

# Memo

**To:** Board of Selectmen

**From:** James J. Ferrera, Town Administrator

**cc:** Griffin Harrington, Administrative Assistant

**Date:** September 11, 2025

**Re:** Monthly Departmental Report (August 2025)

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## Administrator

- Conducted a department head meeting on August 6<sup>th</sup>.
- On August 6<sup>th</sup> met with the Board of Assessors to discuss their plans for staffing / operations of the office – (Outsourcing services vs. direct hire)
- Eviction was executed at 38 Elm Street, property was cleaned out, brush / overgrowth was cut back and property has been listed with a real estate agent.
- The 2007 Senior Center wheelchair van was listed on Municibid for sale, the van sold for \$5,600.00 on August 25<sup>th</sup>.
- Met with Chair Eichacker, Chief Lavoie and Chief Millette to discuss possible other options for the next proposed public safety complex public meeting on September 27<sup>th</sup>.
- Working with Energy Conservation Inc. and the Quaboag Regional School District on a green community's application for Warren Community Elementary School for the fall round grant cycle.
- Attended an administrative board meeting for the newly formed Central Massachusetts Regional 911 District. Discussion continued about acquiring new communities and a new dispatch location.
- Posted for current vacant Police Officer and Highway Heavy Equipment operator positions.
- Participated in a project kick-off meeting with Tighe & Bond at the Wastewater Treatment Plant for the scum pump replacement project.

Financial Departments

**Total Monthly Tax Collections as of 8/31/2025 are \$384,899.69**

- a) Real Estate \$365,713.97
- b) Personal Property \$1,003.25
- c) Motor Vehicle Excise \$11,486.78
- d) Interest and fees \$4,381.69
- e) Registry clears \$740.00
- f) Mobile Home Parks \$1,224.00
- g) MLC fees \$350.00