



BOARD OF HEALTH

CHARLES E. SHEPARD MUNICIPAL BUILDING

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Minutes from the Board of Health meeting held at 2:00 pm, Tuesday February 3, 2026.

Place: Warren Senior Center - 2252 Main St. West Warren, MA 01092

Present: James McKeon, Travis Baker, Jessica Clarke, Tessa Obuchowski, Erin McMurray, Andrew Pelletier

JM called meeting to order at 2:00 PM

Discussion and vote to appoint Andrew Pelletier as our new Title V agent through Milltown Public Health Shared Services – Andrew spoke stated he has 26 years of a public health background, currently retired but still maintaining certifications. TB makes a motion to appoint Andrew Pelletier as our Shared services Title V agent for 1 year term with opportunity to renew – JM seconds. AIF motion passes.

Discussion and vote to Add Bar Food Permit – or associated name, to our fee schedule with coordinating fee –Tessa states we have one bar in town that isn't permitted – neighboring towns have an associated fee of \$80. Food protection certificate isn't required for this application. Only requirements are, Copy of Allergen Awareness Certification, Full menu of all items offered, Anti-choking Certification (in establishments with 25 or more seats). According to food code ice and fruit / milk / juice products are considered food items. Since we don't have one, we are trying to implement this into our fee schedule. TB makes a motion for a Bar Permit with associated fee of \$80. JM seconds. AIF

New Business

- a. Disposal Works Installers Permit
 - i. Chris Paine – Paine Construction
 - ii. Jeff D. Helgerson – Jeff D Helgerson Excavating Inc.

TB makes a motion to approve disposal works installers permits – JM seconds AIF

Announcements

- b. Next meeting February 24th 4 pm

JM makes a motion to Adjourn 2:08 pm

Respectfully submitted,

Jessica Clarke
Board of Health Administrator

Members of the Board Approval Signatures



