:** Issued this year:

**Licenses:** 638            **Kennels:** 11

**Dog Licenses: It is the Law:** Dog licenses are free to all service dogs who have the proper paperwork stating that they are a **service** dog, with current rabies certificates. Dog licenses will be issued free of charge to owners who are aged 70 years or older, which started in 2023. Our licensing period is April 1<sup>st</sup> - June 30<sup>th</sup> each year, with late fees applying after July 1<sup>st</sup>.

#### Office Hours:

**Mon- Wed 8:30am - 3:30pm**

**Thurs 1:00pm - 6:00pm**

Respectfully submitted:

Laura J. Stockley

Town Clerk

**RESULTS OF  
SPECIAL TOWN MEETING  
JUNE 13, 2024**

**93 VOTERS ATTENDED**

Moderator, Dario Nardi, called the meeting to order at 6:30 PM. More than a quorum of 25 were present. The Moderator declared that the Warrant was properly posted and returned; seeing there was a public quorum, he opened the meeting.

**ARTICLE 1: MOTION MADE AND SECONDED:** I move that the Town vote to *reduce* the FY 2024 Quaboag Regional School District assessment by \$73,310.24 for FY 2023 State Aid Transportation excess reimbursement.

**ARTICLE 1: VOTED – YES 54 – NO 5 – TOTAL = 59 – MOTION CARRIES**

**ARTICLE 2: MOTION MADE AND SECONDED:** I move that the Town vote to accept the provisions of M.G.L., c.44 section 54(b),(c), &(d) to allow Town trust funds to be invested in accordance with M.G.L., c.203C, that so-called “Prudent Investment Rule”.

**ARTICLE 2: VOTED – YES 49 – NO 7 – TOTAL = 56 – MOTION CARRIES**

**ARTICLE 3: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$125,000.00 from 2023 Western Star Capital Stabilization fund to complete its purchase.

**ARTICLE 3: VOTED – YES 49 – NO 14 – TOTAL = 63 – MOTION CARRIES**

**ARTICLE 4: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$8,890.00 from receipts reserved for appropriation Highway Equipment Fund to purchase a new Bauma Light model S24-S445 stump grinder to be used on the department’s Wacker Neuson WL32 loader.

**ARTICLE 4: VOTED – YES 48 – NO 14 – TOTAL = 62 – MOTION CARRIES**

**ARTICLE 5: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$5,000.00 from the receipts reserved for appropriation Highway Equipment Fund to the Auction and Surplus Equipment Account for the purpose of purchasing auction or surplus equipment.

**ARTICLE 5: VOTED – YES 52 – NO 13 – TOTAL = 65 – MOTION CARRIES**

**ARTICLE 6: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$3,851.49 to fund the snow and ice deficit.

**ARTICLE 6: VOTED – YES 55 – NO 12 – TOTAL = 67 – MOTION CARRIES**

**ARTICLE 7: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$2,500.00 to the Ambulance Billing line to cover ambulance billing fees through the end of FY 2024.

**ARTICLE 7: VOTED – YES 57 – NO 9 – TOTAL = 66 – MOTION CARRIES**

**ARTICLE 8: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$1,604.00 from the Assistant Town Accountant salary line to the Town Accountant Salary line to cover the new Town Accountant salary until the end of this fiscal year.

**ARTICLE 8: VOTED – YES 52 – NO 14 – TOTAL = 66 – MOTION CARRIES**

**ARTICLE 9: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$150.00 from Selectmen’s Secretary to Selectmen Computer Hardware / Supplies Services to cover the cost of a Three-year Firewall subscription renewal.

**ARTICLE 9: VOTED – YES 54 – NO 10 – TOTAL = 64 – MOTION CARRIES**

**ARTICLE 10: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$400.00 from Selectmen’s Secretary to the Selectmen Information Technology Purchase Service for Northeast IT’s final fiscal year invoice.

**ARTICLE 10: VOTE – YES 55 – NO 11 – TOTAL = 66 – MOTION CARRIES**

**ARTICLE 11: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$800.00 from Selectmen’s Secretary to the Police SBA Tower Lease for the final Fiscal year lease payment.

**ARTICLE 11: VOTED – YES 58 – NO 8 – TOTAL = 66 – MOTION CARRIES**

**ARTICLE 12: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$4,800.00 from Council on Aging Van Driver to Council on Aging Purchased Services for several unexpected expenses.

**ARTICLE 12: VOTED – YES 58 – NO 10 – TOTAL = 68 – MOTION CARRIES**

**ARTICLE 13: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$15,000.00 from Sewer Department Maintenance & OP Purchase Service to Sewer Department Maintenance & OP Supplies.

**ARTICLE 13: VOTED – YES 63 – NO 16 – TOTAL = 79 – MOTION CARRIES**

Business of the meeting being completed, a motion was made and seconded to dissolve the meeting at 6:46 PM.

Respectfully Submitted:  
Laura J. Stockley, Town Clerk

**RESULTS OF  
ANNUAL TOWN MEETING  
JUNE 13, 2024**

**134 VOTERS ATTENDED**

Moderator, Dario Nardi, called the meeting to order at 7:02 PM. More than a quorum of 25 were present. He declared that the Warrant was properly posted and returned. He explained the procedures of the meeting. The Moderator led with the Pledge of Allegiance then the following action was taken on articles:

\*Note: Most of the votes were taken using the EZ-Connect voting system, done with hand held remotes, however some votes which occur unplanned were done by Voice Count at the discretion of the Moderator.

Before the motion was read on Article 1, the Moderator asked for a vote to allow the Chief of Police, the Town Administrator and Town Counsel to address the meeting throughout the night.

**MOTION MADE AND SECONDED TO ALLOW JAMES FERRERA, TOWN ADMINISTRATOR, POLICE CHIEF, GERALD MILLETTE, AND TOWN COUNSEL, JEFFERY BLAKE TO ADDRESS THE MEETING – PASSES (VOICE COUNT)**

**ARTICLE 1: MOTION MADE AND SECONDED:** I move that the Town vote to accept the reports of Town Officers and all standing and special committees as printed in the 2023 Annual Report.

**ARTICLE 1: VOTED – YES 94 – NO 8 – TOTAL = 102 – MOTION CARRIES**

**ARTICLE 2: MOTION MADE AND SECONDED:** I move that the Town vote to authorize the Board of Selectmen to appoint all necessary Town Officers not previously chosen by ballot

**ARTICLE 2: VOTED – YES 85 – NO 20 – TOTAL = 105 – MOTION CARRIES**

**ARTICLE 3: MOTION MADE AND SECONDED:** I move that the Town vote to add a new full-time Fire Fighter / EMT position and to *raise and appropriate* \$46,813.00 for compensation for FY 2025.

**ARTICLE 3: VOTED – YES 82 – NO 34 – TOTAL = 116 – MOTION CARRIES**

**ARTICLE 4: MOTION MADE AND SECONDED:** I move that the Town vote to add a new full-time Police Officer position and to *raise and appropriate* \$59,724.00 for compensation for FY 2025.

**ARTICLE 4: VOTED – YES 84 – NO 30 – TOTAL 114 - MOTION CARRIES**

**ARTICLE 5: MOTION MADE AND SECONDED:** I move that the Town vote to create the position of Alternate Building Inspector in the absence of the primary Building Inspector and to *raise and appropriate* \$1,000.00 for compensation for FY 2025.

**ARTICLE 5: VOTED – YES 75 – NO 42 – TOTAL = 117 – MOTION CARRIES**

**ARTICLE 6: MOTION MADE AND SECONDED:** I move that the Town vote to re-establish the position of Alternate Animal Control Officer in the absence of the primary Animal Control Officer and to *raise and appropriate* \$1,000.00 for compensation for FY 2025.

**ARTICLE 6: VOTED – YES 90 – NO 25 – TOTAL = 115 – MOTION CARRIES**

**ARTICLE 7: MOTION MADE AND SECONDED:** I move that the Town vote to *create* a new part-time position of Parks & Recreation Administrative Assistant / Recreation Coordinator under Grade A-1 on the Town’s wage compensation scale and to *raise and appropriate* \$14,306.00 for compensation for FY 2025 as described in Attachment “A”.

**ARTICLE 7: VOTED – YES 79 – NO 36 – TOTAL = 115 – MOTION CARRIES**

**ARTICLE 8-1: (FIRST OF FIVE) MOTION MADE AND SECONDED:** that the Town vote to *raise and appropriate* such sums of money as may be necessary to defray the expenses of the Town for the ensuing Fiscal Year as it appears in the Finance Committee’s recommendations

**ARTICLE 9: MOTION MADE AND SECONDED:** I move that the Town vote to *appropriate* the sum of \$903,052.38 to finance the operations, commissioners’ salaries, and debt service of the Sewer Enterprise fund.

Sewer Commissioners Salaries	\$ 4,500.00
Debt Services	\$ 21,293.00
Wages	\$319,352.03
Purchased Services	\$210,720.00
Purchased Supplies	\$110,110.00
Total O & M	\$665,975.03

And of that \$665,975.03 to be raised as follows: \$575,975.03 from Sewer Receipt Account and \$90,000.00 from the Sewer Retain Earnings Account.

Total O & M	\$665,975.03
Estimated Indirect Cost Calculation	<u>\$237,077.35</u>
TOTAL NEED TO RAISE	\$903,052.38

**ARTICLE 9: VOTED – YES 70 – NO 27 – TOTAL = 97 – MOTION CARRIES**

Before the motion for Article 10 motion was read, a resident made a motion to move Article 30 forward.

**MOTION MADE AND SECONDED TO MOVE ARTICLE 30 FORWARD**

**- PASSES (VOICE COUNT)**

The Moderator then called for a motion for Article 30. Sue Ramsey, Park Commissioner, went to the microphone and made a motion to **WITHDRAW ARTICLE 30.**

**MOTION MADE AND SECONDED TO WITHDRAW ARTICLE 30**

**- PASSES (VOICE COUNT)**

The meeting then resumed at Article 10.

**ARTICLE 10: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$35,000.00 for the installation of an Effluent Chlorine Alarm at the Wastewater Treatment Plant.

**ARTICLE 10: VOTED – YES 43 – NO 61 – TOTAL = 104 – MOTION DEFEATED**

**\*\*\*Note, at the end of the evening, a motion was passed to reconsider Article 10, which then passed. The details are at the end of the results as it was the last of the meeting.**

**ARTICLE 11: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$25,000.00 for a Copper Reduction Pump at the Wastewater Treatment Plant.

**ARTICLE 11: VOTED – YES 55 – NO 50 – TOTAL = 105 – MOTION CARRIES**

**ARTICLE 12: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$32,204.13 for the replacement of a Scum Pump at the Wastewater Treatment Plant.

**ARTICLE 12: VOTED – YES 52 – NO 49 – TOTAL = 101 - MOTION CARRIES**

**ARTICLE 13: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Sewer Rebuild Clarifier Account, originally voted at the annual Town Meeting on May 8, 2007, Article 16, the sum of \$52,795.87 for the replacement of the Scum Pump at the Wastewater Treatment Plant.

**ARTICLE 13: VOTED – YES 67 – NO 35 – TOTAL = 102 MOTION CARRIES**

**ARTICLE 14: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$16,000.00 for the purchase of four sets of turnout gear, helmets, and boots for new members of the Fire Department.

**ARTICLE 14: VOTED – YES 73 – NO 22 – TOTAL = 95 - MOTION CARRIES**

**ARTICLE 15: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$14,000.00 to upgrade the exhaust removal system for all apparatus at the Fire station.

**ARTICLE 15: VOTED - YES 68 – NO 21 – TOTAL = 89 - MOTION CARRIES**

**ARTICLE 16: MOTION MADE AND SECONDED:** I move that the Town accept M.G.L. c. 41, Section 111M and 111N for all Town appointed Emergency Medical Technicians (See Attachment “B” for MGL, Chapter 41 Sections 111M and 111N).

**ARTICLE 16: VOTED – YES 92 – NO 5 – TOTAL = 97 – MOTION CARRIES**

**ARTICLE 17: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$110,000.00 to replace hose and appliances for the Fire Department.

**ARTICLE 17: VOTED – YES 83 – NO 15 – TOTAL = 98 – MOTION CARRIES**

**ARTICLE 18: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Capital Stabilization the sum of \$50,000.00 to establish a Special Stabilization account for the replacement of fire engine number two for the Fire Department.

**ARTICLE 18: VOTED – YES 85 – NO 17 – TOTAL = 102 – MOTION CARRIES**

**ARTICLE 19: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Capital Stabilization the sum of \$40,000.00 to establish a Special Stabilization account for the replacement of structural turnout gear for members of the Fire Department

**ARTICLE 19: VOTED – YES 81 – NO 14 – TOTAL = 95 – MOTION CARRIES**

**ARTICLE 20: MOTION MADE AND SECONDED:** I move that the Town vote to *amend* the Town of Warren General Bylaws, Financial Affairs, Article V, Section 5, Revolving Funds M.G.L. c.44 §.53E ½ by deleting the Cable Advisory Committee fund and to reauthorize spending limits in all remaining funds or take any action relative thereto.

Revolving Fund	Fiscal Year Spending Limit
Building Department	\$35,000.00 with any balance in excess of \$1,000.00 remaining in said fund at close of Fiscal Year to be returned to the General Fund
Town Clerk	\$2,000.00 with the balance in excess of \$500.00 remaining in said fund at the close of the Fiscal Year to be returned to the General Fund
Board of Health Plumbing and Gas Inspectors	One half of fees from inspections to a limit of \$7,000.00 with any balance in excess of \$1,000.00 remaining in said fund at close of the Fiscal Year to be returned to the General Fund
Board of Health	\$6,000.00 with any balance in excess of \$1,000.00 remaining in said fund at close of the Fiscal Year to be returned to the General Fund

**ARTICLE 20: VOTED – YES 68 – NO 21 – TOTAL = 89 – MOTION CARRIES**

**ARTICLE 21: MOTION MADE AND SECONDED:** I move that the Town *transfer* from Free Cash the sum of \$25,000.00 to conduct a wage classification and compensation study on all its employees for the purpose of creating a new three-year wage compensation scale.

**ARTICLE 21: VOTED – YES 55 – NO 38 – TOTAL = 93 – MOTION CARRIES**

**ARTICLE 22: MOTION MADE AND SECONDED:** I move that the Town *transfer* from Free Cash the sum of \$25,000.00 into the OPEB Fund (Other Post-Employment Benefits).

**ARTICLE 22: VOTED – YES 55 – NO 28 – TOTAL = 83 – MOTION CARRIES**

**ARTICLE 23: MOTION MADE AND SECONDED:** I move that the Town *transfer* from Free Cash the sum of \$25,000.00 to continue to fund maintenance on the Town Levee system for the purpose of keeping the Town in compliance with the U.S. Army Corps of Engineers mandates or take any other action relative thereto.

**ARTICLE 23: VOTED – YES 59 – NO 20 – TOTAL = 79 – MOTION CARRIES**

**ARTICLE 24: MOTION MADE AND SECONDED:** I move that the Town *transfer* from Free Cash the sum of \$25,000.00 to fund ongoing maintenance and repairs to Town buildings or take any other action relative thereto.

**ARTICLE 24: VOTED – YES 66 – NO 15 – TOTAL = 81 – MOTION CARRIES**

**ARTICLE 25: MOTION MADE AND SECONDED:** I move that the Town *transfer* from Free Cash the sum of \$30,000.00 to fund updating, purchasing, or leasing new computers for Town offices.

**ARTICLE 25: VOTED – YES 53 – NO 28 – TOTAL = 81 – MOTION CARRIES**

**ARTICLE 26: MOTION MADE AND SECONDED:** I move that the Town *transfer* from Free Cash the sum of \$11,000.00 to replace the Senior Center basement bulkhead and rear exterior door.

**ARTICLE 26: VOTED – YES 69 – NO 17 – TOTAL = 86 – MOTION CARRIES**

**ARTICLE 27: MOTION MADE AND SECONDED:** I move that the Town *transfer* from Free Cash the sum of \$30,000.00 for the purpose of creating a dry storage area to store highway equipment.

**ARTICLE 27: VOTED – YES 59 – NO 24 – TOTAL = 83 – MOTION CARRIES**

**ARTICLE 28: MOTION MADE AND SECONDED:** I move that the Town accept accounts in trust, the income of which is to be expended for the perpetual care maintenance of burial lots at Pine Grove Cemetery for certain individuals for the 1909 Plan of said cemetery.

<b>Name:</b>	<b>Lot#</b>	<b>Amount</b>
Joseph & Diane Raczka	Section A – Lots 167 & 168	\$600.00
Hebert Sr. & Jean Kingston	Section F – Lot 39	\$300.00
Christopher & Michelle McGrath	Section F – Lot 36	\$300.00

**ARTICLE 28: VOTED – YES 80 – NO 6 – TOTAL = 86 – MOTION CARRIES**

**ARTICLE 29: MOTION MADE AND SECONDED:** I move that the Town vote to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2025 M.G.L. c.44 s53F.

**ARTICLE 29: VOTED – YES 75 – NO 5 – TOTAL = 80 – MOTION CARRIES**

**ARTICLE 30: MOTION MADE AND SECONDED:** I move that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain a parcel of land, with any improvements thereon, located at 947 Main Street, Warren, containing 0.267 acres, more or less, being Tax ID Map 24-0-231, being those premises described in a deed recorded with the Worcester South District Registry of Deeds in Book 52248, Page 97, for general municipal and including but not limited to parking and park purposes, and to accept a deed for said property; and to *transfer* from Stabilization \$250,000.00 to fund said acquisition and the costs thereof; and further to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to carry out the purposes of this article. **2/3<sup>rd</sup> vote**

Earlier in the evening, a motion was made to **WITHDRAW THIS ARTICLE**, which passed. Article 30 was never voted on.

Before the motion for Article 31 was read, a motion was made to **RECONSIDER ARTICLE 13**.

**MOTION MADE AND SECONDED TO RECONSIDER ARTICLE 13**  
**- DEFEATED (VOICE COUNT)**

**ARTICLE 31: MOTION MADE AND SECONDED:** To see if the Town will adopt the following General By-law for the position of Town Administrator or take any action relative thereto.

Pursuant to M.G.L. c. 41, Section 108N, the Town Administrator shall be appointed by a majority vote of the Board of Selectmen for a maximum term of three-years and shall have the following duties and responsibilities:

A. **Chief Administrative Officer.** The Town Administrator shall serve as the Town's Chief Administrative Officer, shall act as the agent for the Board of Selectmen and shall be responsible to the Board of Selectmen for the proper operation of Town affairs for which said Town Administrator is given responsibility under this By-law.

The Town Administrator shall:

1. Supervise, direct and be responsible for the efficient administration of all departments and employees under the jurisdiction of the Board of Selectmen and all functions for which the Administrator is given responsibility, authority or control by the Town of Warren By-laws, Town Meeting vote, or by vote of the Board of Selectmen.
2. Coordinate with all committees, commissions, and officials not under the jurisdiction of the Board of Selectmen.
3. Conceptualize and put into operation Department and Town-wide goals and objectives.
4. Prepare for all Town Meetings, including preparation of Town meeting warrants and specific warrant articles, and coordination of articles with Boards, Committees, Town Counsel, and all appropriate departments; answers questions regarding warrant articles

and matters under his/her jurisdiction; recommend to the Board or other Town officials/agencies adoption of measures requiring action by them or Town Meeting.

5. Under policy direction of the Selectmen, coordinates with Town Counsel on legal matters affecting the Town.
  6. Be responsible for the management of all properties under the authority of the Selectmen.
  7. Be responsible for media and public relations; to establish and maintain positive community relations with local organizations, groups, and residents; act as Town liaison with local, regional, state, and federal agencies responsible for the coordination of Town-wide information.
  8. Have access to all municipal books, papers and documents or information necessary for the proper performance of the duties of the Administrator. The Town Administrator may, without notice, cause the affairs of any division or department under the Town Administrator's supervision, or the conduct of any officer or employee thereof, to be examined.
  9. Appointments: The Town Administrator shall provide guidance and recommendations to the Selectmen regarding appointment of Town employees appointed by and under the jurisdiction of the Selectmen; provided, however, that the Selectmen shall, in its sole discretion, appoint, hire, remove and discipline, subject any applicable collective bargaining agreements, officers and employees under the jurisdiction of the Selectmen.
  10. Recommend to the Selectmen, who are granted the authority to make such changes upon majority vote, the reorganization, consolidation or abolishment of Town departments or agencies, to provide for new departments or agencies and to recommend a reassignment of powers, duties and responsibilities among such departments or agencies so established or existing; Perform any other duties as are required to be performed by the Town Administrator by by-laws, administrative code, votes of the Town Meeting, or votes of the Selectmen.
- B. **Chief Personnel Officer.** The Town Administrator shall exercise overall responsibility for human resources for the Town including, but not limited to supervision and evaluation of Town employees appointed by and under the jurisdiction of the Board of Selectmen.
- The Town Administrator shall:
1. The Town Administrator shall administer the Town's Personnel By-law, including maintenance of centralized personnel records, preparation of annual evaluation of Town employees and recommendation of compensation.
  2. Make recommendations on personnel staffing requirements; oversee staffing and recruitment process; serve on selection committee as appropriate; process all proper documentation for new hires including coordination with payroll and accounting.
  3. The Town Administrator shall appoint or remove, subject to the approval of the Board of Selectmen, all department heads, officers, members of Boards and commissions, and all other employees appointed by the Selectmen.

4. The Town Administrator shall direct the Town's contract negotiations and collective bargaining. He or she may inquire at any time into the conduct of any officer, employee, special employee, independent contractor, department, board commission or agency with regard to any matters affecting Town administration and have open and free access to all documents, and records from any source, electronic or otherwise, that are relevant to said inquiry.

C. **Chief Financial Officer.** The Town Administrator shall serve as Chief Financial Officer. In coordination with the Town Accountant, ensure that full and complete records of the financial and administrative activities of the Board of Selectmen are maintained. Upon request prepares a full report on all Town administrative operations and finances. Make recommendations to the Board of Selectmen, Finance and Capital Planning Committees on all financial matters of the Town.

D. **Chief Procurement Officer.** The Town Administrator shall act as Chief Procurement Officer in accordance with the provisions of Chapter 30B of the Massachusetts General Laws and may appoint such assistant procurement officers as provided in Chapter 30B of the Massachusetts General Laws. Contracts shall be subject to execution by the Selectmen unless otherwise provided by law.

And further, to authorize the Town Clerk to place appropriately within the Town of Warren General By-laws and to number accordingly.

**ARTICLE 31: VOTED – YES 49 – NO 35 – TOTAL = 84 – MOTION CARRIES**

**ARTICLE 32: MOTION MADE AND SECONDED:** I move that the Town vote to change the Board of Assessors from elected to appointed by the Board of Selectmen.

**ARTICLE 32: VOTED – YES 42 – NO 46 – TOTAL = 88**  
**– MOTION DEFEATED**

**ARTICLE 33: MOTION MADE AND SECONDED:** I move that the Town vote to accept M.G.L. c. 44, s 53F3/4 to establish in the treasury a separate revenue account to be known as the PEG Access and Cable Related Fund, into which may be deposited funds received in connection with a franchise agreement between a cable operator and the municipality. Monies in the fund shall only be appropriated for cable-related purposes consistent with the franchise agreement, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license and further to transfer all available funds from the FY24 Cable Advisory Revolving Fund account to this Peg Access and Cable Related Fund..

