

Accessibility Action Plan

September 29, 2025

This plan aims to address the current accessibility issues within the Shepard Municipal Building (48 High Street, Warren, MA). Due to the Wheelchair lift being temporarily out of service there are accessibility issues in regard to:

- a. Attending public meetings in person.
 - b. Visiting / conducting business at the Town offices within the building.
 - c. In person meetings with a specific department will be scheduled at the Senior Center upon request.
1. To address the issue of accessibility to public meetings in person, all public meetings that are normally held at the Shepard Municipal Building will be now scheduled at either the Senior Center located at 2252 Main Street, West Warren or at Quaboag Middle / High School located at 284 Old West Brookfield Rd, Warren. Both locations are fully accessible to the public. Public meetings will resume at the Shepard Municipal Building once the wheelchair lift is back in service.
 2. To address the issue of accessibility at the Shepard Municipal Building (48 High Street, Warren, MA), patrons who arrive at the Shepard Municipal Building can call Administrative Assistant Griffin Harrington, at 413-436-5701 ext. 106 or their desired department direct for curbside assistance. Should a patron desire to meet in person with a department they may also request to meet with them at the Senior Center. This request should be made by calling or emailing the individual department and an appointment will be made in a timely manner by the respective department to meet with the member of the public. Zoom meetings can also be arranged if requested.
 3. For any additional assistance or for any questions please contact The Town's ADA Coordinator Griffin Harrington at 413-436-5701 Ext. 106 or by email at Selectmen@warren-ma.gov.

We apologize for any inconvenience this may cause you; we are currently working on getting the wheelchair lift back in service. Any additional updates to our accessibility plan will be posted on the Town's website at www.warren-ma.gov. Thank You.

Updated 10/06/2025