



BOARD OF SELECTMEN

CHARLES E. SHEPARD MUNICIPAL BUILDING

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BOARD OF SELECTMEN MINUTES OF JULY 26, 2016 SHEPARD MUNICIPAL BUILDING

PRESENT: Dario F. Nardi, Chairman, James A. Gagner Jr., Vice-Chairman, Marc W. Richard, Clerk

ATTENDEES: See attached listing

Chairman Nardi called the meeting to order at 7:00 and led the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.

Chairman Nardi announced that tonight's meeting was being both video and audio taped and requested anyone in the audience to disclose if they are recording tonight's meeting. Ms. Colleen Montague stated she was audio recording.

Minutes

Motion to approve the minutes of July 12, 2016 as written, by Mr. Richard; second: Mr. Gagner – unanimous

Motion to approve the minutes of June 14, 2016 as written, by Mr. Richard; second: Mr. Gagner – unanimous

Motion to approve the minutes of July 20, 2016 as written, by Mr. Richard; second: Mr. Gagner – unanimous

Old Business

Ms. Rebecca Acerra wished to remind residents that the Veterans Council will host a Purple Heart Appreciation Breakfast on Sunday, August 7, 2016 at 10:00 AM at the Warren Senior Center. The free event for Veterans, their families and friends is made possible by the generous donations from the Warren Patrolman's Association, Warren Ambulance Association, Mr. John Fijol and Family and Dunkin Donuts in Warren. Request is made, that those wishing to attend please RSVP by August 3, 2016 to (774-922-2654) or email to acerra@warren-ma.gov. Mr. Richard expressed the need to get an accurate head count to plan accordingly and urged folks to RSVP.

Comments & Concerns

Mr. Stanley Soltys commented that at the STM, Mr. Gagner had made reference that the building at 980 Main Street had been condemned; he walked the property and has made inquiry and could not find a condemnation order; could Mr. Gagner speak to that. Mr. Gagner asked the Chief Lavoie if he cared to respond. Chief Lavoie responded that to the best of his knowledge, there was no condemnation order issued; his department does not have that authority; although it has marked the entrance to denote that entry is considered unsafe. Mr. Gagner added he was under the impression it was. Mr. Nardi offered to reach out to the Building Inspector and inquire on the matter.

Correspondence

The Board reviewed the following:

1. The office received an email from Joyce Eichacker, Chair of the Warren Conservation Commission regarding the property at 980 Main Street, more commonly known as the Tebo's building. At their meeting on July 13th, a discussion took place regarding the possibility of demolishing the building with the current intent of making a parking lot. The Conservation Commission looked into the need for a filing and found that the work to take down a building built prior to 1996 due to a fire is grandfathered (allowable without a permit) and any repairs to pavement can be performed as long as work remains within the existing footprint. Mrs. Eichacker did go on to say that an NOI (Notice of Intent) must be filed if any work is performed that extends that pavement within the 200 foot riverfront area. She has contacted the contractor who is anticipated to do the work to advise him of the same.

Mr. Gagner offered he had attended the meeting and has conferred with Conservation on this project. Ms. Beverly Soltys inquired as to how parking would be designated, once the lot is open. Mr. Nardi responded that is uncertain at this point and that further discussion would have to take place.