**ARTICLE 33: VOTED – YES 52 – NO 23 – TOTAL = 75 – MOTION CARRIES**

At this time a resident made a motion to **RECONSIDER ARTICLE 10.**

**MOTION MADE AND SECONDED TO RECONSIDER ARTICLE 10:**  
**- PASSES (VOICE COUNT)**

**ARTICLE 10: RE-VOTED – YES 69 – NO 13 – TOTAL = 82– MOTION CARRIES**

Business of the meeting being completed, a motion was made and seconded to dissolve the meeting at 9:17 PM.

Respectfully Submitted:  
Laura J. Stockley, Town Clerk

**RESULTS OF  
SPECIAL TOWN MEETING  
NOVEMBER 21, 2024**

**65 VOTERS ATTENDED**

Moderator, Dario Nardi, called the meeting to order at 7:01 PM. More than a quorum of 25 were present. The Moderator led with the Pledge of Allegiance then he declared that the Warrant was properly posted and returned. He explained the procedures of the meeting, then the following action was taken on articles:

\*Note: Most of the votes were taken using the EZ-Connect voting system, done with hand held remotes, however some votes which occur unplanned were done by Voice Count at the discretion of the Moderator.

Before the motion was read on Article 1, the Moderator asked for a vote to allow the Town Administrator to address the meeting throughout the night.

**MOTION MADE AND SECONDED TO ALLOW JAMES FERRERA, TOWN ADMINISTRATOR, TO ADDRESS THE MEETING – PASSES (VOICE COUNT)**

**ARTICLE 1: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$425,000.00 to Stabilization.

**ARTICLE 1: VOTED – YES 44 – NO 13 – TOTAL = 57 – MOTION CARRIES**

**ARTICLE 2: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$275,000.00 to Capital Stabilization.

**ARTICLE 2: VOTED – YES 39 – NO 15 – TOTAL = 54 – MOTION CARRIES**

**ARTICLE 3: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$15,500.00 to Selectmen Matching Grant line for the purpose of covering matching funds for two recently awarded State grants.

**ARTICLE 3: VOTED – YES 36 – NO 17 – TOTAL = 53 – MOTION CARRIES**

**ARTICLE 4: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$8,200.00 to Vocational Education Transportation Line for an increase in transportation costs for an out of district student.

**ARTICLE 4: VOTED – YES 31 – NO 17 – TOTAL = 48 – MOTION CARRIES**

**ARTICLE 5: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$3,000.00 to pay for staff training/employee professional development.

**ARTICLE 5: VOTED – YES 30 – NO 23 – TOTAL = 53 – MOTION CARRIES**

**ARTICLE 6: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from the Wage Classification and Compensation Study article, originally voted on at the Annual Town Meeting on June 13, 2024, Article 21, the sum of \$20,000.00 to pay for updating and modernizing the Town’s website.

**ARTICLE 6: VOTED – YES 35 – NO 21 – TOTAL = 56 – MOTION CARRIES**

**ARTICLE 7: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$4,000.00 to the Workman’s Comp Insurance line to cover any potential costs associated with the Town’s annual Workman’s Comp audit.

**ARTICLE 7: VOTED – YES 31 – NO 17 – TOTAL = 48 – MOTION CARRIES**

**ARTICLE 8: MOTION MADE AND SECONDED:** I move that the Town vote to *amend* Article IV, Section 2B, Capital Planning Committee, of the Town of Warren General bylaws by making the following changes to the second line with the amendment in bold and deletion in strikeout as follows:

...All Town officers, boards and committees, including the Selectmen and School Committee, shall, by ~~September 1<sup>st</sup>~~ **December 1<sup>st</sup>** of each year, give to the Committee, on forms prepared by it, information concerning all anticipated projects requiring Town Meeting action during the ensuing five years...

**ARTICLE 8: VOTED – YES 40 – NO 14 – TOTAL = 54 – MOTION CARRIES**

**ARTICLE 9: MOTION MADE AND SECONDED:** I move that the Town vote to *accept* the provisions of the Massachusetts General Law, Chapter 53, Section 18B, which pertains to how public information for local ballot questions, including proposition 2 ½ tax overrides and debt exclusions may be provided.

**ARTICLE 9: VOTED – YES 30 – NO 21 – TOTAL = 51 – MOTION CARRIES**

**ARTICLE 10: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$25,000.00 to pay for the costs associated with a new roof at the Senior Center.

**ARTICLE 10: VOTED – YES 38 – NO 18 – TOTAL = 56 – MOTION CARRIES**

**ARTICLE 11: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$3,000.00 to the Shepard Purchased Service line to cover the additional monthly costs associated with the new phone system and increased internet speed at the Shepard Building.

**ARTICLE 11: VOTED – YES 34 – NO 20 – TOTAL = 54 – MOTION CARRIES**

**ARTICLE 12: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$10,000.00 to the Liability Insurance line to cover the cost of a deductible claim for the police department.

**ARTICLE 12: VOTED – YES 31 – NO 21 – TOTAL = 52 – MOTION CARRIES**

**ARTICLE 13: MOTION MADE AND SECONDED:** I move that the Town vote to change the Board of Assessors from being elected to appointed by the Board of Selectmen.

After much discussion regarding the Article, a motion was made to “change” the motion to different verbiage on the ballot. Town Counsel explained that in matters of changing a position from elected to appointed, Mass General Law mandates that the verbiage on the ballot be a very specific way. Therefore, the motion to change was never voted on.

After more discussion, a motion was made, and seconded to move the question.

**ARTICLE 13: MOTION MADE AND SECONDED TO MOVE THE QUESTION:**

**ARTICLE 13: TO MOVE THE QUESTION: PASSED UNANIMOUSLY BY THE MODERATOR (VOICE COUNT).**

Next the vote was taken on Article 13.

**ARTICLE 13: VOTED – YES 21 – NO 38 – TOTAL = 59 – MOTION DEFEATED**

**ARTICLE 14: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$19,000.00 to pay for a new Town Hall chime system, upgrades to the electrical wiring, and the disposal of the old system.

**ARTICLE 14: VOTED – YES 17 – NO 43 – TOTAL = 60 – MOTION DEFEATED**

**ARTICLE 15: MOTION MADE AND SECONDED:** I move that the Town vote to *authorize* the Board of Selectmen to enter into or ratify an agreement for Payments-In-Lieu-Of-Taxes (“PILOT”), pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 5,

Clause 45th, as amended by Section 61 of Chapter 8 of the Acts of 2021, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town for taxes attributable to a solar facility owned and operated by Cronin Road Solar 1, LLC or its affiliates, successors or assigns, on land located at 355 Cronin Road, Warren, Assessor's Map 10, Block 0, Lot 74; and further, to authorize the Board of Assessors to take any such action as may be necessary or convenient to carry out the vote taken hereunder.

**ARTICLE 15: VOTED – YES 42 – NO 11 – TOTAL = 53 – MOTION CARRIES**

**ARTICLE 16: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$3000.00 from the Medical Insurance line to Retiree Medical Insurance line.

**ARTICLE 16: VOTED – YES 39 – NO 7 – TOTAL = 46 – MOTION CARRIES**

**ARTICLE 17: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$3,250.00 from Assessors Salary line to Assessors Mapping line for additional fiscal year 2025 expenses in mapping services.

**ARTICLE 17: VOTED – YES 37 – NO 9 – TOTAL = 46 – MOTION CARRIES**

**ARTICLE 18: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$2,959.00 from Assistant Assessor Salary line to Assessor Purchase Service line to cover the additional costs for postage \$841.00, office supplies \$750.00, access to the Multiple Listing Service \$348.00, employment advertising \$300.00 and pre-employment physicals \$720.00.

**ARTICLE 18: VOTED – YES 40 – NO 12 – TOTAL = 52 – MOTION CARRIES**

**ARTICLE 19: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$5,500.00 from Assistant Assessor Salary line to cover the costs associated with the following services: Revaluation Purchased Services line \$3,500.00 and \$2,000.00 to Assessors Appraisal Service line.

**ARTICLE 19: VOTED – YES 34 – NO 9 – TOTAL = 43 – MOTION CARRIES**

**ARTICLE 20: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$8,374.00 from Assistant Assessor Salary line to Assessors Purchase Service line for the following additional trainings; Vadar \$799.00, CAI Technologies Mapping Software \$1,500.00, and Catalis APRO5 \$6,075.00.

**ARTICLE 20: VOTED – YES 38 – NO 13 – TOTAL = 51 – MOTION CARRIES**

**ARTICLE 21: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$15,000.00 from the following Assessor lines; Assistant Assessor Salary line \$7,712.00, Assessor Clerk Salary line \$3,538.00 and Assessors Salaries line \$3,750.00 to Assessors Purchased Services line for the following unanticipated fiscal year 2025 expenses for Assessing Consulting Services and Support Services.

**ARTICLE 21: VOTED – YES 37 – NO 14 – TOTAL = 51 – MOTION CARRIES**

**ARTICLE 22: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from the Sewer Maintenance & OP Supplies line the sum of \$232.73 to pay the following Sewer Department prior fiscal year bills from Sherwin-Williams, \$174.81 and \$57.92. **9/10<sup>th</sup> Vote**

**ARTICLE 22: VOTED – YES 42 – NO 4 – TOTAL = 46 – MOTION CARRIES**  
**9/10 VOTE REQUIRED – 42 NEEDED TO PASS**

**ARTICLE 23: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Sewer Retained Earnings the sum of \$28,000.00 to pay for engineering services for an investigation for areas previously identified as surcharging per the Department of Environmental Protection (DEP) Administrative Consent Order. The scope of this proposal includes the closed-circuit television inspections of approximately 6,125 linear feet of 12-inch diameter sewer pipe.

**ARTICLE 23: VOTED – YES 46 – NO 4 – TOTAL = 50 – MOTION CARRIES**

**ARTICLE 24: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$5,000.00 to the Ambulance Overtime line to cover many shifts due to staffing shortages or to take any action relative thereto.

**ARTICLE 24: VOTED – YES 49 – NO 12 – TOTAL = 61 – MOTION CARRIES**

**ARTICLE 25: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from Free Cash the sum of \$10,000.00 to the Advanced Life Support line to cover the anticipated additional ALS calls.

**ARTICLE 25: VOTED – YES 36 – NO 12 – TOTAL = 48 – MOTION CARRIES**

**ARTICLE 26: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* the sum of \$5,340.75 from Council on Aging Custodian / Van Driver Salary line to pay for an unexpected repair to the generator. at the Senior Center.

**ARTICLE 26: VOTED – YES 41 – NO 8 – TOTAL = 49 – MOTION CARRIES**

**ARTICLE 27: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* from the Senior Center Basement Bulkhead and Rear Exterior Door replacement article, originally voted at the Annual Town Meeting on June 13, 2024, Article 26, the sum of

\$11,000.00 to the Council on Aging expense line to assist with paying for the Senior Center Kitchen upgrade project.

**ARTICLE 27: VOTED – YES 42 – NO 5 – TOTAL = 47 – MOTION CARRIES**

**ARTICLE 28: MOTION MADE AND SECONDED:** I move that the Town vote to *transfer* \$5,000.00 from Receipts Reserved for Appropriation Highway Equipment fund to the Highway Surplus and Auction Items line.

**ARTICLE 28: VOTED – YES 46 – NO 9 – TOTAL = 55 – MOTION CARRIES**

**ARTICLE 29: MOTION MADE AND SECONDED:** I move that the Town vote to *accept* the provisions of M.G.L., Chap. 41, Section 110A: any public office in Town may remain closed on any or all Saturdays as may be determined from time to time.

**ARTICLE 29: VOTED – YES 49 – NO 12 – TOTAL = 61 – MOTION CARRIES**

Business of the meeting being completed, a motion was made and seconded to dissolve the meeting at 8:30 PM.

Respectfully Submitted:  
Laura J. Stockley, Town Clerk

**TOWN OF WARREN**

**BALANCE SHEET**

30-Jun-24

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Account Groups			
							Long-term Debt	Debt		
<b>ASSETS</b>										
<b>Cash and cash equivalents</b>	\$ 2,607,014	\$ 1,407,400	\$ 6,647	\$ 677,086	\$ 3,913,694					\$ 8,611,840
<b>Investments</b>										\$ -
<b>Receivables:</b>										
Personal property taxes	\$ 201,378									\$ 201,378
Real estate taxes	\$ 489,616									\$ 489,616
Allowance for abatements and exemptions	\$ (45,475)									\$ (45,475)
Tax liens	\$ 436,565			\$ 82,620	\$ 9,772					\$ 528,957
Deferred taxes										\$ -
Motor vehicle excise	\$ 270,120									\$ 270,120
Other excises										\$ -
User fees				\$ 196,595						\$ 196,595
Utility liens added to taxes										\$ -
Departmental	\$ 503,238									\$ 503,238
Special assessments										\$ -
Due from other governments		\$ 605,010								\$ 605,010
Other receivables	\$ 471									\$ 471
Foreclosures/Possessions	\$ 195,396									\$ 195,396
<b>Prepays</b>										\$ -
<b>Due to/from other funds</b>										\$ -
<b>Working deposit</b>										\$ -
<b>Inventory</b>										\$ -
<b>Fixed assets, net of accumulated depreciation</b>				\$ 3,546,238			\$ 12,496,248			\$ 16,042,486
<b>Amounts to be provided - payment of bonds</b>										\$ -
<b>Amounts to be provided - vacation/sick leave</b>										\$ -
<b>TOTAL ASSETS</b>	\$ 4,658,323	\$ 2,012,410	\$ 6,647	\$ 4,502,538	\$ -	\$ 3,923,466	\$ 12,496,248			\$ 27,599,632

**TOWN OF WARREN**  
BALANCE SHEET  
30-Jun-24

	Governmental Fund Types			Proprietary Fund Types		Fund Types		Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	
<b>LIABILITIES AND FUND EQUITY</b>								
<b>Liabilities:</b>								
Warrants payable								\$ -
Accounts payable								\$ -
Accrued payroll								\$ -
Withholdings	\$ 26,029							\$ 26,029
Accrued claims payable								\$ -
Due to/from other funds								\$ -
Due to other governments								\$ -
Other liabilities			\$ 11,944					\$ 11,944
Deferred revenue:				\$ 279,214				\$ 279,214
Real and personal property taxes	\$ 645,494							\$ 645,494
Tax liens	\$ 436,565							\$ 436,565
Deferred taxes								\$ -
Foreclosures/Possessions	\$ 195,396							\$ 195,396
Motor vehicle excise	\$ 270,120							\$ 270,120
Other excises								\$ -
User fees								\$ -
Utility liens added to taxes								\$ -
Departmental	\$ 503,238							\$ 503,238
Special assessments								\$ -
Due from other governments		\$ 605,010						\$ 605,010
Other receivables	\$ 471							\$ 471
Deposits receivable								\$ -
Prepaid taxes/fees								\$ -
Tillings	\$ 4,366							\$ 4,366
IBNR								\$ -
Agency Funds			\$ 372,900					\$ 372,900
Notes payable								\$ -
Bonds payable							\$ 1,310,285	\$ 1,310,285
Vacation and sick leave liability				\$ 846,632				\$ 846,632
<b>Total Liabilities</b>	\$ 2,081,679	\$ 605,010	\$ 372,900	\$ 1,125,846	\$ -	\$ 11,944	\$ 1,310,285	\$ 5,507,664
<b>Fund Equity:</b>								
Reserved for encumbrances	\$ 837,766			\$ 128,084				\$ 965,850
Reserved for expenditures	\$ 403,204			\$ 90,000				\$ 493,204
Reserved for continuing appropriations	\$ 853			\$ 2,425				\$ 3,278
Reserved for petty cash								\$ -
Reserved for appropriation deficit								\$ -
Reserved for snow and ice deficit								\$ -
Reserved for COVID-19 deficit								\$ -
Reserved for debt service								\$ -
Reserved for premiums								\$ -
Reserved for working deposit	\$ 1,334,821	\$ 1,407,400	\$ (866,253)	\$ 418,193		\$ 3,911,522		\$ 6,287,490
Undesignated fund balance								\$ 418,193
Unreserved retained earnings				\$ 2,737,989				\$ 13,923,953
Investment in capital assets	\$ 2,576,644	\$ 1,407,400	\$ (866,253)	\$ 3,376,692		\$ 3,911,522	\$ 11,185,964	\$ 22,091,968
<b>Total Fund Equity</b>	\$ 4,658,323	\$ 2,012,410	\$ 6,647	\$ 4,505,538	\$ -	\$ 3,923,466	\$ 12,496,248	\$ 27,599,632
<b>Total Liabilities and Fund Equity</b>								

**TOWN OF WARREN**  
**GENERAL FUND REVENUES**  
**FISCAL YEAR ENDED JUNE 30, 2024**

<b>TAXES</b>		
	PERSONAL PROPERTY	1,019,019
	REAL ESTATE	7,639,799
	MOTOR VEHICLE EXCISE	728,671
	PENALTIES AND INTEREST	132,959
	IN LIEU OF TAXES	2,643
	MEALS EXCISE	25,940
	OTHER TAXES	20,978
TOTAL		<u>9,570,009</u>
<b>CHARGES FOR SERVICES/ OTHER DEPARTMENTAL REV</b>		
	OTHER CHARGES	51,220
	PARKING CHARGES	525
	OTHER DEPARTMENTAL REV	377,120
TOTAL		<u>428,865</u>
<b>LICENSES PERMITS AND FEES</b>		
	LICENSES AND PERMITS	92,185
TOTAL		<u>92,185</u>
<b>REVENUES FROM STATE</b>		
	STATE REVENUE	1,170,967
TOTAL		<u>1,170,967</u>
<b>REVENUES FROM OTHER GOVERNMENTS</b>		
	COURT FINES	20,043
TOTAL		<u>20,043</u>
<b>MISCELLANEOUS REVENUES</b>		
	MISCELLANEOUS	3,611
	EARNINGS ON INVESTMENT	181,989
TOTAL		<u>185,600</u>
<b>INTERFUND OPERATING TRANSFERS</b>		
	SPECIAL REVENUE FUNDS	30,632
	ENTERPRISE FUNDS	208,570
	TRUST FUNDS	525,000
TOTAL		<u>764,202</u>
<b>TOTAL GENERAL FUND REVENUES OTHER FINANCING SPOURCES AND INTERFUND OPERATING TRANSFERS</b>		<u><u>12,231,871</u></u>

**TOWN OF WARREN**  
GENERAL FUND EXPENDITURE  
YEAR ENDED JUNE 30, 2024

**General Government**

Account Number	Object of Expenditure	Legislative	Executive	Accountant/Auditor	Collector	Treasurer	Law Department Town/City Counsel	Public Building/Properties Maintenance	Assessors	License and Registration	Conservation Commission	Other	Total
5100	Salary and Wages	500	159,527	63,126	65,085	68,439			56,049	89,691	5,643		508,060
5700	Expenditures		109,233	38,183	13,474	18,879	105,097	141,125	24,958	13,786	3,838	20,041	488,614
	TOTAL	500	268,760	101,309	78,559	87,318	105,097	141,125	81,007	103,477	9,481	20,041	996,674

**Public Safety**

Account Number	Object of Expenditure	Police	Fire	Emergency Medical Services	Inspection	Other	Total
5100	Salary and Wages	805,015	149,280	401,053	37,746	16,500	1,409,594
5700	Expenditures	108,017	214,924	105,438	498	89,185	518,062
5800B	Capital Outlay	49,365	275,978			325,343	
	TOTAL	962,397	640,182	506,491	38,244	105,685	2,252,999

**Education**

Account Number	Object of Expenditure	Transport	Queboag Assessment	Pathfinder Assessment	Total
5700	Expenditures	57,186.00	4,421,090.00	441,706.00	4,919,982.00
	TOTAL	57,186.00	4,421,090.00	441,706.00	4,919,982.00

**Public Works**

Account Number	Object of Expenditure	Highway/Streets Snow & Ice	Highway/Streets Other	Waste Collection & Disposal	Street Lighting	Other	Total
5100	Salary and Wages	21,213	382,859			1,500	405,572
5700	Expenditures	109,496	246,821	300	21,830	4,617	383,064
5800B	Capital Outlay		137,880				137,880
	TOTAL	130,709	767,560	300	21,830	6,117	926,516

**Human Services**

Account Number	Object of Expenditure	Health Services	Veterans' Services	Other	Total
5100	Salary and Wages	29,959	3,600	101,180	134,739
5700	Expenditures	120,762	72,926	49,593	243,281
	TOTAL	150,721	76,526	150,773	378,020

**Culture and Recreation**

Account Number	Object of Expenditure	Library	Recreation	Parks	Historical Commission	Celebrations	Other	Total
5100	Salary and Wages			10,492				10,492
5700	Expenditures	213,717	1,680	23,148	2,000	5,190	2,035	247,770
	TOTAL	213,717	1,680	33,640	2,000	5,190	2,035	258,262

**Debt Service**

Account Number	Object of Expenditure	Retirement Of Debt Principal	Interest on Long-Term Debt	Interest on Short-Term Debt	Total
5900	Expenditures	95,718	64,892	13,482	174,092
	TOTAL	95,718	64,892	13,482	174,092

**Unclassified**

Account Number	Object of Expenditure	Workers' Compensation	Health Insurance	Other Employee Benefits	Other Insurance	Intergovernmental Assessments	Retirement	Other	Total
0001	TOTAL	43,636	513,696	14,684	114,897	13,825	569,286	41,373	1,311,597

**TOWN OF WARREN  
FEDERAL GRANT RECEIPTS & EXPENDITURES  
YEAR ENDED JUNE 30, 2024**

<b>FUND</b>	<b>FEDERAL GRANT</b>	<b>BALANCE AS OF JULY 1, 2023</b>	<b>RECEIPTS</b>	<b>EXPENDITURES</b>	<b>BALANCE AS OF JUNE 30, 2024</b>
120	COMMUNITY DEVELOPMENT BLOCK GRANT	26,120	701,743	(659,700)	68,163
130	JUSTICE GRANT	1,295	-	-	1,295
135	EDA GRANT CASH	3,543	44,680	(80,424)	(32,201)
146	ARPA OF 2021 GRANT	469,861	2,775	(391,965)	80,671
148	FEMA - ENGINE 5	-	142,857	(142,857)	-
<b>TOTAL FEDERAL GRANT ACTIVITY</b>		<b>500,819</b>	<b>892,055</b>	<b>(1,274,946)</b>	<b>117,928</b>

