

Memo

To: Board of Selectmen

From: James J. Ferrera, Town Administrator

cc: Griffin Harrington, Administrative Assistant

Date: July 10, 2025

Re: Monthly Departmental Report (June 2025)

Administrator

- The Green Communities project at the Senior Center is completed, with both insulation and heat pumps having their final inspections and permits being closed out.
- Attended the annual Rotary dinner in West Brookfield and discussed opportunities to partner with the local rotary chapter on Town projects.
- Held a tree planting and dedication service for Mr. Donald Makowski, long-time Chair of the Board of Health and recent Chair of the Board of Assessors who passed away earlier this year.
- The Special and Annual Town Meeting was held on June 12th, meeting was seamless, we will need to address a prior year bill for transportation costs related to an out of district student that will be placed on the Fall Special warrant for payment.
- Worked with Singer Kittredge Equipment on the final installation of the side tables for the new dishwasher at the Senior Center. New, above the sink stainless steel shelving was also installed at no cost.
- On June 25th attended the annual Small Town Administrators conference in Boylston, at which we discussed budget challenges and the lack of State funding for state mandates.
- Coordinated with Tecton Architects on putting together the updated public safety complex presentation that was presented to the public at its latest community discussion on June 26th.

- Finalized an MOA (Memorandum of Agreement) with the Warren Patrolmen's Association.
- Attended the graduation ceremony for the Quaboag Regional High School graduating class on Saturday, June 7th.

Financial Departments

- Fiscal Year 2026 Real Estate and Personal Property Tax bills were mailed.
- 96% of Fiscal Year 2025 Real Estate taxes have been collected.
- 99.9% of Fiscal Year 2025 Personal Property Taxes have been collected.

Total Monthly Tax Collections as of 6/30/2025 are \$176,380.05

- a) Real Estate \$87,184.84
- b) Personal Property \$786.91
- c) Motor Vehicle Excise \$58,227.49
- d) Interest and fees \$19,172.06
- e) Sewer liens \$4,150.30
- f) Registry clears \$3,020.00
- g) Mobile Home Parks \$1,416.00
- h) MLC fees \$275.00
- i) Rollback Taxes \$1,709.33
- j) Advertising fees \$438.12