

The Warren Conservation Commission is seeking a detail-oriented, organized individual with good communication skills to perform clerical duties such as filing, recording minutes, etc. Must have proficient computer knowledge (MS Office and Excel). Position 7-10 hours/week (includes some evenings). Job description and Application are available in the Selectmen's Office or at www.warren-ma.gov. Application must be accompanied by a resume with cover letter by July 20, 2010 to: Warren Conservation Commission, P.O. Box 609, Warren, Ma 01083. Warren is an E.O.E.