**TOWN OF WARREN  
STATE GRANT RECEIPTS & EXPENDITURES  
YEAR ENDED JUNE 30, 2024**

FUND	STATE GRANT	BALANCE AS OF JULY 1, 2023	RECEIPTS	EXPENDITURES	BALANCE AS OF JUNE 30, 2024
201	CHAPTER 90	(555,427)	733,075	(259,016)	(81,368)
203	FY24 COMMUNITY PLANNING GRANT	-	4,999	(19,999)	(15,000)
212	AID TO LIBRARY INTERGOV	-	14,945	(14,945)	-
215	ST GR - FY22 VFA DCR	-	7,775	(7,810)	(35)
219	ARTS GRANT	10,712	8,531	(13,723)	5,520
220	POLICE VEST GRANT	2,795	500	(1,000)	2,295
232	COA FORMULA GRANT	12,656	18,628	(9,808)	21,476
237	SAFE GRANT	4,338	-	(4,338)	-
240	LIBRARY BLDG. GRANT	20,000	-	-	20,000
243	EMERGENCY MGMT. GRANT	6	2,700	(2,700)	6
252	BOH LOCAL PREPAREDNESS GRANT	1,724	-	-	1,724
254	2023 FF SAFETY EQUIPMENT	(6,896)	6,896	-	-
255	EMERGENCY MANAGEMENT PERFORMANCE	(2,700)	5,400	(2,700)	-
258	MA DEP GRANT RECYCLING	11,407	5,250	-	16,657
261	GREEN COMMUNITIES GRANT	2	-	-	2
266	MED GRANT	2,187	1,300	(1,368)	2,119
267	LUCY STONE IMPROVEMENT GRANT	51	275	(275)	51
272	COVID 19 GRANT	2,364	-	-	2,364
275	MUNICIPAL ROAD SAFETY GRANT	(1,364)	6,480	(5,040)	76
280	FIRE BRUSH FIRE HELMETS	-	2,485	(2,485)	-
281	OPEN SPACE & REC GRANT	(6,900)	6,900	-	-
282	ARPA MUNICIPAL EMERG DISASTER RELIEF GRANT	1,093,733	-	-	1,093,733
283	NATIONAL OPIOD SETTLEMENT	7,928	-	(7,928)	-
284	RISK MANAGEMENT GRANT	-	5,000	(5,000)	-
285	CCG FEASIBILITY STUDY GRANT	40,000	-	(40,000)	-
286	WRAP FUNDING GRANT	44,106	-	(31,366)	12,739
287	FUND ENERGY CONSERVATION GRANT	-	150,000	(150,000)	-
288	COMMUNITY COMPACT BUDGET GRANT	1,020	-	(1,020)	-
289	COMMUNITY COMPACT IT GRANT	60,000	-	(60,000)	-
290	LUCY STONE PARK EDUCATION GRANT	(1,806)	3,612	(4,312)	(2,506)
291	RURAL & SMALL TOWN GRANT	(36,024)	363,554	(336,443)	(8,913)
292	POLICE GRIDGE GRANT	6,000	-	-	6,000
293	FY 24 RURAL AND SMALL TOWN GRANT	-	197,438	(374,876)	(177,438)
294	FY 24 ADA GRANT	-	-	(32,890)	(32,890)
295	FY24 FIREFIGHTER SAFETY EQUIP GRANT	-	-	(10,224)	(10,224)
TOTAL STATE GRANT ACTIVITY		709,911	1,545,743	(1,399,266)	856,388

**TOWN OF WARREN  
RECEIPTS RESERVED FOR APPROPRIATION  
YEAR ENDED JUNE 30, 2024**

<b>FUND</b>	<b>ACCOUNT</b>	<b>BALANCE AS OF JULY 1, 2023</b>	<b>RECEIPTS</b>	<b>EXPENDITURES</b>	<b>BALANCE AS OF JUNE 30, 2024</b>
301	REPAIR HEADSTONES	624	-	-	624
302	SALE CEMTERY LOTS	25,298	4,200	(4,500)	24,998
303	SALE OF REAL ESTATE	18,471	-	-	18,471
304	INSURANCE \$20000	-	1,465	-	1,465
305	DOG POUND	26,118	27,238	(26,678)	26,678
306	WETLAND PROTECTION	38,563	263	(51)	38,774
307	HIGHWAY EQUIPMENT FUND	34,930	18,140	(32,770)	20,300

TOWN OF WARREN  
 REVOLVING FUNDS Ch. 44, 53E 1/2  
 YEAR ENDED JUNE 30, 2024

FUND	ACCOUNT	BALANCE AS OF JULY 1, 2023	RECEIPTS	EXPENDITURES	BALANCE AS OF JUNE 30, 2024
401	PLUMBING & GAS	5,085	7,393	(5,298)	7,180
402	PERC TESTS	1,275	3,710	(1,025)	3,960
403	CABLE COMMITTEE	75,299	35,852	(51,388)	59,763
404	DOG LICENSE	500	3,262	(3,262)	500
405	DOG PENALTY	-	244	(244)	-
406	BUILDING INSPECTOR SALARY	1,000	24,292	(24,292)	1,000

**TOWN OF WARREN  
OTHER SPECIAL REVENUE  
YEAR ENDED JUNE 30, 2024**

<b>FUND</b>	<b>ACCOUNT</b>	<b>BALANCE AS OF JULY 1, 2023</b>	<b>RECEIPTS</b>	<b>EXPENDITURES</b>	<b>BALANCE AS OF JUNE 30, 2024</b>
503	COA GIFT	39,635	22,972	(18,983)	43,625
504	VETERANS PARK	540	-	-	540
505	WCAC FUEL	732	-	-	732
506	LAW ENFORCEMENT	17,012	17	-	17,029
510	CULTURAL COUNCIL	11,018	213	(1,601)	9,629
511	CULTURAL COUNCIL SCHOLARSHIP	23,906	457	-	24,362
512	HONOR ROLL GIFT	1,370	-	-	1,370
513	HISTORICAL COMM. GIFT	181	-	-	181
514	TAX TITLE FEE	243	36,057	(36,057)	243
516	INS \$20000.00 SERVICE TOWN PROP	17,628	2,473	-	20,101
517	GAZEBO GIFT	98	-	-	98
518	PARKS GIFT	12,976	3,415	-	16,391
519	COMMUNITY CENTER GIFT	1,600	-	-	1,600
522	PARKS RECREATION	11,609	1,855	(2,729)	10,734
523	COA VAN GIFT	4,695	-	(185)	4,510
524	CABLE COMM GIFT ACCT	413	15	-	428
529	CSX LUCY STONE GIFT	10,348	-	-	10,348
530	EMERGENCY MANAGEMENT GIFT	1,837	-	-	1,837
533	K-9 GIFT	3,991	-	-	3,991
535	LUCY STONE GIFT	2,797	3,531	(1,027)	5,300
536	HIGHWAY USED ROAD SIDE MOWER GIFT	425	-	-	425
537	HEAL INC GIFT	1,760	-	-	1,760
538	HWY GIFT CUTLER RD	8,270	-	-	8,270
539	CRONIN RD SOLAR GIFT	8,000	-	-	8,000
541	VETERANS COUNCIL GIFT	9,674	-	(1,500)	8,174
544	TAX TITLE COLLECTION	26,617	138	-	26,755
546	VETERANS WREATH AROUND THE WORLD GFT	600	-	-	600
599	HERITAGE VILLAGE WATER	2,294	44	-	2,338

**TOWN OF WARREN  
CAPITOL PROJECTS  
YEAR ENDED JUNE 30, 2024**

<b>FIRE AMBULANCE</b>	
<b>REVENUES</b>	
Charges for Services	-
Federal revenue	-
Miscellaneous Revenue	-
Earnings on Investments	-
<b>Total Revenues</b>	-
<b>Ban Payable</b>	350,000
Transfers From Other Funds	-
Other Financing Sources	-
<b>Total Revenues and Other Financing Sources</b>	<b>350,000</b>
 <b>EXPENSES</b>	
Salary and Wages	-
Expenses	-
Construction Work In Progress	-
Capital Outlay	-
Debt Service	50,000
<b>Total Expenses</b>	<b>50,000</b>
Transfers To Other Funds	-
Other Financing Uses	-
<b>Total Expenses and Other Financing Uses</b>	-
<b>Excess (Deficiency) of Revenues Over Expenses and Other Financing Sources (Uses)</b>	-
<b>Capital Assets, net of related debt</b>	-
<b>Invest in Capital Assets</b>	-
<b>Liability and Fund Balance Beginning of Year</b>	<b>(350,000)</b>
Bonds Payable	-
Construction Work In Progress	-
Adjustment	-
<b>Liability and Fund Balance End of Year</b>	<b>300,000</b>

**TOWN OF WARREN  
CAPITOL PROJECTS  
YEAR ENDED JUNE 30, 2024**

<b>HIGHWAY BACKHOE</b>	
<b>REVENUES</b>	
Charges for Services	-
Federal revenue	-
Miscellaneous Revenue	-
Earnings on Investments	-
<b>Total Revenues</b>	-
<b>Ban Payable</b>	72,900
Transfers From Other Funds	-
Other Financing Sources	-
<b>Total Revenues and Other Financing Sources</b>	<b>72,900</b>
 <b>EXPENSES</b>	
Salary and Wages	-
Expenses	-
Construction Work In Progress	-
Capital Outlay	-
Debt Service	-
<b>Total Expenses</b>	-
Transfers To Other Funds	-
Other Financing Uses	-
<b>Total Expenses and Other Financing Uses</b>	-
<b>Excess (Deficiency) of Revenues Over Expenses and Other Financing Sources (Uses)</b>	-
<b>Capital Assets, net of related debt</b>	-
<b>Invest in Capital Assets</b>	-
<b>Liability and Fund Balance Beginning of Year</b>	<b>(72,900)</b>
Bonds Payable	-
Construction Work In Progress	-
Adjustment	-
<b>Liability and Fund Balance End of Year</b>	<b>72,900</b>

**TOWN OF WARREN  
CAPITOL PROJECTS  
YEAR ENDED JUNE 30, 2024**

<b>STREETLIGHTS</b>	
<b>REVENUES</b>	
Charges for Services	-
Federal revenue	-
Miscellaneous Revenue	-
Earnings on Investments	-
<b>Total Revenues</b>	-
 <b>BANS PAYABLE</b>	
Transfers From Other Funds	-
Other Financing Sources	-
<b>Total Revenues and Other Financing Sources</b>	-
 <b>EXPENSES</b>	
Salary and Wages	-
Expenses	-
Construction Work In Progress	-
Capital Outlay	-
Debt Service	-
<b>Total Expenses</b>	-
Transfers To Other Funds	-
Other Financing Uses	-
<b>Total Expenses and Other Financing Uses</b>	-
Excess (Deficiency) of Revenues Over Expenses and Other Financing Sources (Uses)	-
Capital Assets, net of related debt	
Invest in Capital Assets	
<b>Liability and Fund Balance Beginning of Year</b>	<b>5,707</b>
Bonds Payable	-
Construction Work In Progress	-
Adjustment	-
<b>Liability and Fund Balance End of Year</b>	<b>5,707</b>

**TOWN OF WARREN  
CAPITOL PROJECTS  
YEAR ENDED JUNE 30, 2024**

<b>DOWNTOWN DESIGN</b>	
<b>REVENUES</b>	
Charges for Services	-
Federal revenue	-
Miscellaneous Revenue	-
Earnings on Investments	-
<b>Total Revenues</b>	-
 <b>Bonds Payable</b>	
Transfers From Other Funds	-
Other Financing Sources	-
<b>Total Revenues and Other Financing Sources</b>	-
 <b>EXPENSES</b>	
Salary and Wages	-
Expenses	-
Construction Work In Progress	-
Capital Outlay	-
Debt Service	-
<b>Total Expenses</b>	-
Transfers To Other Funds	-
Other Financing Uses	-
<b>Total Expenses and Other Financing Uses</b>	-
Excess (Deficiency) of Revenues Over Expenses and Other Financing Sources (Uses)	-
Capital Assets, net of related debt	
Invest in Capital Assets	
<b>Liability and Fund Balance Beginning of Year</b>	<b>940.00</b>
Bonds Payable	-
Construction Work In Progress	-
Adjustment	-
<b>Liability and Fund Balance End of Year</b>	<b>940.00</b>

**SEWER ENTERPRISE  
YEAR ENDED JUNE 30, 2024**

Assets

Cash	600-1040		677,086
Sewer Fees Receivable	600-1310	196,595	
Sewer Liens	600-1330	68,460	
Tax Title Sewer Liens	600-1340	14,159	
Betterment Not Due Yet	600-1410	-	
Total Sewer Receivable			279,214
Fixed Assets:			
Land	600-1910	17,200	
Plant	600-1930	7,161,212	
Heritage Project	600-1931	703,085	
Capital Assets being Depreciated	600-1932	1,807,866	
Accumulated Depreciation	600-1935	(6,205,124)	
Equipment	600-1940	61,999	
		-	
Net Fixed Assets			3,546,238
<b>Total Assets</b>			<b>4,502,538</b>

Liabilities

Deferred Revenue	600-2610	279,214	
Bonds Payable	600-2940	846,632	
		-	
Total Liabilities			1,125,846

Fund Balances

Invest in Capital Assets, Net of Related Debt	600-3090	489,701	
Capital Assets, Net of Related Debt	600-3001	2,209,905	
Designated Betterment Trust	600-3120	2,425	
Retained Earnings	600-3190	418,193	
Capital Improvement Fund	600-3192	38,383	
Encumbered Funds	600-3210	128,084	
Reserve for Future Expenditures	600-3240	90,000	
Total Fund Balances			3,376,692
<b>Total Liabilities and Fund Balances</b>			<b>4,502,538</b>

**TOWN OF WARREN  
TRUST FUNDS  
YEAR ENDED JUNE 30, 2024**

<b>FUND</b>	<b>TRUST</b>	<b>BALANCE AS OF JULY 1, 2023</b>	<b>RECEIPTS</b>	<b>EXPENDITURES</b>	<b>BALANCE AS OF JUNE 30, 2024</b>
701	PERPETUAL CARE	92,712	5,676	(555)	97,833
702	WINDSOR WRIGHT	648	32	-	680
703	ST. PAULS	-	60	-	60
704	KNOWLES LIBRARY	-	96	-	96
705	SYLVESTER LIBRARY	-	19	-	19
707	BURNS LIBRARY	-	19	-	19
708	CONSERVATION	31,105	595	-	31,700
709	CUTTER PARK	1,758	63	-	1,821
710	LAURA BLAIR	958	37	-	996
711	BURNS HOSPITAL	57,059	1,568	-	58,627
712	BURNS SCHOOL	199	99	(135)	163
713	POST WAR REHAB	8	2	-	10
714	FLOOD CONTROL	2,423	46	-	2,469
715	REARICK FUND	2,152	55	-	2,208
717	STOKOSA FUND	18,458	584	(1,000)	18,042
721	UNEMPLOYMENT TRUST	125,120	12,386	-	137,505
722	STABILIZATION	1,648,194	752,418	(352,000)	2,048,612
723	CHADSEY LIBRARY	-	96	-	96
724	INSURANCE PROCEEDS \$20000 TRUST FUND	9,722	186	-	9,908
728	TOWN HALL REPAIRRESTORATION	10,000	-	-	10,000
729	CAPITAL STABILIZATION	508,398	100,000	-	608,398
734	2023 WESTERN STABILIZATION	125,000	-	(125,000)	-
735	ENGINE 1	200,000	200,000	(400,000)	-
736	WEST WARREN LIBRARY	81,595	1,560	-	83,155
737	SCBA PACKS & BOTTLES	200,000	-	(200,000)	-
738	OPEB TRUST	-	25,407	-	25,407
739	OPIOID	-	17,101	-	17,101
740	PARKS & REC STABILIZATION	-	25,000	-	25,000
<b>TOTAL TRUST FUND ACTIVITY</b>		<b>3,115,510</b>	<b>1,143,105</b>	<b>(1,078,690)</b>	<b>3,179,925</b>

TOWN OF WARREN  
 AGENCY FUNDS  
 YEAR ENDED JUNE 30, 2024

FUND	TRUST	BALANCE AS OF JULY 1, 2023	RECEIPTS	EXPENDITURES	BALANCE AS OF JUNE 30, 2024
801	POLICE DETAIL	1,992	141,977	(122,134)	21,835
802	INTERGOVERNMENTAL-FID/PERMIT	2,383	8,913	(9,738)	1,558
803	SERVICES SPECIAL PERMITS	7,445	900	(1,214)	7,130
805	SERVICES-DRIVEWAY PERMITS	33,000	11,000	(7,000)	37,000
806	INTERGOVERNMENTAL WARREN WATER LIEN	1,856	2,088	(2,088)	1,856
808	TT WATER LIENS	317	-	-	317
810	WETLAND CONSULTATIONS	22,782	-	-	22,782
811	SITE PLAN REVIEW	31,254	11,196	(26,426)	16,024
812	SOLAR FARM BOND	126,587	127	-	126,714
814	SEWER ENGINEERING SERVICES	500	-	-	500
815	ZPT ENERGY SOLAR	128,197	128	-	128,325
816	AGILITAS ENERGY SURETY FUND	198,115	198	-	198,314

TOTAL AGENCY ACTIVITY      554,427      176,527      (168,600)      562,355

**TOWN TREASURER  
FY24 ANNUAL REPORT  
July 1, 2023 - June 30, 2024**

**Highlights of official acts and accomplishments during period ending 6/30/2024:**

- Managed cash flows of over \$16 Million
- Issued 6,143 Payroll and Vendor warrant checks/vouchers  
Provided 151 W2s and 34 Form 1099NECs
- Onboarded 8 of Full Time and 19 Part Time Employees / Processed 41 Separations of Employment
- Earned \$248,388 from investments
- Successfully implemented new Financial and Accounting Software in collaboration with following departments: Accounting, Assessors, Sewer, and Tax Collector
- Foreclosed on (1) one tax title parcel
- Collected \$10,471 in outstanding taxes, interest, and charges from Tax Title accounts

**Statement of Cash Flow**

		FY2024
Beginning Cash Balance - 07/01/2023	\$	8,250,971
+ Cash Receipts (Inflows)	\$	16,339,187
- Warrants Funded (Outflows)	\$	(15,978,319)
Ending Cash Balance - 06/30/2024	\$	8,611,840

**Trust Funds in Custody of Treasurer**

Book Value as of 6/30/2024

Stabilization Funds	\$	2,709,112
Library Funds		12,230
Mary & Nora Burns School Fund		5,163
Paul Stokosa Baseball Trust Fund		30,092
West Warren Library Trust		83,155
St. Paul's Cemetery Funds		3,202
Cultural Council Scholarship Fund		24,362
Pine Grove Cemetery Fund		207,680
Laura Blair Park Fund		1,996
Cutter Park Playground Fund		3,355
Windsor Wright Cemetery Fund		1,680
Post War Rehabilitation Fund		116
Dr. Rearick Memorial Trust Fund		2,943
Curran Burns Hospital Fund		83,627
Flood Control Escrow Fund		2,469
Conservation Funds		31,700
Unemployment Trust Fund		137,505
Insurance Proceeds		9,908
	<hr/>	
	\$	3,350,295

TOWN OF WARREN  
5-Year Long Term Debt Schedule

		FY2024	FY2025	FY2026	FY2027	FY2028
<b>LONG-TERM DEBT</b>						
USDA						
Highway Barn (97-08)						
Issued 08/15/2008	Interest Paid	\$ 55,446	\$ 54,049	\$ 52,594	\$ 51,080	\$ 49,502
Interest 4.125%	Principal	\$ 33,871	\$ 35,268	\$ 36,723	\$ 38,237	\$ 39,815
Borrowed: \$1,699,000						
<b>Maturity Date 08/15/2046</b>	<b>Bond Balance</b>	<b>\$ 1,310,285</b>	<b>\$ 1,275,017</b>	<b>\$ 1,238,294</b>	<b>\$ 1,200,057</b>	<b>\$ 1,160,242</b>
USDA						
South Street Sewer (92-12)						
Issued 02/23/2012	Interest Paid	\$ 13,354	\$ 12,989	\$ 12,616	\$ 12,234	\$ 11,844
Interest 2.25%	Principal	\$ 16,219	\$ 16,584	\$ 16,957	\$ 17,339	\$ 17,729
Borrowed: \$750,000						
<b>Maturity Date 02/23/2050</b>	<b>Bond Balance</b>	<b>\$ 577,279</b>	<b>\$ 560,695</b>	<b>\$ 543,737</b>	<b>\$ 526,399</b>	<b>\$ 508,669</b>
USDA						
South Street Sewer (92-14)						
Issued 06/15/2012	Interest Paid	\$ 5,537	\$ 5,387	\$ 5,235	\$ 5,079	\$ 4,920
Interest 2.00%	Principal	\$ 7,476	\$ 7,626	\$ 7,778	\$ 7,934	\$ 8,093
Borrowed: \$350,000						
<b>Maturity Date 06/15/2051</b>	<b>Bond Balance</b>	<b>\$ 269,353</b>	<b>\$ 261,727</b>	<b>\$ 253,949</b>	<b>\$ 246,015</b>	<b>\$ 237,922</b>
<b>Interest Payments</b>		<b>\$ 74,337</b>	<b>\$ 72,425</b>	<b>\$ 70,445</b>	<b>\$ 68,393</b>	<b>\$ 66,267</b>
<b>Principal Payments</b>		<b>\$ 57,566</b>	<b>\$ 59,478</b>	<b>\$ 61,458</b>	<b>\$ 63,510</b>	<b>\$ 65,636</b>
<b>Outstanding Balance</b>		<b>\$ 2,156,917</b>	<b>\$ 2,097,439</b>	<b>\$ 2,035,980</b>	<b>\$ 1,972,470</b>	<b>\$ 1,906,834</b>

The following list represents wages and salaries paid to all Town employees for calendar year 2024, for which there were 41 weekly and 5 bi-weekly pay periods.

Last Name	First Name	Middle	Gross Wages (Including SDP)	Special Duty Police
ALEJO	DAVINA	B	\$ 2,061.76	
ANDREOLI	AVIENDHA	Z	\$ 2,946.26	
BAKER	TRAVIS	A	\$ 11,835.00	
BAKER	EMILY		\$ 1,732.50	
BAKER	SEAMUS	D	\$ 1,882.50	
BANAS	KATHLEEN		\$ 450.00	
BAXTER	CYNTHIA		\$ 1,500.00	
BEALL	SETH	A.	\$ 61,571.67	
BEAUDRY	ROBERT	E.	\$ 2,380.00	
BEAUREGARD	KENNETH		\$ 3,520.00	
BELL	JOHN	V	\$ 18,288.95	
BLAIS	RAYMOND	R.	\$ 6,690.02	
BONNEAU	CHRISTINA	R.	\$ 5,221.27	
BONNEAU	MATTHEW	A.	\$ 5,581.08	
BONNER	JACLYN	M	\$ 45,596.51	
BOUCHARD	CHRISTOPHER		\$ 82,811.85	\$ 10,223.00
BOUCHER	LISA	A	\$ 2,000.00	
BOULETTE	SHAWN	F	\$ 68,938.76	\$ 12,196.58
BRIDGES	ALEX	J	\$ 3,875.00	
CACACE	JACOB	A	\$ 1,703.44	
CANTELL	WILLIAM	R	\$ 41,436.62	
CARENZO	MICHAEL	J	\$ 13,556.80	
CHIASSON	BRANDON	LEE	\$ 1,440.00	
CHURCH	BRENDA	J	\$ 9,169.99	
CLARKE	JESSICA		\$ 23,110.25	
COOK	LESLIE	G	\$ 27,076.55	
COTE	RENE	P.	\$ 8,387.00	\$ 8,303.00
COTE	ABIGAIL	N	\$ 638.60	
CRISTOL	STEVEN		\$ 1,054.68	
CUMMINGS	SYLVIA		\$ 1,110.00	
CUNNINGHAM	LINDA	J	\$ 1,020.00	
DAVIS	SHELLEY	A	\$ 17,611.39	
DESROSIERS	DENNIS		\$ 100.00	
DIGRIS	LISA	M.	\$ 29,947.50	
DOLINA	PHYLLIS	A	\$ 652.50	
DOUGLAS	BRYCE	C	\$ 1,200.00	
DUFRESNE	DAVID	P.	\$ 5,000.00	
DUFRESNE	TAMARA	N	\$ 11,700.00	
DUMONT	JEREMY	A	\$ 22,419.29	
DUNCAN	CATHERINE		\$ 495.00	
DUNCAN JR.	SCOTT	C.	\$ 2,420.00	
DURKEE	MICHELLE	L	\$ 3,300.00	
DUSTY	KAREN	L	\$ 54,420.17	
DUSTY	JONATHAN	C	\$ 13,487.33	
EARLY III	JAMES	M	\$ 58,992.28	\$ 2,850.00
EICHACKER	RICHARD	J	\$ 5,000.00	

The following list represents wages and salaries paid to all Town employees for calendar year 2024, for which there were 41 weekly and 5 bi-weekly pay periods.

Last Name	First Name	Middle	Gross Wages (Including SDP)	Special Duty Police
ELMORE	CHRISTOPHER	S	\$ 188.08	
EMERSON	BARRY	C	\$ 8,135.08	
FEENEY	JOHN	F	\$ 250.00	
FERRERA III	JAMES	J	\$ 88,269.23	
FITTS	PAULA	J	\$ 11,782.06	
FITZGERALD	GARY	J	\$ 1,045.42	
FLEMING	VIRGINIA	M	\$ 1,038.75	
FOUNTAIN	DANIELLE	Y	\$ 4,290.26	
GAGNER	JAMES	A.	\$ 35,584.97	\$ 9,435.58
GAGNON	CHERYL		\$ 840.00	
GAGNON	ROGER	N	\$ 4,423.20	
GILLESPIE	PATRIC	RYAN	\$ 57,256.87	
GIZA	ANDREW		\$ 9,083.00	\$ 6,703.00
GRAY	DAVID	L.	\$ 53,816.32	
GUSHUE	MILDRED	A.	\$ 656.25	
GUZIK	DAWN	M.	\$ 29,784.72	
HARVEY	LILLIAN	M	\$ 15,299.37	
HERRICK	WALTER	W	\$ 60,714.34	
HUNKINS	SHEILA	A	\$ 1,882.38	
JACQUES	MICHAEL	J.	\$ 2,730.00	
JOHNSON	DAVID	A.	\$ 1,680.00	
JOHNSON	DAVID	S.	\$ 2,480.00	
JONES	CHRISTOPHER	P.	\$ 4,942.50	
KEEFE	PAULA	B	\$ 250.00	
KELLY-GARAY	KAREN	M	\$ 1,080.00	
KOKOSA	COLBY	D	\$ 6,861.39	
KONDRAT JR.	JOSEPH		\$ 883.87	
LAFLAMME	NOAH	N	\$ 800.00	
LAFLOWER	JOSEPH	R.	\$ 21,475.50	\$ 21,475.50
LAFLOWER	SHEILA	E.	\$ 100.00	
LARKIN	BARBARA	B.	\$ 603.75	
LAVIGNE	JOAN		\$ 1,500.00	
LAVOIE	ADAM		\$ 97,965.78	
LEAMING JR.	JOSHUA	P	\$ 1,873.51	
LEANDRO	JAMES	A	\$ 4,796.00	
LENEAU	JENNIFER	M	\$ 1,071.25	
LENEAU	NATHANIEL	M	\$ 1,404.64	
MAKOWSKI	DONALD	J	\$ 3,450.00	
MANSFIELD	SCOT M		\$ 49,582.97	
MARTIN	BRUCE		\$ 750.00	
MARTINEZ	DREW	C	\$ 4,386.22	
MATYS	MARIA		\$ 3,731.38	
MATYS	ADRIK	P	\$ 3,599.76	
MAZUR	TRACEY	S.	\$ 622.50	
MCKEON	JAMES		\$ 54,216.60	
MCKEON	ALAN		\$ 7,668.85	

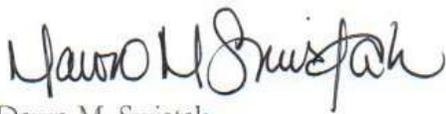
The following list represents wages and salaries paid to all Town employees for calendar year 2024, for which there were 41 weekly and 5 bi-weekly pay periods.

Last Name	First Name	Middle	Gross Wages (Including SDP)	Special Duty Police
MCKUSICK	TYLER	M	\$ 1,884.00	
MELI	SHARON	L.	\$ 58,116.00	
MELLEN	DAVID	A.	\$ 424.00	\$ 424.00
MENDREK	CHRISTOPHER		\$ 6,734.82	
MERKEL	BRAD	G	\$ 18,633.16	\$ 1,596.00
MERRILL	KATHERINE	A	\$ 3,745.01	
MILLETTE	GERALD	N.	\$ 108,138.32	\$ 668.00
MORIN	MATTHEW	D.	\$ 97,936.96	\$ 4,052.00
MORIN	SARAH	M	\$ 16,609.04	
MORRISON	PATRICIA	A.	\$ 888.75	
MOULSON	HOWARD	H.	\$ 1,500.00	
MUNDELL	LISA	M.	\$ 5,362.50	
NALE	MADESYN	R	\$ 18,393.25	\$ 2,166.00
NARDI	DARIO	F.	\$ 600.00	
O'BRIEN	BETTY-JO		\$ 16,304.11	
ODIORNE	KATHLEEN	A.	\$ 130.00	
OLSON	JEREMY	R.	\$ 77,689.34	
PATCHKOFKY	GRASON	L	\$ 1,300.00	
PECK	JUSTIN	P	\$ 15,257.74	
PERKINS	STEVEN	R.	\$ 800.00	
PETRAITIS	SCOTT	D	\$ 61,940.05	
PFISTER	BRIAN	M	\$ 74,210.42	\$ 10,346.24
PINA	DONNA	L	\$ 615.00	
PLASSE	PATRICIA	A	\$ 379.07	
PLUTA	MICHAEL	R.	\$ 745.00	
POTRZUSKI	MARYANNE		\$ 1,023.75	
RAMSEY	SUZANNE		\$ 2,000.00	
RAMSEY	HAROLD	WILLIAM	\$ 3,127.00	\$ 3,127.00
RITZER	ZACKARY	J	\$ 81,062.93	
RODRIGUES FILHO	OSTAQUIO	S	\$ 58,155.97	
RUSSELL	JONATHAN	E	\$ 62,469.08	\$ 5,510.58
RUSSELL	TIMOTHY	E	\$ 650.00	
RUSSELL JR.	PAUL	F.	\$ 56,261.16	
SABLACK	AGNES	E.	\$ 960.00	
SAUSVILLE	CAROL		\$ 266.25	
SCHMIDT	KERRY	A.	\$ 56,743.75	
SHEA	MICHAEL	S	\$ 81,073.31	\$ 2,048.00
SHEPARD	DAVID	W	\$ 23,803.76	
SHEPARDSON	PAUL	W.	\$ 300.00	
SHERRIS	LAURA	E	\$ 7,441.11	
SLEDZIEWSKI	KYLE	A.	\$ 12,596.97	
SMITH	HALIE	M	\$ 39,880.61	
SOOJIAN	PAUL	K	\$ 9,103.53	\$ 456.00
SOTO	ERIKA		\$ 1,921.88	
STEFANOU	DIMITRA	N	\$ 2,340.00	
STOCKLEY	JAMES	M.	\$ 112.50	

The following list represents wages and salaries paid to all Town employees for calendar year 2024, for which there were 41 weekly and 5 bi-weekly pay periods.

Last Name	First Name	Middle	Gross Wages (Including SDP)	Special Duty Police
STOCKLEY	LAURA	J	\$ 55,394.06	
SWEENEY	JESSIE	L	\$ 2,000.00	
SWIECANSKI	STEVEN	C	\$ 63,056.34	
SWISTAK	DAWN	M	\$ 56,571.08	
SZYSZKIEWICZ	GWEN	LOUISE	\$ 157.50	
THIBODEAU	CORINNE		\$ 5,692.42	
THIBODEAU	DANIEL	M	\$ 1,950.00	
TOWLSON	JULIE		\$ 6,809.30	
VELIZ	DERICK	R	\$ 5,000.00	
WALTERS	ADAM	R.	\$ 66,598.63	
WALTERS	JENNIFER	R.	\$ 1,573.12	
WEDGE	JOSEPH	J	\$ 2,460.00	
WHITCOMB	KYLE	P	\$ 54,187.27	\$ 3,248.00
WILK	KAREN	M.	\$ 1,132.50	
WILLIAMS	JOHN	M.	\$ 14,209.79	
WILLIAMS	CHARLIE	T	\$ 83,494.82	\$ 4,395.48
WINDERS	GAIL	M.	\$ 16,688.86	
WITASZEK	MADELINE	R.	\$ 14,540.05	
WOODFORD	PHILLIP	A.	\$ 6,233.40	
WROBEL	LEONA		\$ 307.50	
WROBEL	LINDA		\$ 652.50	
ZEBROWSKI	RALPH	J	\$ 77,585.02	
			<b>\$ 2,976,103.55</b>	<b>\$ 109,223.96</b>

Respectfully Submitted,



Dawn M. Swistak  
Treasurer

**ANNUAL REPORT OF THE  
COLLECTOR OF TAXES  
JULY 1, 2023 – JUNE 30, 2024**

**TAXES TO BE COLLECTED**

**BALANCE CARRIED FROM JUNE 30, 2023**

Real Estate Taxes	\$401,466.53
Personal Property Taxes	8,582.01
Sewer Liens	69,944.50
Water Liens	7,417.58
Motor Vehicle Excise	<u>295,065.82</u>
<b>TOTAL</b>	<b>\$782,476.44</b>

**NEW TAXES COMMITTED DURING FY 2024**

Real Estate Taxes	\$7,833,514.32
Personal Property Taxes	1,230,522.93
Sewer Liens	122,705.93
Mobile Home Parks	17,532.00
Motor Vehicle Excise	<u>717,084.45</u>
<b>TOTAL</b>	<b>\$9,921,359.63</b>

**REFUNDS ISSUED DURING FY 2024**

Real Estate Taxes	\$32,748.29
Personal Property Tax	1,216.33
Motor Vehicle Excise	<u>8,233.83</u>
<b>TOTAL</b>	<b>\$42,198.45</b>

**ADJUSTMENT ENTRIES**

Real Estate	\$738.78
Personal Property	11.29
Motor Vehicle	<u>1.21</u>
<b>TOTAL</b>	<b>\$751.28</b>

**TOTAL TAXES TO BE COLLECTED** **\$10,746,785.80**

## TAXES COLLECTED

### CASH PAID TO TREASURER

Real Estate Taxes	\$7,678,914.92
Personal Property Taxes	1,020,235.61
Sewer Liens	123,440.13
Water Liens	2,087.90
Mobile Home Parks	16,260.00
Motor Vehicle Excise	<u>736,904.55</u>
<b>TOTAL</b>	<b>\$9,577,843.11</b>

### ABATEMENTS GRANTED

Real Estate Taxes	\$9,864.51
Real Estate Exemptions	60,845.78
Personal Property	18,718.62
Motor Vehicle Excise	<u>13,390.74</u>
<b>TOTAL</b>	<b>\$102,819.65</b>

### TAX TITLE ACCOUNTS

Real Estate Taxes	\$29,227.00
Sewer Liens	750.00
Water Liens	<u>45.71</u>
<b>TOTAL</b>	<b>\$30,022.71</b>

**TOTAL TAXES COLLECTED** **\$9,710,685.47**

## OUTSTANDING BALANCES

### BALANCE AS OF JUNE 30, 2024

Real Estate Taxes	\$489,615.71
Personal Property Taxes	201,378.33
Sewer Liens	68,460.30
Water Liens	5,283.97
Mobile Homes	1,272.00
Motor Vehicle Excise	<u>270,090.02</u>
<b>TOTAL</b>	<b>\$1,036,100.33</b>

### \*\*\*\*SUMMARY OF ACCOUNTS\*\*\*\*

TOTAL TAXES TO BE COLLECTED	\$10,746,785.80
TOTAL TAXES COLLECTED	9,710,685.47
<b>Outstanding Balance as of June 30, 2024</b>	<b>\$1,036,100.33</b>

### INTEREST AND CHARGES COLLECTED DURING FY 2024

Delinquent Real Estate Interest	\$57,262.87
Delinquent Motor Vehicle Interest	27,328.16
Delinquent Personal Property Interest	449.19
Registry Clears	16,875.00
Demand and Warrant Fees	25,363.61
Municipal Lien Certificate Fees	3,500.00
Bounced Check Fees	100.00
Bank Interest	633.35
Advertising fees	<u>430.54</u>
<b>TOTAL</b>	<b>\$131,942.72</b>

Taxes Paid to Treasurer	\$9,577,843.11
Interest and Charges Paid to Treasurer	<u>131,942.72</u>
<b><u>TOTAL PAID TO TREASURER</u></b>	<b>\$9,709,785.83</b>

Respectfully submitted by  
Kerry Schmidt,  
Collector of Taxes

# ANNUAL REPORT OF THE BOARD OF ASSESSORS 2024

The primary responsibilities of the Assessors are to determine the class and value of property for taxation fairly and equitably as mandated by Massachusetts General Law and the Guidelines of the Commissioner of Revenue, while maintaining accurate data on all real and personal property.

We prepare motor vehicle excise data received from the Registry of Motor Vehicles to forward to the tax collector for billing. Additionally, we administer and process all Chapter 61,61A and 61B applications, along with exemptions for veterans, seniors, blindness, and hardship cases, as well as property and excise abatements.

Our duties also include drafting, reassessing, and committing Payments in Lieu of Taxes (PILOT) agreements for all commercial solar facilities and any other tax-exempt entities or owners that agree to such an arrangement.

Property inspections are conducted annually for abatement review, building permits, sales review, and cyclical data inspections as required by the Department of Revenue (DOR). Each year, local property sales and adjusted assessed values are reviewed by our office and submitted to DOR for approval.

Every five years, the DOR certifies our values following extensive in-house and field reviews. Furthermore, we track and report all new growth to the DOR, which is factored into the maximum amount the Town can levy each year. According to Proposition 2 ½, the tax levy cannot exceed 2 ½% of the previous year's levy limit plus the amount of new taxes generated from new growth.

## **TAX RATE: \$15.07 Per Thousand for FY24**

on Residential, Open Space, Commercial, Industrial and Personal Property.

<b>FISCAL YEAR 2024</b>	<b>VALUE</b>	<b>PARCEL</b>
CLASS 1 Residential	\$ 490,437,660.00	2,135
Class 2 Open Space	\$ 0.00	0
Class 3 Commercial	\$ 13,482,503.00	284
Class 4 Industrial	\$ 13,830,700.00	35
Class 5 Personal Property	\$ 64,570,720	120
<b>Total Real &amp; Personal Property</b>	<b>\$ 582,321,583.00</b>	
Exempt Property	\$ 38,846,100.00	105
<b>TOTAL Real, Personal, &amp; Exempt Property</b>	<b>\$ 621,167,683.00</b>	<b>2,679</b>

<b>COMMITMENTS</b>	<b>AMOUNT</b>
Real Estate	\$7,827,370.47
Personal Property	\$1,091,139.09
Motor Vehicle Excise	\$ 605,676.43
Sewer Liens	\$ 122,705.93
Water Liens	\$ 0.00
Roll Back Taxes	\$ 0.00
Water Sewer Betterment	\$ 0.00
Supplemental Taxes	\$ 0.00
<b>TOTAL</b>	<b>\$ 9,646,891.92</b>

<b>ABATEMENTS/EXEMPTIONS</b>	<b>AMOUNT</b>
Motor Vehicle Excise	\$ 12,897.82
Personal Property	\$ 0.00
Real Estate Abatement	\$ 6,639.90
Real Estate Exemption	\$ 25,496.66
<b>TOTAL</b>	<b>\$ 45,034.38</b>

<b>RECEIPTS AND REVENUE</b>	<b>AMOUNT</b>
State Reimbursements	\$1,169,399.00
Estimated Receipts & Revenue	\$4,840,317.04
<b>TOTAL</b>	<b>\$6,009,716.04</b>

<b>TO BE RAISED</b>	<b>AMOUNT</b>
Total to be raised	\$13,615,903.30
Total Levy	\$ 8,775,586.26

<b>NEW GROWTH</b>	<b>AMOUNT</b>
Real Estate	\$5,090,600.00
Commercial	\$ 197,600.00
Personal Property	\$ 9,974,577.00
<b>TOTAL</b>	<b>\$15,262,777.00</b>

#### **WARREN BOARD ASSESSORS AND STAFF**

Donald J Makowski, Chair, Term May 7, 2024 – February 3, 2025  
Debra A Hardy, Vice Chair, Term May 7, 2024 – March 3, 2025  
Chair, Term March 3, 2025 – May 4, 2027  
Jack Fenney, Term October 3, 2024 – May 6, 2025  
Assistant Assessor, Vacant  
Assessor Clerk-Vacant

**Respectfully Submitted,  
Warren Board of Assessors**

## Warren Animal Control Annual Update Jan 2024 – December 2024

Rutland Regional Dispatch Animal Related Reports – 148 \*

\*These are calls sent into to dispatch that were handled either by Warren Animal Control or Warren Police Department. They consist of loose and injured animals, general animal complaints, and wildlife activity. Not all calls require an in-person response. This number does not include contact made through email, direct phone line, or the Warren Animal Control social media page.

### Notable Animal Control Officer (ACO) Calls \*\*

**January** –A newly adopted dog had escaped and was on the run for several days in frigid temperatures. The owner made flyers and spoke to members of the community. She received a report that the dog was spotted and went to that location. She saw paw prints in the snow and then spotted the dog herself. Unfortunately, he was in “flight mode” and ran away from her. Warren ACO set up a trap, baited with food provided by Warren ACO and owner. The dog was caught the same day and was returned home with the assistance of Warren ACO, Missing Dogs Massachusetts and The Dog House K9 Rescue.

**February** – Warren ACO received a call that a pig appearing in poor condition was found near a garage of a residence. The owners of the home were able to guide the pig into their garage and keep the pig secure until Warren ACO could arrive. Warren ACO partnered with Milltown Animal Control who provided housing and Monson Animal Clinic provided care to the pig. The pig was found to have severe infections of the ears and eyes. Warren Police Department investigated this case for animal cruelty. The pig made a full recovery.

**March/April** – A dog was reported to be abandoned in a house. Warren ACO did an investigation and was able to locate the owner who was dealing with an eviction and in the process of moving to a residence that did not allow dogs. Dog was found to be in good condition. Owner agreed to take the dog to their new residence while they rehomed the dog.

Warren ACO scheduled a Rabies Clinic to be held with Second Chance Animal Services. CERT and Warren Highway Department coordinated the use of the Highway Barn and CERT provided assistance with parking. The Warren Town Clerk and Town Clerk Assistant were available to license dogs. Turnout for 2024 as well as 2023 have been very low as vaccine clinics are becoming widely available through Second Chance, Smithland Pet Supply, and Petco.

An elderly resident with no family or available friends continued to be unsafe at home due to ongoing medical conditions. Warren ACO was able to get in contact with this individual and provided care to the cats while the owner was receiving care at the hospital and later a skilled nursing facility. After a couple of months with no progress on the health of the owner, ACO was able to secure foster care for the 4 cats.

**April** – A call for animal cruelty involving an elderly dog was investigated alongside Warren Police Department. Several visits were scheduled over the course of 6 weeks with both agencies. The owner was cooperative and agreed to all conditions for continued care.

A call for animal cruelty regarding horses was reported. Warren ACO investigated and the horses were all found in very good condition.

A call for animal cruelty regarding an elderly dog was investigated by Warren ACO. A discussion with the owner regarding the end of life care for the elderly dog led to the family agreeing to take the dog to the vet. During the appointment, the veterinarian recommended humane euthanasia. The family agreed.

**May** – a possum was unable to move and was struggling to breathe. Veterinarians often do not take wildlife but after describing the condition of the possum, Warren ACO was able to find a veterinarian who was willing to provide humane euthanasia.

**July** – A large snapping turtle was found with several nails in the head, neck, and shell. Warren ACO took the turtle to Turtle Rescue League in Southbridge. Warren Police Department investigated this case for animal cruelty. The turtle made a full recovery and Warren ACO was in attendance to the releasing of the turtle back to the wild in August.

Two roosters were abandoned outside a residence. One rooster disappeared. The other rooster was staying near a home with chickens. That residence was unable to keep this abandoned rooster and asked for assistance. Warren ACO captured the rooster who is now living among his own flock.

**September** – A resident unexpectedly passed away, leaving behind a senior dog and 3 cats. While next of kin was located, Warren Police Department provided care to the cats and Warren ACO provided care to the dog. Here Today Adopted Tomorrow took in the cats. Next of kin initially said they would take the dog but then later declined and asked for assistance placing the dog. Warren ACO reached out to rescue groups but was unable to find placement. Next of kin and Warren ACO worked together to place the dog in a new home.

A cat was found living near a home with an open style garage. No owner located. Transferred to Here Today Adopted Tomorrow.

A call was received from MSPCA. A nearby veterinary clinic reported a cat had a large tumor and it was recommended the cat be humanely euthanized. The owners had to leave the clinic because they could not afford the euthanasia. The clinic believed the cat was suffering. Warren ACO did an investigation and found the cat had a large tumor protruding outside of the body. Warren ACO worked with the owners and veterinary clinic and the cat was able to be humanely euthanized.

A family who had taken in feral kittens was injured by one of the kittens. They sent the kitten to be tested for rabies and the kitten tested positive. Massachusetts Department of Agriculture (MDAR) reported this information to Warren ACO, who then served as a liaison with communication and further testing until the Warren Board of Health was back in the office and took over communicating with MDAR.

**October** – An owl was found injured in the back yard of a residence. The owners of the home scheduled care with a wildlife rehabilitator but needed assistance capturing the owl. Warren ACO was able to capture the owl who was taken by the residents to the wildlife rehabilitator. The owl did not survive and was believed to have ingested rodenticide.

**November** – A black cat was found and believed to be the lost cat of residents. Warren ACO scanned the cat for a microchip. The missing cat did have a microchip but this found cat did not. Owners were located and cat returned home.

Another black cat was found. No microchip and no owners located. The cat was transferred to Here Today Adopted Tomorrow.

**December** – A 5 month old puppy was missing from a residence. After seeing a Facebook post, the person who found the dog called Warren ACO who was able to collect the dog and return her home.



**TOWN OF WARREN  
INSPECTOR OF BUILDINGS**

P.O. Box 609  
Warren, Massachusetts 01083-0609

During calendar year 2024 this office issued 244 building permits. The approximate total amount of fees received was \$79,825.

Application breakdown is as follows:

New Single-Family Dwelling	14	Pools	6
Building Envelope	107	Solid Fuel	9
Additions/Repairs/ Accessory Structures	39	HVAC	11
Solar Facilities	59	Misc.	3

The mission of this department is to protect the public through enforcement of Massachusetts State Building Codes and Town of Warren Zoning Bylaws.

Respectfully Submitted,  
Bill Cantell  
Code Enforcement Officer

**Warren Community Access Television  
Cable Advisory Committee**

**Warren Cable Access Television (WCAT) is located on the second floor of the Shepard Municipal Building located at 47 High Street Warren, MA. We would like to thank all the Comcast Subscribers in Warren and West Warren.**

**WCAT broadcasts live events from the Shepard Municipal Building, Quaboag Regional Middle/High School and Warren Community Elementary School. WCAT also operates a Livestream service for non-cable customers and uploads all productions online to be viewed at any time.**

**2024 was a busy year for the Cable Advisory Committee and WCAT. Over the summer camera equipment was installed at Quaboag Regional Middle High School in the auditorium and media center to provide higher quality recordings of School Committee Meetings and events held in the auditorium. Equipment has also been installed to correct connection stability issues we have faced for many years. Upgraded microphones were installed in the Selectmen's Meeting Room to improve the sound quality of meetings. Thanks to the efforts of the Town Administrator and the Board of Selectmen the floors in the Cable Studio were repaired in refinished. Board Members approved to begin the process of designing and building a studio set in the Cable Studio to begin recording original programs. This set will allow us to expand on public created programming.**

**200 original programs were recorded with 1,897 episodes aired over the year.**

**We would like to welcome a new member to the Cable Advisory Committee, Dimitra Stefanou.**

**We would like to thank the following students who have helped broadcast events as student interns at WCAT:**

**Emily Baker – Quaboag Regional Middle/High School**

**Seamus Baker – TEC Connections Academy**

**To contact Warren Community Access Television please call 413-436-5720 or email [cable@warren-ma.gov](mailto:cable@warren-ma.gov). Our studio hours vary, and there is staff in the studio 30 minutes prior to most Public Meetings.**

**Respectfully submitted: Travis Baker, Lisa Mundell, Brandon Chiasson, Demitra Stefanou, Laura Fitzpatrick**

## Cemetery Department Report for the year 2024

The Warren Cemetery Department maintains Pinegrove Cemetery (25 acres) which is located at 207 Maple Street and the South Warren Cemetery, which is located off of Southbridge Road extension at the Brimfield town line.

In 2024, the department had eight full burials and seven cremation burials. The highway department performs maintenance of the cemetery, which includes mowing, trimming, leaf cleanup, assistance with burials and records, also tree work, with this new maintenance system, more equipment and manpower available to do the jobs quicker and more efficient.

America flags are put on graves of veterans for Memorial Day Also Memorial Parade and Service were held at 1 pm on Sunday May 26, 2024.

With help from the Highway Dept and Warren Water Dept the water system within Pine Grove Cemetery was repaired in early August.

The commission is actively looking for a landscape architect to help with determining the possibility of terracing our sloped areas. This would allow for the usage of a large area that presently is unusable. If anyone in the community with this expertise we would like to partner with you.

We are working with Rusty's Tree service and the Highway department to continue maintaining the tree health and longevity of our property. We look to do some support wiring to strengthen some large limbs on some of our healthier ancient trees.

We continue with the mapping project of the Founders section off Maple Street. Helping hands are always welcome as this is a wonderful volunteer opportunity for students and adults. If you would like to help, please contact us.

We are continuing our stone preservation project. Through genealogical research we have been able to recognize more war veterans through this project.

The commissioners would like to thank Cemetery Superintendent James McKeon,

Also, the employees of the Highway Department for their aid in keeping cemetery grounds clean, safe and maintained.

To contact the cemetery please e-mail Commission at

[Cemetery@warren-ma.gov](mailto:Cemetery@warren-ma.gov) Or Superintendent [Mckeon@warren-ma.gov](mailto:Mckeon@warren-ma.gov) James Mckeon

Office phone 413 436 –3213 (Please leave a message)

Respectively submitted,

William Brunk

Cindy Baxter

Steve Cristol

## **COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)**

On August 25, 2003, the Warren Board of Selectmen established the first Community Development Advisory Committee (CDAC). CDAC's ongoing mission in Community Development is to guide a collaborative process where community members unite to take collective action and devise solutions to common issues. Through continuous efforts to identify and address needs, assets, and priority investments, community development activities aim to build stronger and more resilient communities. Numerous past initiatives have been funded by the Massachusetts Community Development Block Grant Program (CDBG). Public facility projects funded by this program include enhancements to the Town Common, Warren Senior Center, and Hobo Gendron (Dean) Park. Additionally, public works improvements have been made to North Street, Winthrop Terrace, Main Street, Bacon Street, Crescent Street, Nelson Street, Pleasant Street, Quaboag Street, Lombard Street, Moore Avenue, and School Street. CDAC has expanded its role to include reviewing and vetting funding opportunities that align with its mission. Highway Surveyor Jeremy Olson continues to chair the committee, strengthening its relationship with the Worcester-based Central Massachusetts Regional Planning Commission (CMRPC). CMRPC staff regularly collaborate with the CDAC to develop projects funded by the Community Development Block Grant (CDBG) and other grant opportunities. In addition to CDBG, the committee is involved in various initiatives at different stages of development, such as the Massachusetts One Stop for Growth, Municipal Vulnerability Planning (MVP), Complete Streets, Green Communities, and Open Space and Recreational Planning (OSRP). Recently, the Massachusetts One Stop for Growth provided funds for an engineering design study on Pulaski Street and funding to update the town's zoning bylaws.

The town recently secured CDBG funding for FY2024 to support infrastructure improvements on Central and River Streets, as well as a design study for enhancements to Cutter Park. The Central and River Street Improvement Project will be executed in phases, encompassing both engineering design and construction. Phase 1 will focus on the engineering design for Central and River Streets, along with the full rehabilitation of River Street. This will include water main replacement, sewer repairs, road and sidewalk rehabilitation, and stormwater drainage improvements. Central Street will undergo water main replacement with trench patching. Phase 2, which involves further work on Central Street, will be completed with future funding. The Cutter Park Design Improvement Project aims to hire a qualified design consultant (civil engineer and/or landscape architect) to conduct boundary and topographic surveys, develop site improvement concepts, design plans and specifications to enhance the park, providing additional recreational opportunities for Warren residents. Both projects are scheduled to commence in the spring of 2025.

### Priorities for 2025

1. Prepare and submit an FY25 MA CDBG grant application for improvements to Hillside Avenue, a design engineering study for Summer Street, and an infrastructure planning study for the Washington Street neighborhood.
2. Launch the recently funded FY24 Central and River Street Improvement Project and Cutter Park Design Improvement Project.
3. Continue to assist CMRPC with a robust community process associated with the ongoing development of the updated Master Plan.
4. Continue to build from various planning initiatives and seek any available funds for physical improvements and improved services.
5. Provide opportunities for residents to comment and improve on-line informational content.
6. Assist, as directed, in efforts directed at the redevelopment of Wright's Mill.

Finally, the committee would like to express its thanks to CMRPC for all their assistance with available grant programs.

Respectfully Submitted

Jeremy Olson, CDAC Chair

Rich Eichacker

James McKeon

John O'Leary/ Chris Dunphy, CMRPC Committee Advisors

James Ferrera, Ex-Officio

Steve Cristol

Daniel Thibodeau

## WARREN CONSERVATION COMMISSION

The Warren Conservation Commission (WCC) is the local environmental agency in Warren, Massachusetts. The Commission is made up of 4-5 appointed resident volunteers. We are responsible for protecting the land, water, and the biological resources of our community. The WCC is responsible for administering the Wetlands Protection Act (G.L. Ch. 131 §40), working with the Massachusetts Department of Environmental Protection (DEP) to serve the community in a regulatory as well as a conservation capacity. The WCC meets on the second Wednesday of each month at 7 P.M.

Each year the WCC processes applications related to work to be performed in and near resource areas: wetlands, flood plains, riverfront areas, beaches, and surface water areas. The three types of applications that are most often processed are: 1) Request for Determination of Applicability (RDA), the request to determine if the applicant needs a permit to perform work in or near resource areas; 2) Notice of Intent (NOI), the request for a permit to work within a resource area or buffer zone; 3) Abbreviated Notice of Resource Area Delineation (ANRAD), provides a procedure for an applicant to confirm the delineation of Bordering Vegetated Wetlands (BVW) and other resource areas. When an application is submitted, a public Hearing (for NOI or ANRAD) or Public Meeting (for RDA) is held. Citizens are invited to attend, to ask questions and voice concerns.

2024 was another quiet year for the Commission, with 22 site visits. No new applications for large scale projects were received. The Solar project on Cutler Rd continues to have monthly visits by our peer reviewer that we share with the Planning Board to ensure the site remains stable and compliant. In 2023/4, A basin failure on site required several months of clean-up, which was completed by the fall. We responded to multiple requests for information each month, with fewer than 5 complaints this year. We appreciate calls from citizens looking for clarification about the allowability of work in or near streams/wetlands before they begin!

The Commission currently has 3 Commissioners and is seeking 2 members of the community to fill these seats. Please contact the office (ext. 102) for more information.

### 2024 Summary:

<ul style="list-style-type: none"> <li>• 1 Notice of Intent was received.</li> <li>• No Orders of Conditions were Issued</li> </ul>	<ul style="list-style-type: none"> <li>• 2 Requests for Certificate of Compliance were received</li> <li>• 1 Certificate of Compliance was issued.</li> </ul>
<ul style="list-style-type: none"> <li>• 2 Peer Reviewers were retained</li> </ul>	<ul style="list-style-type: none"> <li>• 2 Emergency Permit issued</li> </ul>
<ul style="list-style-type: none"> <li>• 4 Requests for Determination of Applicability were received</li> <li>• 3 Negative determinations and 1 positive determination were issued</li> </ul>	<ul style="list-style-type: none"> <li>• 23 Site Inspections were conducted</li> </ul>
<ul style="list-style-type: none"> <li>• 1 Permit extension was Issued</li> </ul>	<ul style="list-style-type: none"> <li>• 4 Forest Cutting Plans were reviewed.</li> </ul>
<ul style="list-style-type: none"> <li>• 1 Enforcement Orders was issued.</li> </ul>	<ul style="list-style-type: none"> <li>• Addressed 10 Citizen Concerns/inquiries</li> </ul>

### Lucy Stone Park 2024

A milder weather year resulted in a grand total of 42 workdays being completed by our small but dedicated group of volunteers. We are always thankful to members of the community that can contribute

an hour or two in support of this community project. The benefits are huge, and we are happy to see a marked increase in visitors enjoying the park.

- We built a new hillside trail and boardwalk on the east side of the park running through the wooded area from behind the garden shed to the end of the park. This was a major undertaking for our volunteers, taking 10 months to complete. Town leaders helped celebrate the official opening of the trail in October 2024. Garden benches are being added so visitors can relax and enjoy the outstanding view across the Quaboag River.
- In March we held our third Easter Egg Hunt, which has now become a favorite annual event for many children ages 10 and younger. Three separate races, individual prizes, photographs with the Easter Bunny, raffle and refreshments. A fun event!
- For a full year, members of Warren Conservation Commission worked hard in designing and constructing a series of 8 informational signs under a matching grant from Massachusetts PARC Grant Program awarded to the Town. The signs describe native plants, shrubs, and trees that have been planted in the garden with associated pollinator bees, butterflies, insects in general, and all related small creatures that have made use of the park as their ecological home. Great information for inquisitive children and students alike. The signs were installed as permanent structures in April 2024.
- Work continued in extending the pollinator garden towards the wooded area on the west side of the park. Cuttings were taken from existing native plants and shrubs, and additional native species were obtained through generous donations from Warren and West Brookfield organizations and businesses. The pollinator garden now occupies about 6000 square feet of land, which is quite unique in the parkland areas of Western Massachusetts.
- Additional to the pollinator garden, there is always work that must be addressed in removal of invasive plant species, maintenance and care of the grounds, trails, picnic tables, riverside benches, and parking area.
- As part of our plans to provide further attractions at Lucy Stone Park, we partnered with Warren Parks and Recreation in June 2024 to offer a free concert featuring the Massachusetts Walking Band, a group of talented musicians who played a variety of folk songs on the grassy banks of the Quaboag River. It was a delightful occasion for the many of our community who were able to attend.

Special thank you to our small but dedicated team of volunteers and supporters who have contributed so much to restoring and building this delightful park for ongoing use and enjoyment of our community.

Please contact Tim O'Brien, Project Manager, for volunteer information at (413) 813-7110 or the Warren Conservation Commission at (413) 436-5701 x102. Follow us on Facebook at <http://facebook.com/warrenconservation/> or via the link to Lucy Stone Park on the Town website.

Tim O'Brien  
Lucy Stone Restoration Project Manager

Warren Conservation Commission  
Joyce Eichacker, Chair  
Phillip Woodford, Member  
Otto Shillieto, Member – Resigned August 14th  
Karen Dusty, New Member (September)  
Corinne Thibodeau, Secretary

## Council on Aging

It is the mission of the Warren Council on Aging to identify the needs of the residents in our community aged 60 and over, to provide preventative health and educational programs, social and recreation activities and offer assistance to the homebound through referrals. We design, promote and implement elder services within our community, and we are also responsible for the activities and well-being of the Senior Center.

Our Senior Center is used for a variety of events and activities. We offer exercise classes that are open to our seniors during the day as well as various arts and craft classes throughout the year. Bingo, Pinochle, and cribbage are scheduled weekly. We have a variety of social group activities, as well as informative presentations, and movies. We have speakers who give educational and entertaining talks on a variety of topics throughout the year. A foot care clinic is available every other month. Fuel assistance has appointments here every other week during the heating season, and we are at a S.N.A.P. (Supplemental Nutrition Assistance Program) kiosk.

We offer delicious and nutritious meals which are prepared fresh daily and offer an affordable donation of \$2.50 per meal. Our monthly Birthday Party, which features live music and dancing, is well attended.

We received a Digital Literacy for Older Adults grant that we went in on with the Ware and Barre Senior Centers. The grant provided I-Pads and classes from an instructor to help bridge the digital divide. The Warren Library also received a grant to have one of the Librarians come to the Senior Center to teach Older Adults how to utilize the library online to download books as well as order books. They also deliver physical books to and from the Center.

SCM Elderbus from Charlton and the Quaboag Connector provide ridership services for medical appointments and errands, as well as transporting residents to and from our Senior Center.

A newsletter is available monthly at the senior center, on the town website [www.warren-ma.gov](http://www.warren-ma.gov), Facebook and at various locations in town.

For more information call the Center at 413-436-5662.

The Council on Aging meeting is being held on the third Wednesday of the month at 10A.M.

Council on Aging members listed below.

Katie Mellen, Chair

Cathy Duncan, Vice-Chairman

Julie Vadnais, Recording Secretary

Joyce Stuart, Treasurer

Albert Dimo

Barbara Keith

Sharon Meli, Senior Center Director

## WARREN CULTURAL COUNCIL

The Warren Cultural Council distributes funds to support programs in the Arts, Humanities, and Interpretive Sciences. The Cultural Council is funded by the Commonwealth of Massachusetts, the Town of Warren, Cultural Council projects and through private donations.

**Arts** involve the creation and presentation of and education about work in the performing visual, media design and literary arts.

**Humanities** include, but are not limited to history, social studies, philosophy and arts appreciation.

**Interpretive Sciences** are educational activities that engage people of all ages in learning about nature, science and technology in ways that connect directly to their lives.

Individuals, groups and organizations are encouraged to apply to the Warren Cultural Council for funding for projects or performances in the Arts, Humanities, and Interpretive Sciences. The next application deadline will be on October 15, 2026. Please go to [www.mass-culture.org](http://www.mass-culture.org) for guidelines. All grants are now done online.

The 2025 funding cycle meeting was held on November 4, 2024. The Council approved grant applications for the following projects:

Name	Project title	Amount
NV Creations LLC	Paint Parties with NV Creations	\$1,000.00
Warren Community Elem	A Learning about Warren’s History	\$500.00
Perf. Arts Booster Club	Beauty and the Beast	\$1465.00
Thomas Rull	A Musical Journey through the years	\$550.00
Parks and Rec.	Summer concert series	\$2000.00
Warren Council on Aging	Entertainment for Seniors	\$2600.00
Warren Public Library	Museum Passes to Old Sturbridge Village	\$400.00
Warren Public Library	Trustees of Reservations GoPass	\$200.00
Warren Public Library	Passes to Springfield Museums	\$175.00
Warren Public Library	Ghosts and Legends with Jeff Belanger	\$450.00
Warren Public Library	Quabbin Reservoir	\$550.00
Warren Public Library	Yoga and Meditation	\$175.00
Warren Public Library	“Come to your Senses”- Aromatherapy 101	\$330.00
Warren Public Library	Tower Hill Botanic Garden Passes	\$160.00
West Warren Library	Wildlife on Wheels	\$355.00
West Warren Library	Christmas with Santa and Mrs. Claus	\$340.00
West Warren Library	Summer Reading	\$370.00
West Warren Library	Children’s Museum at Holyoke Library pass	\$250.00
West Warren Library	Paint your own masterpiece	\$385.00
West Warren Library	Museum Pass Zoo in Forest Park	\$300.00
West Warren Library	Quilled paper pendant	\$345.00
Parks and Recreation	Matt York Classic Country Review	\$600.00

Total amount granted is \$13,500.00 selected from a total of 32 grant requests amounting to \$25,249.00

The Council encourages people who would like to be a part of this group to write a letter of interest to the town Selectmen.

Respectfully Submitted,

Kathleen Banas

Diane Banfield

Catherine Duncan

Robert Kelleher

Carol Kelleher

Tracey Mazur

Catherine Mellen

George Poleshuk

# Emergency Management

The year 2024 turned out to be a more tranquil, less active year with the Warren Emergency Management and Warren/West Brookfield CERT Community Emergency Response Team. Again, our focus is to respond to emergency situations that may impact our communities whether man-made or natural disasters. We've seen weather patterns very changeable, though the past year, also dry and hot conditions, causing drought conditions though the summer and fall months We also support our First Responders, Police and Fire, wherever and whenever we can. We also aim to provide information to the public on how to prepare for an emergency event, such as sheltering in place, at your home, during a severe storm. What essential supplies should you have so you can ride out that storm and how to help your elders and neighbors? We can help you with that planning.

In late summer in to fall we had severe drought conditions that developed from having little rain, this condition got worse though the fall which caused high fire danger, burn bans of no open burning were put in place This lead to busy brush fire season for the fire service. Also, the Water Districts put restrictions on water use.

In 2024 CERT assisted Quaboag regional school district with a few events, such as a cheerleader competition, where we helped with parking of buses and spectators. We also helped out in June with the graduation ceremony with parking.

In the year 2024 CERT helped with a few events starting with the Easter egg hunt, which was held at Lucy Stone Park. We helped out with the asparagus festival and West Brookfield and Memorial Day parades in both Warren and West Brookfield communities. In July Cert teams, assisted with helping parking cars at the parks department concerts in a park which are held at Dean Park in west warren off Dean St.

CERT members assisted other cert teams to our south, Sturbridge and Charlton with a few road races, Pan mass bike race. Members helped with the fireworks celebration at Bay path Regional School in Charlton with these events, we helped with parking, closing intersections while races pass. We coordinated with National Grid in November they came to do a power point prestation on electrical hazards. We also had regional Cert members attend as well from other Cert teams. We also started reviewing the basic Cert training every month. section by section, there are 8 sections.

In June a flashing sign board was donated to the emergency management. This 2017 Wanco sign board was put into service for the town to be put in public areas to get messages such as events, meetings and emergencies

The town now has two flashing message boards, so one can be put in warren and one in west warren.

In 2024 training that was offered to Emergency Management

Training included

- Heating and cooling center training for opening and operating the centers
- Pip line Stafey training
- Railroad Stafey training
- Debris removal training
- Traffic control training
- Frist aid /CPR
- Access and fictional needs training (with running a shelter)
- Protecting children in disasters

2024 we received the EMPG grant which is emergency management performance grant. This is an annual grant that is given to the towns roughly about \$2700. This year we purchased 108 cones. There was another grant that was awarded the CCP grant. We are able to get the Grant, because our community has a community response team, CERT team. The grant was for purchases up to \$10,000. We are planning some upgrades to the Cert room located at town hall, such as new shades, some floor mats to do training, also office equipment, such as projector and printer, charging station for charging electronics such as phones, also bags and a tent. The 10x10 tent has already been gotten this tent will be used for planning events handing out public safety information. The tent could be used in emergency situations, this tent has side walls that can be closed in from in climate weather the tent has the CERT logo on it and is green.

In 2024 the Town of Warren began discussions with the other towns belonging to Fire District 7, West 1 (which includes Warren, West Brookfield, North Brookfield, East Brookfield, Brookfield and Spencer) to form a Regional Emergency Planning Committee or REPC. The purpose of an REPC is to establish a local or regional planning group that will prepare for hazardous materials (hazmat) incidents that could occur in their communities. This is mandated nationally under the Emergency Preparedness and Community Right to Know Act or EPCRA which is overseen and enforced by the Environmental Protection Agency or EPA. This group, once formalized, will bring the towns into compliance with EPCRA and will help improve overall hazmat preparedness in the region.

My town alerts apps for smartphones, where you receive text messages. This notification system provides you with urgent updates by town officials, for the town. For example, a tree down, road closures, and updates on town events.

To download this app [www.town-alerts.com](http://www.town-alerts.com)

The WebEOC for Warren. This is a web-enabled crisis information management system that provides secure real-time information sharing to help managers make sound decisions quickly. It is used for events Statewide. The system can be used to request supplies during emergencies and share important information in planned events or emergencies.

On the first Sunday of every month at about 1pm emergency sirens are tested. One siren is located in the old Wrights complex, and one is located on the old town hall. These would be used in emergencies such as a Tornado Warning to warn the public.

This siren is activated by our regional dispatch center out of Rutland.

Emergency Sheltering for Warren and West Brookfield, the Quaboag Regional Middle/High School serves as our primary shelter. There were no incidents that the shelter needed to be opened during 2024. Everything is ready to go, and plans are in place to open one if it were needed. The Senior Center in West Warren could be used for a warming or cooling center or small shelter if needed. To check if a shelter has been opened during a Major emergency, check CERT Facebook page or Town website or call Warren Police at 436-9595 We operated the cooling center which was located at the senior center. This was operational, four times in 2024 June 20,21; July 9-10; July 16-17; August 2nd

Times of operation were 8 am –6 pm on days with extreme heat and humidity.

CERT members were present at the end of the day from 3-6pm to keep the building open and check people in and out.

We currently have 10 trained CERT members.

We ran our public awareness booth and helped at events with traffic and crowd control in 2024  
or Warren 15  
for West Brookfield 4  
Training /meetings 8  
Out of town CERT help 3

We assisted Warren Police and Fire, in Emergencies 3 times in 2024 in some way.

Cert Volunteers meet on fourth Wednesday at 6pm at Shepard Building. The meetings usually last 1 or 2 hours. A special thank you to all CERT members for your dedication to support this great team effort.

If you are interested in supporting this volunteer effort, please contact

James McKeon at [mckeon@warren-ma.gov](mailto:mckeon@warren-ma.gov)

Follow us on Facebook at Warren West Brookfield CERT Team

# WARREN FIRE DEPARTMENT

## 2024 REPORT

**ADAM S. LAVOIE**  
**FIRE CHIEF**

### FIRE RESPONSES 2024

The Fire Department responded to 542 calls in 2024:

Motor Vehicle Accidents.....	80
Illegal Burning.....	19
Activated Alarms.....	62
Misc. Investigations.....	32
Service Calls.....	81
CO Alarms.....	9
Mutual Aid.....	9
Gas Leak, (LP or Natural).....	7
Brush Fires.....	9
Vehicle Fires.....	8
Structure Fires.....	16
Cooking Fire (Non-Outdoor).....	3
Chimney Fires.....	2
Electrical Emergency.....	4
Medical Assist (2 <sup>nd</sup> Medical Call).....	109
False Alarms/Cancelled.....	49
Power Line Incident.....	23
Rescue.....	6
Good Intent.....	8
Hazardous Material.....	3
Oil Burner/Stove Malfunction.....	2
Landing Zone.....	1

## **AMBULANCE RESPONSES 2024**

Total Responses.....	831
Total Pt's Transported By Warren EMS.....	591
Advanced Life Support (ALS).....	200
Wing Memorial.....	464
Harrington.....	97
U-Mass University Campus.....	12
Bay-State Medical Center.....	12
St. Vincent's Hospital.....	1
Not Transported (Refusals).....	168
Cancelled In-Route.....	11
Transported by Other Service.....	51
No Services Needed/Non Transport.....	10
Transported by Helicopter.....	5

## **PERMITS ISSUED 2024**

Brush Burning Permits.....	213
Agricultural Burning Permits.....	12
Smoke/CO Detectors.....	64
Liquid Petroleum.....	24
Oil Burner.....	7
Oil Tank Install.....	2
Tank Removal.....	1
Energy Storage Systems.....	3
Gun Powder.....	1
Total.....	327

Calendar year 2024 proved to be a very busy year for the Warren Fire Department. Our members saw an increase in call volume of 14% from 2023. This is the largest percentage increase in the department's history. Many communities around Warren as well as across the country continue to see steady rise in call volume each year. Public safety agencies continue to struggle with staffing shortages and mutual aid assistance has become a standard in the fire service. Recruitment and retention have become the focus across the industry and investing in employees and finding new and creative ways to recruit are essential.

I am happy to report that by continuing our partnership with the Quaboag Regional School District, we continue to find a way to recruit new members and offer a unique educational opportunity for students within the school district. The "Introduction to Fire and EMS" program at Quaboag Middle High School provides students an opportunity to learn basic firefighter and emergency medical skills, and gives them firsthand experience and insight into this exciting and rewarding profession. The class has been offered for six years and has proven to be highly requested program. This class is fully credited, meaning it is offered and taught every

day by our on-duty staff and is part of the school curriculum. Some of the topics covered in the program include, CPR and defibrillation, first aid and basic medical skills, personal protective equipment, search and rescue, ladder operations, hose line operations and deployment, auto extrication, tools and equipment, forcible entry, hydrants and water supply, fire behavior and fire science as well as several other topics. This partnership with the school district has proven to be unique and successful and many other communities have looked at creating a program based off this model. Calendar year 2024 also saw a new program start at Quaboag that has been in planning for a couple of years. Seniors can now enroll in an Emergency Medical Technician (EMT) program that runs throughout the school year and allows the students to take their national exams at the end of the program and become certified EMT's. This new EMT program pairs perfectly with our class at the school as well as our "Junior Firefighter" program that we run internally at the Warren Fire Department. The "Junior Firefighter" program allows students in the community between the ages of 16 and 18 to join the department and learn basic skills and fill a support role on the department until they turn 18 and can become full members. These programs have allowed us to recruit and retain new members to our department as well as other departments in the area.

Our department also continued to stay actively involved in other schools in our community as well. Members of our department visited Warren Community Elementary School and the Seven Day Adventist School routinely to teach the S.A.F.E. (Students Awareness of Fire Education) program. The S.A.F.E. program had been around for many years and focuses on teaching younger students essential safety lessons that will help make them safer adults. This program has proven over time that by teaching topics such as home escape planning, smoke and carbon monoxide alarms and safety, candle use and safety, kitchen and cooking safety, storm preparedness, flammable liquid awareness, holiday safety and heating and winter safety, we have created a safer society and reduced the number of injuries and deaths across the country caused by preventable fires and unsafe acts. Working with and partnering with the school systems allows us to interact with the students, administration, teachers, and parents and to continue to form a bond and connection with our community and the people we serve.

In 2024, our department remained committed to training and professional development. We had three members graduate the Massachusetts Fire Fighting Academy after five months of hard work and obtain their Firefighter I/II certifications. These members were FF/1<sup>st</sup> Responder Drew Martinez, who remains on the department as an on-call member, FF/EMT Lillian Harvey who is a fulltime member of the Sturbridge Fire Department and on-call member in Warren and FF/EMT Jonathan Russell who is now a fulltime member of the Warren Fire Department. We are very proud of their accomplishments and wish them nothing but success in their careers. Fulltime FF/EMT Colby Kokosa joined the department in October of 2024 after Fulltime FF/EMT Halie Smith left to pursue a different career path. We wish Colby a long and healthy career and hope Halie has much success in her new job. Recruit FF's Grason Patchkofsky and Bryce Douglas will be attending the Massachusetts Fire Fighting Academy in February of 2025 and are expected to graduate in June of 2025. The "Junior Firefighter" Program welcomed three new members that included Trenton Benson, Kandace Wilcox, and Asher Sargent. They joined Timothy Russell in the program, and will eventually be sent to the fire academy. We also welcomed EMT Kaitlyn Gilman to our team to help support EMS coverage. We are so fortunate to have these new members join our team. First Responder Dennis Desrosiers retired in 2024 finishing a

storied and amazing 56 years of service to the community. Dennis was the longest serving member in the department's history and his legacy is unmatched. Dennis's entire career was dedicated to helping others and he served in so many different roles over his five decades on the department. Our members thank him for his amazing service and wish him a long and healthy retirement. Along with sending new members to the academy, we also continue to train regularly within the department. Firefighters typically hold two trainings a month on all kind of different topics and skills and EMS personnel typically train once a month on medical protocols and patient treatment assessments and skills. Training is always ongoing and evolving due to changing technology and response needs.

Our department continued to work on several projects in 2024. With the support of the community, we were also able to secure monies and officially order our new Engine #1 which will replace a 1997 International tanker truck. Members worked diligently on designs and specifications for the new tanker truck and it is being built on a Kenworth T480 chassis and will carry 3000 gallons of water. This vehicle will be housed at Station B in West Warren and is expected to be delivered by June of 2025. Our department is very happy to announce that we were the recipients of several state and federal grants in 2024. These grants included an Assistance to Firefighter's Grant from FEMA for over \$100,000.00. This grant will allow most funds appropriated by the tax payers to replace our hose and appliances to be returned to the general fund. This is a very competitive grant and it allows us to complete this project with very little tax payer money. The hose and appliances have been ordered and are expected to be put into service in April of 2025. We also received multiple Firefighter Safety grants awarded by the State of Massachusetts. These grants will allow us to purchase and replace additional pieces of equipment without cost to our community. We have several Capital Planning projects that we have received support from the voters to start putting monies away to complete the projects over the course of several years. Without the help of the voters and community, Town Selectboard, Town Administrator, Finance Committee, Capital Planning Committee and Local Legislators we would not be able to accomplish these tasks and projects and we thank you all for the unwavering support. We also continued to ensure all apparatus and equipment were fully serviced and tested to ensure proper operation during emergency situations. These services included vehicle/apparatus mechanical preventative maintenance and oil changes on all vehicles, ladder and hose testing, SCBA (Air Packs) testing and service, apparatus pump maintenance, as well as daily chores and equipment maintenance at both stations.

I would also like to take a moment and thank the other town departments, boards and committees and all town employees for their commitment and dedication as well as their assistance to our department. It is only by a team effort that the goals and priorities of the town and the tax payers get accomplished. Our community should be proud of the effort put in by all. I would also like to offer a sincere thank you to all members of the Warren Fire Department, I am always honored and so proud to serve alongside you all. You are truly great people that always go above and beyond for others without hesitation.

Respectfully Submitted,

Adam S. Lavoie  
Fire Chief

## Board of Health 2024 Report

In memory of Donald J. Makowski, Chair Member  
Daniel Thibodeau, Member  
James McKeon, Member  
Joseph Kondrat Jr. Appointed Member January – May 15th.  
Jessica Clarke, Administrative Assistant  
Tricia Valiton, Health Inspector  
Tamara Dufesne, Animal/Barn Inspector  
Chris Jones, Plumbing/Gas Inspector  
Michael Pluta, Alternate Plumbing/Gas Inspector  
Christina L. Florence, Title V Agent  
Felix Garcia, Alternate Title V Agent

The Warren Board of Health is responsible under both the Department of Public Health regulations and the Department of Environmental Protection regulations. It oversees, monitors, inspects, investigates, and/or follows up on all *Food Establishments, The State Sanitary Code, Communicable Diseases, Tobacco Control, Emergency Preparedness, Plumbing and Gas Work, Beaver Trapping, Barns and Animals, Percolation Tests, Subsurface Sewage Systems, Well Installations, the Landfill Closure Operations and Maintenance, and Daily Operations of the Town Transfer Station.*

The office is open Monday - Wednesday 8:30AM – 4:00PM. In 2024 the Board of Health held public meetings once a month, typically the third Wednesday of the month at 6PM in the Board of Selectmens meeting room located in the Shepard Building at 48 High Street.

In May of 2024 James McKeon was voted in at the Annual Town election to the Board of Health.

The Health Inspector Tricia Valiton continued Inspectional services for the Town of Warren for Food Establishments and Housing inspections. The Town of Warren had 17 food service establishments, including retail food stores, restaurants, seasonal farm stands, and schools. Two inspections are done at each establishment each year, more if compliance issues are found or suspected. Due to budget constraints this year one inspection was carried out at each establishment.

In addition to oversight of food establishments the Board of Health oversees Tobacco sales and local permitting. The Board of Health provided 6 tobacco permits to tobacco resale establishments. The Town of Warren and Board of Health participates in an Intermunicipal Agreement known as “Boards of Health Tobacco Control Alliance” regarding Municipal Tobacco and Public Health Policy Programs lead by the Leominster Board of Health and Tobacco Control Alliance. They are responsible for doing compliance checks at each tobacco resale location in Warren, educating Tobacco vendors, and assisting to enforce state regulations when establishments are found to be out of compliance. In 2024 there were two violations

reported. The board On November 19th, 2024, had a request for an initial hearing for a violation of the state law entitled “An Act to Modernize Tobacco Control” and 105 CMR 665.000 by selling a flavored tobacco product or tobacco product flavored enhancer which ended in a continuation. December 17, 2024, the Warren Board of Health held a continuation of the appeal hearing at the businesses request, regarding a violation that occurred on September 18, 2024, when a retail education inspection was conducted, at which time, a Tobacco Control Agent found a flavored tobacco product at this establishment which is a violation of the state law entitled “An Act to Modernize Tobacco Control” and 105 CMR 665.000.

The following penalties were issued as per the state law entitled “An Act to Modernize Tobacco Control” and 105 CMR 665.000:

- Failure to comply with 105 CMR 665.010 (d) Selling/Offering for sale a flavored tobacco product or tobacco product flavor enhancer.

- (2nd) Second violation within a 36-month period from the first violation: the penalty is \$2000.00, and a Warren Tobacco/Vape Sale Permit suspension of (7) Seven consecutive business days

The Board of Health found the business responsible for the (2nd ) Second violation in a thirty-six (36)-month period of An Act to Modernize Tobacco Control” and 105 CMR 665.000 for a fine of \$2000 and ordered that (3) days of the (7) day suspension be served with the remaining (4) days to be continued without a finding, only to be served if there is another violation within 36-Months of this current violation.

Under the authority of the State Sanitary Code, 105 CMR 400.000- 105 CMR 419.000 Minimum Standards of Fitness for Human Habitation, and State Sanitary Code 105 CMR 590.000-595.000 Minimum Sanitation Standards for Food Establishments the Board of Health responds to complaints by residents concerning possible health and safety violations within the town. In 2024, we received 16 complaints that included, but are not limited to, safety/health violations, inappropriate garbage/rubbish storage and disposal, rodent/insect infestations, and noise. Our Board issued 8 Correction Orders.

The Warren Board of Health Inspections and Complaints:

<b>Type of Complaint</b>	<b>Number of Complaints</b>	<b>Number of Inspections in Response to complaint</b>	<b>Correction Orders</b>
Housing Complaint	16	16	8
Nuisance Complaint	1	1	0
Restaurant Complaint	0	0	0

We also oversee the monitoring and maintenance of the closed Landfill and the operations of the privately-operated Transfer Station on South St. In 2018, the final closure of the Historic Landform was put out to bid and awarded. The construction on this closure began in the Spring of 2019 and was completed in the Fall 2019. October 21, 2020, MassDEP received the permit application for the Landfill Closure Completion. In 2022, MassDEP required additional environmental monitoring for the PFAS compound. Waste reduction, recycling, and regulating private waste haulers also fall under the authority of the Board of Health. In 2022, the Town of Warren partnered with CMRK Inc., a textile recovery company which pays the Town of Warren for each pound of textiles recovered in response to the November 1, 2022, textile, and mattress waste ban in Massachusetts. Donation bins are located behind the Municipal Building, or a free home pick up can be scheduled by Warren residents through CMRK Inc. CMRK collected 6,119 pounds of textiles in 2024 and paid out \$428.33 to the Town. More information for this service can be found online on Warren’s town website or by calling the Board of Health. Every year we strive to improve the recycling and disposal services offered to our residents and at the Transfer Station and in town.

We continue to offer free Sharps (needles, lancets) collection at the BOH office. Also, there is a collection box in the office for rechargeable button, alkaline batteries such as AAA, AA, C, D and 9 volt. All of these batteries can be recycled to preserve valuable natural resources.

Each year we monitor beach safety. During the swimming months, weekly samples are taken at Comins Pond and tested for E. coli. If a result is found to be at unsafe limits it is our duty to close the beach until results fall within acceptable limits. At the end of each year a report on test results and closures are submitted to the Mass Department of Public Health, Bureau of

Environmental Health. In 2024, for the season Comins Pond was within normal levels and no closure was needed. In 2024 the Board of Health supported the funding for water samples for the Chicopee 4 Rivers Watershed program to sample the Quaboag River at Lucy Stone for E. Coli to ensure that recreational use of Lucy Stone is safe for residents and nonresidents to enjoy leisure and recreational activities here in Warren.

Cheryl Rawinski remained the Public Health Nurse for the Warren Board of Health throughout 2024. Her job is to track communicable diseases throughout the community. Below are the data gathered for 2024:

<b>Disease</b>	<b>Count</b>
Hepatitis C	2
Listeriosis	0
Influenza	40
Lyme Disease	0
Babesiosis	0
Human Granulocytic Anaplasmosis	1
Tuberculosis	3
Group A Streptococcus	2
Novel Coronavirus (SARS, MERS, etc)	58
Streptococcus pneumoniae	2
Legionellosis	2

It is the responsibility of the Board of Health to process emergency beaver trapping permits. This requires an onsite inspection to determine if an emergency to public health and/or safety exists. In 2024 the Board of Health granted 4 off season trapping permits at no cost to the residents.

Additional Permits the Board of Health processed in 2024 are as follows:

Permit	# Sold	Fees		Inspector Payroll
		Collected \$	General Fund	
Plumbing Permit	78	\$9,095.50	\$4,547.50	\$
Gas Permit	48	\$4,280.00	\$2,140.00	\$2,140.00
Well Permit	11	\$825.00	\$825.00	\$0
Percolation Permit	14	\$7,690.00	\$1,538.00	\$6,152.00
Septic System Construction Permit	10	\$5,940.00	\$1,188.00	\$4,752.00
Septic Installer Permit	14	\$2,600.00	\$2,600.00	\$0
Septic Hauler Permit	5	\$1,000.00	\$1,000.00	\$0
Trash Hauler Permit	7	\$2,100.00	\$2,100.00	\$0
Food Permit	18	\$2,160.00	\$2,160.00	\$0
Tobacco Sale Permit	6	\$450.00	\$450.00	\$0
Beaver Trapping Permit	4	\$0	\$0	\$0
Tobacco Violation	1	\$2,000.00	\$2,000.00	\$0
Mobile Home Park	3	\$600.00	\$600.00	\$0
<b>Total:</b>	<b>219</b>	<b>\$38,740.50</b>	<b>\$21,148.50</b>	<b>\$13,044.00</b>

In 2024 the Board of Health sold 219 Permits totaling \$38,740.50. From the permit sales \$21,148.50 was contributed directly to the General Fund and \$13,044.00 was used for the payroll of our various inspectors.

The Warren Board of Health Members and staff would like to thank the residents, other departments, boards and commissions for their support and assistance throughout the year.

Sincerely,

In Memory of Donald Makowski, Chairmen  
 Daniel Thibodeau, Member  
 James McKeon, Member

## Warren Highway Department

The winter of 2024 was an active year with 29 snow & Ice events. January was the busiest month with 14 events ranging from 15 inches of snow on the 6<sup>th</sup> and 7<sup>th</sup> and ending the month with 9 events which consisted of mostly ice spread over the last 2 weeks of the month. February had 3 events, there was nothing in March and 1 in April. December finished the year with 11 snow and Ice events.

March was a slower month for weather which allowed street sweeping and tree work to be our top priority. As the tree warden, continued efforts to deal with our seemingly never-ending supply of dead and dangerous trees along our roadways and on our town owned properties keeps me very busy. Keeping the constantly growing canopy of branches cut back to allow sunlight to shine on our roads is so important for the safety of the people walking, biking, and driving our streets and roads. Sunlight not only helps with melting snow and ice, more importantly it helps with drying water from the roads, which is key in the safety and preservation of our pavement. Trying to help our roads stay in good condition for as long as possible is a big part of my everyday job in our town. Getting a jump with spring cleanup work on our roads, parks, and cemeteries is very helpful to ensure we were able to complete our long list of projects for the 2024 season.

March and April started with preparation for our first road project of the year, this was a Chapter 90 funded project. It started with a lot of tree work on Lower Coy Hill Rd, Old West Warren Rd, Cross street, Columbus Ave, Lower Town Farm Rd, and lower Reynolds Rd. This was preparing the road for a presentation process known as Asphalt, Rubber Chip Seal. This is a bonded wearing course that was applied on the existing surface of the roads to preserve the roadway in good condition for 7-10 more years. This process included an asphalt shim coat on poor sections of the road followed by crack sealing to help seal the road surface. After all the preparation was completed a layer of heated liquid asphalt with a recycled liquid rubber blend, was put down on the roadway where then a layer of heated asphalt treated 3/8 granite chip stone was dropped on top of the liquid blend and then pressed in with heavy rolling equipment. This ensures a more flexible road surface that does not break down as quickly because the rubber allows for more expansion and contraction movement of our roads. The constantly changing weather temperatures that make our roads move up and down from the heat of the summer to the cold freeze of the winters takes a toll on the asphalt.

The rubber chip seal project along with general maintenance and repairs of our roadways took us through the first half of the year. The second major project of the year began in August. This was an ARPA funded project that coincided with July 2021 rainstorms that caused a large amount of damage to 9 different roads across the town. With endless meetings with MEMA and FEMA I was able to press the State of Massachusetts into supporting our town with nearly 1.1 million dollars of funding to be directed to the hardest hit areas of town. The first road rebuilt was Coy Hill Rd. Coy Hill was one of the hardest hit roads in town during the July rainstorm. The flooding made the road nearly impassable. My intent is to rebuild the road with better drainage to help control the flood waters as it can cause havoc on this predominantly agriculturally based mountainous country back road. Nothing destroys a road faster than water.

This project was assisted by the town's purchase of a new Case CX 145 excavator using State Chapter 90 funds. This machine will be the centerpiece in most of the highway department's construction projects for many years to come. It will save thousands of dollars on every project allowing in-house repairs and upgrades to all our infrastructure. Keeping down the cost to the taxpayers and extending our state chapter 90 funds by not subcontracting out projects which can cost our limited funding 3x the money on each project. It will also keep the cost down on expensive time restrictive rental fees like we had to endure on past projects. I am happy to say it performed to a very high level. We were able to repair and upgrade thousands of feet of drainage along with removing many large rocks under the roadway that are the cause of some of our frost heaves that we experience in the winter and spring months. The frost heaves are a big part of the deterioration of our roadways.

Phase 1 of Coy hill was the rubber asphalt chip seal on the first 1/3 of a mile roadway to preserve the section of Coy hill that was still in good condition. Phase 2 was to upgrade and repair to ¾ of a mile where existing drainage needed to be cleaned and expanded to better handle the heavy runoff caused by the long uphill grade and the large open fields that drain water onto the roadway. Phase 3 jumped to the top ¾ of a mile of roadway that is still a gravel road. This section was more about cleaning up road edges along with reshaping the existing roadbed for better drainage and more space to handle larger snow fall totals that occur on top of the mountain.

After 3 months of preparation, phase 2&3 were ready for reclamation. This is where a contractor grinds the road surface and reshapes the profile of the road with a large road grader to prepare the roadbed for a new paved surface. We also added 800 yards of gravel in several locations to build a stronger road to last for many years.

Phase 2 section was then paved with its first base layer of asphalt along with a monolithic berm to help control the water and direct the water into the new upgraded drainage system. The finish coat of asphalt will be laid down in the fall of 2025 during phase 4, the final phase of the coy hill reconstruction project.

In November we started another Chapter 90 project. This was the resurfacing of Prospect St, Richardson St and Lower East Rd. Prospect and Richardson St was to help finish a several year CDBG project to rebuild the entire School Street neighborhood. The East Rd part of the project was to fix the first section of the road in preparation of a complete East Road preservation using Asphalt rubber chipseal. This 3-street project is projected to be completed in the spring and early summer of 2025.

2024 was a very successful and productive year working on 5 miles of road projects along with continued maintenance and upgrades to many miles of warren's roadways. I would like to share a continued thanks to all the employees of the warren highway department. From the care of our parks, cemeteries and town properties, along all 64 miles of town owned roads, we continue to do our best to provide a good service to the town of warren.

Thank you,

Jeremy Olson

Town of Warren, Highway Surveyor/Tree Warden

## WARREN HISTORICAL COMMISSION -- ANNUAL REPORT 2024

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*(sample plaque)*

### **NATIONAL REGISTER**

**On Dec. 20, 2024 the Select Board signed an Agreement with the Pioneer Valley Planning Commission to complete and submit to Warren Historical Commission by December 31, 2025 a second draft of the South Warren Cemetery National Register Nomination which will address the questions, comments and edits made by Mr. Ben Haley of the Massachusetts Historical Commission (MHC). Some of the questions are complex and will require further research. After the MHC reviews and approves this second draft, an in-person presentation will then be scheduled with the state review board of the Massachusetts Historical Commission. That will most likely occur in FY 2026 or later.**

### **SHEPARD BLAIR PORTRAIT UNVEILED**

**An official unveiling of the portrait of Shepard Blair (1800—1883), an active Warren citizen from about 1837 until his death in 1883 was held Nov. 16, 2024. It is a rare occasion when the town is honored with the gift of a family heirloom such as this painting of their ancestor who played an important role in Warren’s mid-nineteenth century. Blair family lore says not only was Mr.**



**Blair a much-respected Warren citizen but he was also involved in the Underground Railroad, which assisted fleeing slaves on their north bound escapes. Blair family donors hope that many local citizens will come to see the portrait. The Historical Commission extends our gratitude for this gift that is significant to Warren town history.**

### **SOUTH WARREN village**

**South Warren, centered in the neighborhood of Rogers’ farm and Breezeland’s Orchards, was a busy crossroads of inter-city travel in the 1790 to 1840 period. Travelers passed through the area (sometimes four stagecoaches a day) and sometimes dined at Hodges Tavern on their way**

from Worcester to Hartford, CT or Boston to Springfield. Even before stagecoaches, future U.S. President John Adams was one of those who rode on horseback and dined at Hodges tavern on his way through town June 3, 1771 and again June 12, 1771, to and from Stafford Springs. Large 4 horse drawn wagons conveyed imported goods from Providence, R. I. to South Warren where they exchanged their loads for local produce including cheese, fruit and other goods to take back. The South Warren village boasted a general store, tavern, post office, school, cider mill, fireworks factory, and blacksmith shop and, for a few years, even a



church. It was also an exchange point for Brimfield to collect its newspapers.

### **SOUTH WARREN CEMETERY GRAVESTONE CONSERVATION**

Susannah Alexander stone was repaired. It was hoped to complete the conservation



efforts needed on other stones by the summer of 2024, but another financial commitment intervened. As mentioned previously in this report, the second draft of the National Register nomination will require the Historical Planner of Pioneer Valley Planning Commission to emend the document as required by Mass. Historical Commission. This will require many hours of her time. We look forward to the summer of 2025 to complete conservation work in the Cemetery.

### **MASTER PLAN participation**

Discussion of possible improvements to the Town Common raises concerns for its historic preservation. One important need is how to find more parking spaces without sacrificing grass areas of the historic public land. It is the responsibility of the Historical Commission to work to preserve the historic character of the Common.



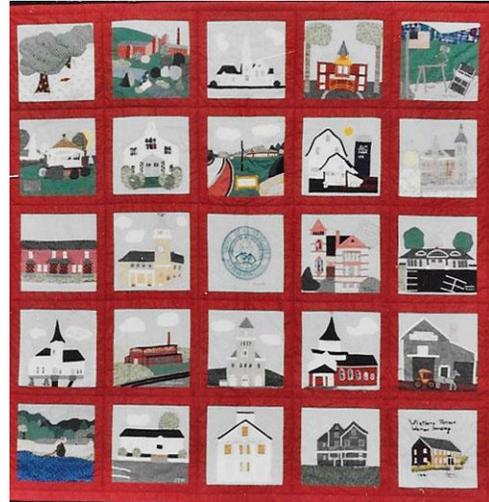
### **DONATIONS**

Commissioner William Shoucair donated a 3'x6' vinyl banner labeled "Warren Historical Commission." Secretary Thomas Perkins has donated countless hours researching information about South Warren Cemetery and nearby residents of the 1800s. He has also updated about

one third of the Survey forms listing properties in the Massachusetts Cultural Information System (MACRIS). These can be seen by logging in to the Massachusetts government website.

## **TOWN QUILT**

The Town Quilt has been brought out of storage for display. Funds were located to pay for construction of a special wall case in which to hang the quilt which is 72 inches square. Textile conservators advised us that to extend the life of the quilt, it should hang for only a limited time then be folded away to “rest” for an equal amount of time. This quilt project was inspired for the Town’s 250<sup>th</sup>



Anniversary by Helen Locke, a Warren resident in 1991. Twenty women fabricated the 25 blocks. Many of the stitchers’ names are known but a few names still can’t be found. If anyone knows a person who worked on the project, they are asked to contact the Select Board’s secretary who will pass their name along to the Chair of the Historical Commission. It is hoped to display the names of all participants alongside of the Quilt which now hangs in the Municipal building hallway near the Selectmen’s Meeting Room.

Respectfully submitted,  
Sylvia G. Buck, Chair  
Thomas P. Perkins, Secretary  
William M. Shoucair

## Holiday Decorating Committee

Responsible for decorating the Town of Warren and West Warren with Christmas Wreaths on Businesses and town bridges. Holiday lights are put on in parks and in other town buildings. Decorating is also done for Valentine's Day, St Patrick's Day, Easter and Halloween. There are flags put out in the flowerpots around town for Memorial Day and the Fourth of July. All work is done by volunteers.

The 2024 tree lighting was held on December 6 from 5 to 8 PM. The 14 ft tree was lit at 6:30 pm. There were a few fire pits, these were run by Parks department personnel and Boy Scouts, people were able to make s'mores. There was also a horse drawn wagon, ride, students sang Christmas carols, Santa and Mrs. Clause were present around the area. Police Dept ran their stuff a cruise event. Where people donated toys to fill Emergency management trailer connected to police cruiser for the jingle fund, this was a success.

This year wreaths were not put out on bridges, instead we put large candy canes on the bridge pole lights.

A early snow event caused us not to get as much decorating done before the tree lighting.

New this year:

More Plastic battery operated large light bulbs were hung in the trees during tree lighting.

lights on clock tower, were changed to colors of red and green. For holiday season

There are Bridge, flags which are on South St. bridge There are four different flags, a set for spring, summer, fall and winter. There are also bridge flags by the Warren Fire station, on newer bridge, these flags are changed by the Decorating Committee. In time we plan to get more bridge flags for the bridge on the east main street.

Kathy Odine decorated the flower boxes and barrels with Christmas greens around town.

Corn stalks were donated by Dave Shepard, for Halloween decorations, on old Town Hall and town signs.

I would like to thank all the volunteers for all their hard work, which are as follows.

Alan McKeon  
Cheryl Mckeon

Jessie Sweeney

Scott Petraitis

Kathy Odine

If any people or groups would like to help decorate in any way, please contact contact James McKeon at [mckeon@warren-ma.gov](mailto:mckeon@warren-ma.gov)

## Annual Report of the Warren Housing Authority 2024

The Authority's housing market extends beyond the elderly, family and handicap rental units, which the Authority manages. Funding for rental programs is through the Executive Office of Housing and Livable Communities and Urban Development (HUD).

### State Funded Programs

Chapter 667-1 Winthrop Terrace was completed in 1978. The Authority admissions 59 elderly/handicap units (57 one-bedroom and 2 two-bedroom units) under this program. Rent is based on 30% of adjusted gross income and includes all utilities.

Age: 60 or over unless handicap/disabled

Income Limits: 1 person: \$57,900

2 people: \$66,200

Exclusions from Gross Household Income have also been changed to provide for an income exclusion of wages or salary earned for persons 62 years of age. The waiting list for this program is open.

The patio replacement project at Winthrop Terrace has been completed. Additional parking spaces were added in front of the community room.

### Chapter 705 Scattered Sites

The property at 540 Keyes Road is to be remodeled. Rehab funds awarded by EOHLIC in 2024 and the project is in the design process.

2310 Main St., West Warren porch was redone in 2024.

### Massachusetts Rental Voucher Project Based Program (MRVP)

The Authority Administers subsidy to Nine (9) Project Based MRVP units and Two (2) Mobile Vouchers. This program is also part of the CHAMPS application process. The waiting list is open.

### Section 8 Voucher Program

The Authority administers sixty-six (66) Section 8 Vouchers to eligible participants. Our Section 8 waiting list now falls under MassNahro Centralized waiting list. The Dedham Housing Authority administers the Section 8 Program for the Warren Housing Authority.

## Personnel Updates

The Board of Commissioners has secured an at-will, one-year contact with the new Executive Director. We also welcomed a new Administrative Assistant to the team. Our maintenance team continues to stand strong.

All positions on the Board of Commissioners, except for Treasurer, are open and will be on the ballot for the May 2025 elections. The Town of Warren and the Board of Selectmen have been instrumental in securing a temporary board member until the elections.

Information regarding our programs or if you wish to complete an application, contact the Warren Housing Authority office located at 95 Winthrop Terrace, Warren, MA 01083 by phone at (413) 436-7184, or email [Admin@WarrenMAHousing.com](mailto:Admin@WarrenMAHousing.com).

The Board of Commissioners, Executive Director and staff wish to extend their appreciation to all Town Officials and Departments for their support.

Respectfully submitted,

The Warren Housing Authority Team

### Levee Compliance Safety Committee.

The Town of Warren has set up a levee compliance safety committee. The primary function of this Levee compliance safety committee is to study ways in which town Levee, which is located down in the West Warren Mills area remains in compliance with the army US core of engineers regulations, and to ensure that the levy is safe and not at risk of flooding this committee reviews, all compliance request from the army core of engineers, and makes recommendations to the board of Selectmen on any improvements that need to be made. The committee also participates in review of yearly inspection reports issued by the army core of engineers...

On March 7, 2024, the levee safety committee first met, went over priorities that the army Corps of Engineers recommended in their yearly report to get the levee in compliance, that is located in West Warren along the Quaboag River, old mill area. The group began discussions of projects such as opening gates, flip valves and toe gates, that should be inspected, operated, repaired, and maintained and in working conditions going forward, To Gain a understanding of conditions of the existing drains and complete any repairs needed. Also control the vegetation on rip rap, stoned areas.



The Committee is made up of six members  
Emergency Management /Chairman

James Mckeon

Highway surveyor           Jeremy Olson

Police Chief                 Gerald Millette

Fire Chief                    Adam Lavoie

Board of Health             Dan Thibodeau

Maintenance of Mill complex   William Leslie

In June 2024 RH white company was contracted to investigate five toe drains within one of the mill buildings, closest to the river. The findings and report found that further cleaning of the manhole areas from years of dirt and sludge are needed and then exercising these gates every couple of months. In September northern tree crews were contracted to remove brush and vegetation in the rip rap stone area along the river.

Respectively submitted,                   Chairman   James A McKeon

WARREN PUBLIC LIBRARY  
ANNUAL REPORT  
FY 2024

**Board of Directors**

Term Expires	
2024	Barbara Larkin, President
2024	Steven Rust, Vice President
2025	Michelle Merrill, Treasurer
2024	Tracey Mazur, Secretary
2026	Edward Londergan
2025	Karen Kelly-Garay

**Library Staff**

Kimberly Kvaracein, June 2002, Director Appt. October 2018  
Rowan Bernstein, Library Assistant II, April 2023  
Gena LaScala, Library Assistant I, June 2023

**Library Hours**

Tuesday 11-7  
Wednesday 11-3  
Thursday 11-7  
Saturday 11-3

The Warren Public Library continues to serve the community by providing access to books, inter-library loan services, DVDs, music, periodicals and other media – including those available for download to your device from home. The library also offers WiFi access to the public, as well as photocopy and fax services, and home delivery to those unable to reach the library on their own. Services are also provided via Curbside Pickup.

**Library News**

**Museum Passes**

Again this year, the library received a grant from the Warren Cultural Council and the Massachusetts Cultural Council for passes to Old Sturbridge Village and the Springfield Museum for patrons to use for discounted admission to these museums. The library also received funding for passes to the Trustees of Reservations properties across the state, offering free parking and admission. Trustees' properties include Crane Beach in Ipswich and Wasque Reservation on Martha's Vineyard.

**Ongoing Programs**

**Knitting Circle**

A knitting circle meets weekly on Thursdays from 4:30 to 6 PM to share tips, tricks and projects with fellow knitters. It also provides basic knitting instruction for those who want to learn how to knit. All ages and abilities are welcomed.

**Storytime**

Held weekly in person once again on Tuesday mornings on the common (weather permitting) or inside the library at 11:30 AM for pre-school age children. Children enjoy listening to a story and are given instructions to complete a fun craft.

## Events

### **Paws to Read with Keeva**

In July Keeva, a certified therapy dog, visited the library for a special story time and craft. Children visited with Keeva and learned about therapy dog training and the various jobs that they do.

### **Flying High Dogs**

2023's Summer Reading Program concluded with a finale in August featuring Flying High Dogs on the town common. Participants marveled at the antics and skill of Mike Piazza's K-9 Frisbee trained dogs

### **Ghosts and Legends with Jeff Belanger**

October brought the return of Jeff Belanger, once again at the Warren Senior Center, who enthralled another large audience with his engaging lecture exploring the unexplained. *This program was funded by a grant from the Warren Cultural Council, a local agency, supported by the MA Cultural Council, a state agency.*

### **Trick or Read!**

Children were invited to the library in costume to participate in a special Halloween Storytime, as well as participate in games and activities. All children received a free book to take home.

### **Talk & Book Signing with Ed Londergan**

Local Author Ed Londergan gave an engaging and informative talk based on his latest book, Unlike Any Other, based on the true story of Bathsheba Spooner, a resident of 18<sup>th</sup>-century Brookfield, MA. Details of the notorious crime were retold and Ed delved into the research that went into telling Spooner's story. Light refreshments were provided.

### **Gentle Yoga for Stress Relief**

In December Phil Milgrom of The Centered Place in Warren provided a relaxing and informative yoga class that helped participants learned techniques to melt away tension and reduce stress. *This program was funded by a grant from the Warren Cultural Council, a local agency, supported by the MA Cultural Council, a state agency.*

### **Tree Lighting**

The Warren Public Library opened its doors for an open house in December during the 2023 Tree Lighting Ceremony. Refreshments were provided for those that came downtown for the festivities and that wandered around through the Library's upstairs museum of local historical artifacts.

### **Throwing Back : Massachusetts Pottery**

In February, Rick Hamelin, also known as Pied Potter Hamelin, provided a fast and fun exploration of the Commonwealth's pottery legacy. Attendees experienced a hands-on pottery wheel demonstration and made pinch pots to take home.

### **Sound Bath**

Brandy Lefsyk, of Home & Heart Studio in Orange, MA bathed a group of library visitors in March with a sound bath – deeply healing sounds and vibrations that help reduce stress & anxiety and promote better sleep. The crowd left feeling relaxed, peaceful and rejuvenated.

### **Gratitude Mandala**

In April Izzy Lenihan, a certified life & wellness coach at Kripalu, led an inspiring workshop that taught participants new ways to express and practice gratitude. Everyone made their own gratitude mandala, providing a lighthearted and creative way to connect themselves to the joy and grace of life.

## **Adventure Begins at Your Library! Summer Reading 2024**

2024's Summer Reading Program kicked off with a medieval craft workshop in June with **Castle Nitor**. Children earned prizes for each visit to the library, enjoyed a special weekly Summer Storytime & Craft hour, participated in weekly raffles and attended several special programs throughout the summer. "Super Readers" (who visited the library three or more times over the summer) were entered to win free tickets to the Big E. The program concluded in August with **Wildlife On Wheels** on the common.

## **Circulation Statistics FY 2024**

<b>Total Physical Library Holdings:</b>	<b>23,537</b>
<b>Total Holdings Downloadable eBooks, Audio &amp; Video</b>	<b>245,390</b>
<b>Library Visitors</b>	<b>3,717</b>
<b>Total Circulation:</b>	<b>10,896</b>
<b>Number of Registered Users of the Library:</b>	<b>1,012</b>

## ***Library Donors FY 2024 With Gratitude***

***Kathy Bassford  
The Centered Place  
Cathy Dickson  
Lisa Digris  
Sally-Anne Dunn  
John Dyjak  
Dorinda Fernandes  
Peg Gorman  
Brian Hamill  
Barbara Larkin  
Edward Londergan  
Pat Mallory***

***Patricia McCarthy  
Jean McCaughey  
Don and Louise Mundell  
Linda Murphy  
Lillian Norton  
Joyce Perkins  
Joe and Diane Raczka  
Beverly Russell  
Alice Amy Skowyra  
Beverly Soltys  
Ann Tuttle***

# West Warren Library



## Library Overview

<b>HOURS</b>	Mondays & Wednesdays 11:00 AM - 7:00 PM Friday 11:00 AM - 4:00 PM
<b>CONTACT INFORMATION</b>	PHONE: (413) 436-9892 FAX: (413) 436-5086 WEBSITE: <a href="http://mywwla.org">mywwla.org</a>
<b>STAFF MEMBERS</b>	Susan Tower, Director Melody Fray, Library Assistant Jenna Obremski, Library Assistant
<b>BOARD MEMBERS</b>	MaryJane Rickson, President Christy McCann, Treasurer Sylvia Cummings, Secretary Magi Bish Amy Gagnon Mary Deren

## Library Services

The West Warren Library houses a sizeable collection of up-to-date fiction, nonfiction and large print books; current periodicals, newspapers, DVDs, and books on CD, are also available for checkout. The library is also a member of CWMARS and offers statewide interlibrary loan, and after hour library access from home via the internet.

Public Computers	Summer Reading	Printing	Photocopying	Faxing
Mobility Friendly	Air Conditioned	Local Newspapers	Book Club	Storytime

## Databases – Provided by the Massachusetts Library System, Massachusetts Libraries Board of Library Commissioners

**GALE** Academic OneFile, Academic OneFile Select, General OneFile, Health and Wellness LegalForms, Literature and Resource Center • **GALE ONEFILE:** Agriculture, Business, Criminal Justice, Culinary Arts, Communications and Mass Media, Criminal Justice, Culinary Arts, Diversity Studies, Economics and Theory, Environmental Studies and Policy, Fine Arts, Gardening and Agriculture, Gender Studies, Health and Medicine, High School Edition, Home Improvement, Hospitality and Tourism, Information Science, Insurance and Liability, Leadership and Management, Military Intelligence, News, Nursing and Allied Health, Physical Therapy and Sports Medicine, Pop Culture Studies, Popular Magazines, Religion and Philosophy, Vocations and Careers, War and Terrorism • **GALE IN CONTEXT:** Elementary, Environmental Studies, Global Issues, Middle School, Opposing Viewpoints, Science, U.S. History, World History • **GALE INTERACTIVE:** Science • **GALE PRESENTS:** Peterson’s Career Prep, Peterson’s Test Prep • **BRITANNICA:** Escolar, Fundamentals, Library, Encyclopedia Moderna, School • **PEBBLE GO** • **PROQUEST:** Heritage Quest, Science • **TRANSPARENT LANGUAGE ONLINE** • **THE BOSTON GLOBE** • **THE NEW YORK TIMES**



The [Commonwealth Catalog \(ComCat\)](#) allows library patrons to locate and request library materials from across the state and have them delivered directly to their home library. No need for mediated interlibrary loan. ComCat has a modern and easy-to-use interface, including book jacket images and improved search options. Users can easily select their preferred format for an item when multiple choices are available. Hardcover, paperback, large print, audiobooks, and DVDs will appear together in search results.

### The secret to finding your next great read



Novelist Plus is a trusted source of expert read-alike recommendations, with recommendations for [both fiction and nonfiction](#), for all ages. Novelists’ expertise in books and reading means that you’ll always get the best help for finding just the right books.



With Libby, you can borrow and enjoy free eBooks, audiobooks, and more from your CWMars digital collection.

You can enjoy many titles immediately online, download them for offline use, or send borrowed eBooks to a Kindle device (U.S. libraries only) for the duration of your lending period.

# Museum Passes

\*Generously underwritten by the Warren Cultural Council



## Programming - Past Library Events

Summer Reading	July - August 2025
Bemis Farms Workshop Fundraiser (Hummingbird Café Porch Pot)	June 7, 2024
Animal Adventures Educational Animal Show	August 16, 2024
Bemis Farms Workshop Fundraiser (Wreath Making)	December 6, 2024
Christmas with Santa and Mrs. Claus (Cultural Council grant)	December 18, 2024
Quilled Paper Pendant (Cultural Council grant)	March 18, 2025

## Programming - Ongoing Library Events

Storytime	Wednesdays from 4pm-5pm
Book Club	The Third Wednesday of every month at 10am

## Programming - Upcoming Library Events

Bemis Farms Spring Workshop/Fundraiser	Time and Date TBD
Abstract Painting (Cultural Council grant)	June 25, 2025, 3pm, Senior Center
Summer Reading	July - August 2025
Wildlife on Wheels (Cultural Council grant)	August 20, 2025
Bemis Farms Winter Workshop/Fundraiser	Time and Date TBD

Check out our website, or stop by to discover additional events and workshops coming this year.

## PARKS AND RECREATION DEPARTMENT

The Town of Warren Parks and Recreation is pleased to report that we expanded this year with the addition of a part-time Administrative Assistant/Recreation Coordinator.

Once again it was a busy year with recreational activities for all to enjoy. During the spring we offered a Hip Hop class, Pizza Camp, Balloon Twisting Workshop, and helped support Warren/West Warren's Earth Day Clean Up.

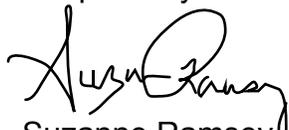
The summer season brought swimming/swimming lessons at Comins Pond and Summer Recreation at Dean Park. With support from the Warren Cultural Council we offered Friday Night Concerts in the Park with a Petting Zoo, Cruise Night, Touch-A-Truck, Vendor Night, and a night to honor our veterans.

During the fall, the Town Wide Tag Sale was fun for in and out of town folks. Look for the return of the Haunted House this coming year as we can only use the Shepard Municipal Building gym for this event on non-election years (odd years).

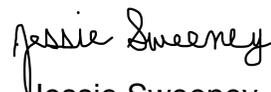
The year finished with the Annual Tree Lighting event with many downtown businesses and town organizations joining in. Hundreds enjoyed holiday music, visits with Santa, wagon rides, s'mores at the camp fire, lighting of the tree and more.

Thank you for allowing us to provide safe parks and enjoyable recreation activities for the people of Warren and West Warren.

Respectfully submitted by;

  
Suzanne Ramsey  
Commissioner

  
Lisa Boucher  
Commissioner

  
Jessie Sweeney  
Commissioner

**FY 2024 Report of the  
Parking Clerk**

**23 Parking Tickets issued**

20 Winter Parking Ban violations

1 Winter Parking Ban + Parking on sidewalk

1 Left wheels to curb

1 Parking in a No Parking spot

**22 Parking Tickets paid -- \$525.00**

Respectfully submitted by,

Kerry Schmidt  
Parking Clerk

# Pathfinder Regional Vocational Technical High School District 2024 Annual Report

## Introduction

The Pathfinder Regional Vocational Technical High School District Committee, together with Superintendent Eric Duda, is pleased to present this annual report to the citizens of the nine-town district. The report highlights key achievements, updates, and the fiscal health of the school district for the year 2024.

## FY24 Budget Overview:

In 2024, the Pathfinder Regional School Committee approved a final FY25 budget of \$16,649,387, representing a 4.78% increase over the FY23 budget. This budget was unanimously approved by all nine towns within the district during their respective town meetings and town council meetings, in accordance with the regional school budget statute. The budget was formulated based on enrollment figures from October 1, 2023.

Pathfinder Tech continues to prioritize fiscal responsibility, employing cost reduction strategies such as health insurance adjustments, grant acquisition, utility net metering contracts, and internal infrastructure projects. These efforts ensure that Pathfinder Tech remains financially sustainable while providing high-quality technical education to our students.

## Grants Funding:

In 2024, Pathfinder Tech received several significant grants, which contributed to expanding educational opportunities:

- **CSHS & SBHE Grants:** Supported nursing and counseling staff for student mental health.
- **Instructional Coaching:** Enabled the implementation of data-driven teaching strategies.
- **Perkins Equipment Grant:** Enhanced culinary arts training facilities.
- **Skills Capital Grant:** The school received \$1.25 million in funding for electrical and horticulture program upgrades (to be used in 2025 and 2026).

These grants have helped Pathfinder Tech improve the student experience and expand its offerings to meet evolving community needs.

## Community Outreach and Admissions:

The Community Outreach and Admissions department has seen continued success in the past year, not only managing student enrollment but also overseeing community engagement, communication, event planning, and media relations.

- **Enrollment:** As of October 1, 2024, the school enrolled 660 students, marking an increase from the previous year. Total applications also grew, reflecting a sustained demand for career and technical education.
- **Summer Bridge Program:** The department hosted 180 new students for orientation in July and August, offering icebreaker activities, school tours, placement tests, and team-building exercises, including the signing of Class of 2028 t-shirts.
- **Career Night:** Pathfinder Tech hosted a record-breaking Career Night (Open House) in December with over 1,100 attendees, showcasing our diverse academic, technical programs, and extracurricular offerings.
- **Community Engagement:** Pathfinder Tech continued its presence at the Belchertown Fair, where Cosmetology students provided free face painting and manicures. Students and faculty participated in the Saturday morning parade. The department also maintained active engagement via social media, sharing updates on events, student achievements, and school highlights.

## Cooperative Education and Technical Program Highlights:

Pathfinder Tech's Cooperative Education program continues to provide invaluable real-world experience to students, benefiting both the local workforce and community members. Key highlights include:

- 89 student placements in various local businesses and organizations.
- 23 students employed through the WIOA program.

In 2024, more than 600 work requests were received from municipalities and residents within the district, leading to significant savings for local taxpayers:

- **Automotive Technology:** Performed work on 243 vehicles, saving over \$105,000.
- **Carpentry:** Completed projects saving the community approximately \$68,000.
- **Collision Repair:** Saved \$30,000 on 48 vehicles.
- **Cosmetology:** Generated \$2,300 in revenue and supported senior center spa days.
- **Perso Restaurant:** Achieved \$51,000 in sales, catering for various community events, including a meal for over 60 veterans.
- **Electrical:** Saved \$108,000 for municipalities and \$20,000 for residents.

- **Horticulture:** Contributed to local town projects and annual plant sales, supporting the community with valued services.
- **Plumbing & Pipefitting:** Saved \$10,500 for residential clients and contributed to municipal projects.
- **Programming and Web Development:** Served 550 help-desk tickets and worked on web design projects for external clients.

### Select Student Achievements:

Pathfinder Tech students continue to excel in regional and state-level competitions, showcasing their talent and skills across various technical and vocational fields.

- **Business Technology:** Five students placed in the top five at the Massachusetts Business Professionals of America State Leadership Conference.
- **SkillsUSA:** Students won 22 medals at the District V Leadership Conference, with several securing spots at the State Conference.
- **FRC Robotics:** The team ranked 30th out of 185 teams in the New England District and won the prestigious Gracious Professionalism Award.
- **Health Assisting:** Eleven students passed the Certified Nursing Assistant (CNA) exam, and the team earned bronze medals at the SkillsUSA State Leadership Conference.

Other notable accomplishments include students earning SolidWorks Expert certifications, and the Horticulture program winning third place at the FFA landscape competition at the Eastern States Exposition.

### Student Services:

The Student Services Department supports students' diverse needs, including Special Education, Mental Health/Social Emotional Learning (SEL), and English Learners programs.

- **Individualized Education Plans (IEPs):** The department managed approximately 160 IEPs and implemented targeted interventions for students.
- **Social-Emotional Learning:** The ORI Learning curriculum was implemented for all 9th graders, with a Tiered Support System addressing students' mental health and emotional needs.
- **New Comfort Animal:** Pathfinder Tech introduced Scout, an English Cream Retriever, to provide emotional support for students and staff.

## **Curriculum and Professional Development:**

Curriculum development and professional growth continue to be focal points at Pathfinder Tech. Highlights include:

- **Data-Driven Interventions:** Extra help sessions were introduced during school vacations to support students struggling with coursework.
- **Instructional Coaching:** The school moved towards a more traditional instructional coaching model in the 2024-2025 school year, focusing on teacher support and professional development.
- **IXL Integration:** The online platform IXL was integrated into the curriculum for grades 9-12 to reinforce academic skills.
- **Professional Development:** Monthly PD sessions were offered to staff, with focus areas ranging from best practices to peer-led learning.

## **Adult Continuing Education:**

The Adult Continuing Education program at Pathfinder Tech proudly marked its second year of course offerings with successful Electrical and Plumbing programs. These initiatives, funded through a CTI grant from Commonwealth Corporation, are in direct alignment with our mission to engage and empower the community by providing valuable educational opportunities.

Both the Electrical and Plumbing programs concluded in June 2024, with graduates earning multiple industry-recognized credentials and acquiring a wide range of trade skills, significantly enhancing their employability in their respective fields. Many graduates secured relevant employment, demonstrating their strong drive for personal and professional growth.

We continue to collaborate closely with the MassHire Springfield Career Center and the Hampden County Workforce to ensure these programs meet the evolving needs of our community.

In 2024, several new offerings were introduced, and we are committed to expanding our course catalog with additional programs tailored to address the specific needs and demands of our community.

**Conclusion:**

As Pathfinder Tech celebrates its 52nd year of excellence in career and technical education, we extend our heartfelt thanks to our legislative partners, town officials, and all who continue to support our mission. Together, we are empowering the next generation of skilled professionals.

**Respectfully submitted,**

Julie Quink (Hardwick), Chair

David Droz (Palmer), Vice Chair

Lorraine F. Alves (Belchertown), Secretary

Robert Lavoie (Palmer)

Francesco Dell'Olio (Belchertown)

R. Keith Valley (Monson)

April Judicki (Granby)

Martin Goulet (New Braintree)

Richard Olson III (Oakham)

Marie Barbara Ray (Ware)

Richard Fly (Ware)

John Nason (Warren)

Emerson Boronski, Student Member (Ware)

Eric Duda, Superintendent-Director

## Warren Planning Board 2024 Annual Report

The Warren Planning Board, consisting of five elected members, is responsible for preparing long-range plans to guide the future growth and development of the town. During 2024, the Planning Board was actively involved in a number of projects critical to Warren's current and future residents.

The Board approved multiple Approval Not Required (ANR) applications for residential lots.

In its capacity as Special Permit Granting Authority, the Board convened public hearings regarding the following Special Permit and Site Plan Review applications:

- 764 Main Street, Nextgen Parts Place: Special Permit and Site Plan Review applications were received for use of the site as a repair garage for motor vehicles, including incidental and limited outdoor storage of vehicles, but not including use as a junkyard. After the required public hearing the Planning Board approved the issuance of the Special Permit with conditions on October 21, 2024.
- 818 Little Rest Road: Special Permit and Site Plan Review applications were received for the operation of a micro-license cannabis cultivation facility at 818 Little Rest Road. Due to an incomplete application and applicant's failure to attend the required public hearing, the hearing was closed on December 9, 2024 and the Planning Board voted to deny the application without prejudice.

A new administrative assistant, Laura Sherris, was hired in September to manage the day-to-day clerical work for the Board.

The Board continued to monitor solar field management and repairs. All solar facilities in Warren were contacted to verify ownership, contact, and operations and management (O&M) information; responses were received from all companies.

The Planning Board has been working with the Central Massachusetts Regional Planning Commission (CMRPC) on a comprehensive review of Warren's Zoning Bylaws to identify areas for a potential revision to satisfy updated state and federal requirements and better reflect current municipal goals. This work will continue in 2025.

## **Police Department**

This annual report for the Police Department will help give a small glimpse of this past year's day-to-day operations. It will also touch on areas such as staffing changes, equipment that has been obtained and overall statistics for the year 2024 as well as a look forward to 2025.

In 2024 the Department had several changes when it comes to staffing. In January the Department had Officer Paul Soojian leave to take a position in the Rutland Police Department. In February the Department suffered another loss with two of its members leaving. Detective Madysen Nale left the Department after being with us for four years and took a position with the Southbridge Police Department. Then Officer Brad Merkel left to take a position with the Sturbridge Police Department.

In June, the Department suffered a huge loss. Lieutenant James Early retired from Law Enforcement to pursue a career in the private sector. Lt Early was an amazing addition to the Warren Police Department with his knowledge of law and police tactics. Lt Early did an outstanding job and his retirement was not only a loss to the Warren Police Department but for Law Enforcement in general.

With these losses there has to be new additions. In February we had three new additions to the Department. Officer Ostaquio Rodrigues came to us after working for the Barre and West Brookfield Police Departments. Officer Patric Gillespie came to us with an over 20-year career in the Army and also working at the Barre Police Department. Officer Brian Pfister then came to the Department with experience at the Holyoke Police Department.

In June new Lieutenant Kyle Whitcomb started at the Police Department. Lt Whitcomb comes to us from the Ware Police Department with almost ten years of experience. Lt Whitcomb moved through the ranks in Ware as Patrolman, Detective and then Sergeant.

At the annual town meeting, the citizens voted for and approved the addition of another Patrolman. This position is very important to the Department due to the elimination of part time and the part time Academy due to Police Reform. In August, Officer John Bell started with the Department. Officer Bell came to us from neighboring West Brookfield Police Department. Officer Bell is a certified sexual assault investigator as well a certified ALICE instructor.

In March, Officer Matthew Morin was promoted to the open Detective position. With this new position Det Morin had to attend several advanced training courses. He attended a ten-day Detective basic training course, crime scene class, DNA collection and Technology and search warrants training. Det Morin is scheduled to go to sexual assault investigator school in early 2025.

Officers Gillespie and Williams attended firearms instructor school and are now able to qualify all our members annually. Also, this year with training we were able to put to good use our

MILO training simulator. All members were trained on the system for firearms and use of force situations to satisfy our yearly in-service requirements.

In January we took possession of a new 2023 Ford Police Interceptor that was voted on at Town meeting in 2023. This replaced a 2020 Ford Interceptor that was at its end of life with near 110,000 miles and some mechanical issues.

On the grant front I again applied for and received the States Medi grant. This grant assists the Department with the disposal of prescription drugs. The Department has a secure disposal box in the station that residents can place unused prescription drugs for disposal.

In September we received notice that we were awarded \$13,530 from the Municipal Road Safety Program. This grant pays for extra traffic patrols to help keep the roadways safe.

In November, with the help of Officer Williams, we were notified by the Spirit of Blue foundation that we were awarded two ballistic shields valued at \$5,061. The Spirit of Blue's mission is to enhance officer safety through equipment and training needs. This is the second time we have been awarded equipment through this grant opportunity.

At the end of December 2024, the Departments full- time roster was as follows:

**Full-Time**

Chief Gerald Millette	Lieutenant Kyle Whitcomb
Officer Christopher Bouchard	Detective Matthew Morin
Officer Michael Shea	Officer Charlie Williams
Officer Ostaquio Rodrigues	Officer Patric Gillespie
Officer Brian Pfister	Officer John Bell
Admin Assistant Dawn Guzik	

In 2024, the Warren Police Department logged approximately 17,534 calls of service. Listed below is a random sampling of just a few of the responses and crime statistics:

- Total offenses committed 817
- Incident reports 700
- Felonies 54
- Arrest 367
- Juvenile arrests 28

• Summons	296
• Protective custody	12
• Driving under the influence	9
• Drug violations	16
• Motor vehicle accident	65
• Motor vehicle theft	3
• Motor vehicle stops/erratic operators	2,012
• Motor vehicle citations	1020
• Burglary/breaking and entering	5
• Larceny/theft	32
• Disorderly conduct	20
• Speak with Officer/Complaint	153
• Aggravated/Simple assault	19
• Intimidation/Threats	32
• Animal Complaints	168
• Sexual crimes	10
• Identity theft/fraud	42
• Weapon law violations	3
• Alarm calls	150
• Suspicious activity	157
• Vandalism	4
• Domestic disturbance/custody dispute/dcf	85
• Landlord/tenant/neighbor/property disputes	81
• Unattended death	6
• Restraining/Harassment orders/services/violations	83
• Harassment incidents	42

- Trespass/unwanted person 19
- Assist another agency, motorist or public 227
- Radar/traffic/school zone enforcement 811
- Check of businesses, homes and Town property 8667
- Mental health/welfare check 168
- IA report 3

Looking forward at 2025, two areas I want to keep moving in the right direction is our fleet and our equipment. Our current fleet is in good condition and I want to work with the Finance Department for the replacement of one of our cruisers that is nearing its end of life. I also want to continue to use grants to continue to get the Department new equipment. At the end of 2024 we applied for a grant to obtain a Police drone and one for teaching materials for the Elementary School. We should hear if we are awarded these grants in the spring of 2025.

Also in 2025, the Department will look forward to the promotion of one of its members to the rank of Seargent. This will be a much-needed addition to the supervisory team.

As always, I would like to end the Police Department annual report by remembering and honoring those that made the ultimate sacrifice. I would like to take a moment to recognize the 145 Officers around the country who died in the line of duty in 2024 and the 144 Law Enforcement Officers who lost their lives to suicide in 2024. As I stated last year, mental health is continually an area of concern for citizens as well as our Police Officers. If you or someone you know are in need of assistance, the suicide and crisis lifeline can be reached by dialing 988.

Thank you to the Board of Selectmen, Town Administrator and all the citizens of Warren who continue to support our Police Department and the men and women who work hard every day to make it a safe community.

Best,

Chief Gerald Millette

**Quaboag Valley Community Development Corporation and  
Quaboag Valley Business Assistance Corporation**  
23 West Main Street  
Ware, MA 01082

In the Fiscal Year 2024, the Quaboag Valley Community Development Corporation (CDC) and the Quaboag Valley Business Assistance Corporation (BAC) continued their focus on community economic development issues, particularly through assistance to small businesses. The board of directors of the BAC includes a representative appointed by each of the fifteen participant towns. Warren's appointee is Sharon Meli.

The BAC is a U.S. Treasury-certified Community Development Financial Institution (CDFI) that makes loans to existing and startup businesses operating within our area that cannot access equivalent funding through conventional resources. In FY 2024, 6 loans were made to businesses in the region.

The CDC provides business development services to help small businesses grow. Forty clients received more than 5 hours of individual business development assistance in FY 2024. This included business planning, cash flow preparations and working with professional consultants such as accountants and marketing specialists. The businesses reported that 12 jobs were created, and 14.5 jobs were preserved as a result of this assistance. The funding for this work came from grants from the Massachusetts Growth Capital Corporation, the USDA RMAP program and generous donations from our community.

In partnership with the town of Ware, the CDC operates *The Quaboag Connector*, a microtransit service that provides rides within the Quaboag region to residents of Warren and nine other towns. The cost is \$2.00 per ride and rides should be booked 48 hours in advance. For more information, visit [www.rideconnector.com](http://www.rideconnector.com) or call 413-544-3401.

The CDC is currently providing a free errand service to help Warren seniors (60+, with low-to-moderate incomes) remain in their homes and living independently for as long as possible. The Senior Outreach Program includes services such as grocery shopping, food bank deliveries, prescription pick-ups, companionship on public transportation and other simple errands. Chores are completed by CORI-checked QVDC employees. We provided 782 chores to seniors in four towns in FY 2024.

In partnership with Cornerstone Bank and Monson Savings Bank, the CDC operates the Harrison and Diane Quirk Learn and Save Program. This is a free, year-long financial literacy program with a matched savings component to help people from low-to-moderate income homes learn valuable money skills and save up towards an asset. In FY 2024, participants saved a total of \$3075, which was matched to allow for \$6150 in asset spending.

Warren residents are encouraged to contact the CDC for help with business planning, development and financing needs or more information about our other programs. Call 413-967-3001 or visit [www.qvcdc.org](http://www.qvcdc.org).

Respectfully Submitted,

Melissa Fales, Executive Director

## **Warren Board of Sewer Commissioners**

### **Annual Report 2024**

In 2024, efforts were ongoing to make improvements at the aging Wastewater treatment facility. With the assistance of the Town Administrator, all the fire extinguishers at the WWTP were replaced, and new emergency and exterior lighting was installed. Efforts were made to get quotes for the replacement of a primary pump and two scum pumps. With the assistance of Tighe & Bond, the Sewer Department is hoping to receive written quotes as required by new guidelines adopted by the Town in 2024 and replace the three pumps in 2025.

Efforts are also ongoing to meet the requirements of the NPDES permit and the Administrative Consent Order from Mass DEP. Testing is being conducted for copper and PFAS, and measures are being taken to reduce them to the limits set by Mass DEP. The Sewer Commissioners signed an engineering agreement with Tighe & Bond on December 11 to conduct closed-circuit television inspections of sewer mains for structural defects and Infiltration and Inflow. This project will be started in spring of 2025, when the weather warms up.

Mass DEP mandates that four full-time employees staff the Warren WWTP, all of whom need to possess or acquire within six months of hire a Wastewater license issued by the state. Recruiting and retaining qualified employees to work at the WWTP, and maintaining the staffing level mandated by Mass DEP, continued to be a challenge in 2024.

Warren Board of Sewer Commissioners

Joan A. Lavigne, Chairman

Howard H. Moulson, Vice Chairman

David A. Johnson, Clerk

# Town Of Warren

## Veterans Agent Annual Report 2024

The Commonwealth of Massachusetts has the most comprehensive system of assistance offered to Veterans, their families and surviving spouses in all of the United States. Every city or town in Massachusetts, in accordance with chapter 115 of the Massachusetts General Laws, must have available to its citizens a Veterans' Services Officer (VSO), either full- or part-time, as determined by the community population, in order to serve the needs of its Veterans. If they want to File VA Claims they must be State Certified thru the VA and are called Veteran Agents. Warren has a part-time Veteran Agent located at the Town Hall, 48 High St. Warren, MA. 01083. Massachusetts Ave. The Office hours are Wednesdays from 11:00 AM thru 2:00 PM.

Veterans, families, or widows who qualify can be provided monthly financial assistance (Chapter 115 Benefits), which are reimbursements for specific living expenses such as heating fuel, medical care, and pharmacy co-payments. With the Veteran Agent's approval, the Town of Warren provides the financial assistance, but then the town is reimbursed by the State's Department of Veterans' Services (DVS). It is the function of the Veterans' Services Office to identify qualifying members of the community and assist with enrollment into the DVS program. Additionally, certain Veterans and/or widows may also be eligible for federal benefits from the Veterans Administration (VA). Only Massachusetts offers both of these services to every community.

During Fiscal Year 2024 (July 1, 2023- June 30, 2024), Warren served an average of 9 recipients (Veterans, Families, or Widows) per month on Chapter 115. Warren paid out \$72,095.53 in benefits, or an average of \$6,007.96 per month. Warren was reimbursed \$54,071.67 by DVS, which is typically 75% of what was given as assistance, the maximum allowable share. There are a couple of services that the Town is reimbursed 100%.

Some examples of Veterans' Service Office assistance services include:

- Enrollment in chapter 115, State Veterans benefits
- Assistance obtaining military service records or replacement medals/decorations
- Tuition waivers at Massachusetts state colleges
- Housing assistance, including Veterans Shelters and Veterans Homes
- Payments of "Welcome Home" bonuses for deployed Veterans
- Assistance obtaining certain Massachusetts automobile and motorcycle license plates
- Employment assistance

The Veterans' Service Office also provides information, advice, and assistance to any citizen interested in learning about their qualifications for federal benefits, such as:

- VA disability payments and property tax exemptions
- Tax-exempt annuities for parents or spouses of those killed in Action or those who are declared 100% disabled from service-connected conditions.
- VA pensions, Aid and Attendance assistance, and death benefits
- VA medical care for both physical and mental needs
- Vocational and Educational opportunities (the GI Bill)
- VA Loans
- Burial Assistance and Grave Markers (Veterans or Civilian cemeteries)

If you are a Veteran or know a Veteran, Please contact me at: [veteranagent@warren-ma.gov](mailto:veteranagent@warren-ma.gov), or you can call me at **978-400-1938**.

Thank you,

Michelle Durkee

WARREN WATER DISTRICT  
988 MAIN STREET  
P.O. BOX 536  
WARREN, MA 01083-0536  
413-436-9819

[wwd@warrenwater.comcastbiz.net](mailto:wwd@warrenwater.comcastbiz.net)

COMMISSIONERS

Loretta Beaudry

Cynthia Baxter

David Kelly

Superintendent

Secondary Operator

Administrative Assistant/Treasurer/Collector

Accountant

Clerk

Member

Agent

TERM EXPIRES

2025

2026

2027

David Johnson

Andrew Lalashius

Donna Corbin

Carol Jay

Meeting are posted and held bimonthly.  
Evening meeting are held upon request.  
Annual meeting will be held May 8,2025 at 7:00 pm

**WEST WARREN WATER DISTRICT  
ANNUAL REPORT  
July 1, 2023-June 30, 2024**

**COMMISSIONERS**

Dina Merwin	2026
James McKeon	2027
Krista Legault	2025

**TERM EXPIRES**

**APPOINTMENTS**

Secretary/Treasurer	Kathleen Duncan
Superintendent	Andrew Lalashius
Assistant Superintendent	Daniel Losert
Assistant Superintendent	Dave Johnson

**West Warren Water District  
Bank Balance  
As of June 30, 2024**

		<u>Jun 30, 2024</u>
<b>ASSETS</b>		
Current Assets	Checking-Country Bank	63,463.04
	Savings - Unibank	77,169.90
Capital Improvement Fund	Savings - Monson Savings Bank	105,168.73
Emergency Reserve Fund	Savings - Monson Savings Bank	80,604.87
	<b>Total Checking/Savings</b>	<u>326,406.54</u>
Total Current Assets		<u>326,406.54</u>
<b>TOTAL ASSETS</b>		<u><b>326,406.54</b></u>
<b>LIABILITIES &amp; EQUITY</b>		
Total Liabilities		0.00
Total Equity		326,406.54
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<u><b>326,406.54</b></u>

		<u>Jul '23 - Jun '24</u>
<b>Income/Expense</b>		
<b>Income</b>		
	<b>Hydrant Income</b>	14,899.00
	<b>Water Receipts</b>	244,553.00
	<b>Interest Income</b>	<u>1,244.00</u>
Total Income		260,696.00

<b>Expenses</b>		
Capital Improvement	46,014.00	
Chemicals	4,744.00	
Commissioners	6,300.00	
Courses/Training	780.00	
DEP	250.00	
Insurance	4,780.00	
IT Support	0.00	
Legal Fees	100.00	
Misc	2,299.00	
Office Expense	6,644.00	
Payroll Expenses	63,277.00	
Payroll Service	1,392.00	
Payroll taxes	4,907.00	
Plowing/mowing	2,525.00	
Police Duty	0.00	
Repairs & Maintenance	23,210.00	
Standby Superintendent	9,130.00	
Supplies/ Parts/Equipmen	9,766.00	
Telephone and internet	5,537.00	
Utilities(electric&propane)	23,227.00	
Vehicle rental	1,200.00	
Water Tests	8,964.00	
Total Expense		<u>225,046.00</u>
Net Income(Loss)		35,650.00

## **FY 2024 Annual Report of the Zoning Board of Appeals**

The Zoning Board of Appeals received no Petitions for Variances or Administrative Appeals during FY 2024.

The litigation of the ZBA's decisions on the ZPT Energy Solutions, Inc. Petition for Variance and Administrative Appeal was ongoing.

The FY 2024 appropriation of \$500 remained intact at the end of the Fiscal Year.

The Zoning Board of Appeals is currently seeking to fill a vacant position on the board. Any resident who would like to serve the community in this capacity should send a Letter of Interest to the Board of Selectmen.

Respectfully submitted by,

Richard Czaprowski, Chairman  
Ronald Leger, Vice Chairman  
Kerry Schmidt, Clerk  
Martha Giguere



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[www.warren-ma.gov](http://www.warren-ma.gov)