2. The office received notification from Chris Dunphy; Principal Planner for PVPC that Pioppi Construction has been awarded the project known as the Highland Street Improvement associated with the FY15 CDBG Program. The bid was for \$348,503.50. Work is underway and is anticipated to be completed by the end of October 2016. *Noted*
3. The office received notice from Fire Chief Lavoie that Fulltime FF/EMT John Williams has submitted his resignation from the department as of August 7th. He will remain on as an "on call" firefighter. At this time, Chief Lavoie is respectfully requesting to hire FF/EMT Matthew Bonneau on a temporary fulltime basis beginning August 8, 2016. FF/EMT Bonneau has been a call member of the department for some time now and will be able to fulfill all requirements until a permanent appointment is made. *Mr. Nardi inquired of the Chief if he intended to post. Chief Lavoie remarked this was an interim appointment; which could lead to a permanent appointment for the candidate. If that is the case, then posting would not be necessary as a qualified candidate is available to fill the vacancy. Chief Lavoie added that he has filled a prior vacancy in this manner and simply wished the Select board to be apprised of the situation in the department.*
4. The office received a letter from Highway Surveyor, Tom Boudreau per the request of Selectmen Gagner regarding an ongoing fence issue on Elm and Liberty Street. According to the information available to Mr. Boudreau, it does appear that the fence in question is indeed on town property. Mr. Boudreau stated that he had placed wooden stakes painted with orange tops at both the Northeast and Southeast corners of lot 87. They have since been removed. *Mr. Gagner stated that this matter had been brought to his attention; he followed up with the property owner, who expressed to him that they would have a survey done and if findings came back to that effect offered assurance the fence would be moved as necessary. Mr. Gagner's concern lies more with ongoing*
5. The office received Emergency Mgmt/CERT monthly report for June 2016. *Noted*
6. The office received a call from Ms. Amy Lacharite of 321 Bemis Road. She expressed her displeasure/complaint against Mr. Ken Lacey, Tree Warden for failing to return her calls. She stated that a fairly large oak tree in front of her home sustained damage back in the October snow storm and has since been concerned with the safety of some hanging branches. She has spoken to him on a few occasions and her last and most recent discussion with him was last month in June, wherein she recalls being informed that he had exhausted his budget. She states that since then, she has placed numerous calls to him at his home number, has left messages with his office (BOH) and has spoken with the BOH secretary who indicated she has passed on messages to Mr. Lacey as well. To date, she has yet to receive a call back from him or any news as to the concerns regarding the tree. She is looking for help and direction in this matter. *Mr. Nardi will take the lead and contact Mr. Lacey*
7. Highway Surveyor, Tom Boudreau provided a disclosure that he has been hired by UMASS Bay State Roads Program as a consultant teaching classes. The classes will cover topics related to the construction industry. *Noted*

7:15 PM Mike Moran - discussion on changes in services @ Mary Lane Hospital

Mr. James Gagner introduced Mr. Mike Moran, President/CAO of Mary Lane Hospital. Mr. Moran noted that his colleague Michelle Momegrend was also present. He provided audience and Select board with a handout prior to speaking about the proposed changes at Mary Lane Hospital in Ware. He highlighted the most significant change is the consolidation of in-patient services from Mary Lane over to Wing in Palmer, citing all other services at Mary Lane would essentially remain, with some services enhanced or renamed. He wished to clear up misunderstandings and dispel rumors about what is proposed for ML Hospital. There was a period of questions and answers; about putting in an Urgent Care component; the addition of staffing

in the primary care medicine; and job loss, retention and transfers. In closing, Mr. Moran stressed the commitment to the community and asked that folks pass along this information. He and Ms. Momegrend can be reached at the number listed on the handouts. Mr. Nardi asked that the handout be placed on the website for residents.

Town Planner, Contract amendment & extension, discussion, possible vote

Mr. Nardi remarked that there has been discussion with the Planning Board Chairman over the position, looking to change it to a per diem/project basis and have included the Town Planner in the discussions as well. The Town Planner's Contract has been modified to reflect these changes; with copies of revision to each Board member. With no further discussion, a motion to sign the revised Town Planner Agreement, by Mr. Richard, second: Mr. Gagner; - unanimous. Mr. Richards added this action would reflect a cost savings to the Town.

Mass Works Grant- Spring St. Culvert Project- Change Order, discussion, possible vote

The Board reviewed the change order which calls for the removal of tree(s) within the project area. It is not certain if the Tree Warden is aware of this change order. Mr. Nardi is already reaching out to Mr. Lacey on another matter and will include this matter as well. In order to avoid any possible delays in the project, motions to have the Chairman sign the change order and release following notification to Tree Warden, by Mr. Gagner; second: Mr. Richard – unanimous.

Appointments – corrections to annual appointments for Conservation & Police Dept.

Motion to appoint the following made by Mr. Gagner, second: Mr. Richard - unanimous

<u>ONE-YEAR TERM</u>		Expires:
Part-time Dispatcher	Rachel Begley	6/30/2017
Police Dept Custodian	Rachel Begley	6/30/2017
<u>THREE-YEAR TERMS</u>		
Part-time Police Officer	David A. Mellen	6/30/2019
Part-time Police Officer	Rene P. Cote, II	6/30/2019
Part-time Police Officer	Christopher Matczak	6/30/2019

Treasury Warrants and Invoices

Motion to approve the following warrants made by Mr. Richard; second: Mr. Gagner – unanimous

Date:	7/18/2016	Date:	6/30/2016	Date:	7/25/2016
<u>Warrant #</u>	<u>Amount</u>	<u>Warrant #</u>	<u>Amount</u>	<u>Warrant #</u>	<u>Amount</u>
6	41,155.72			7	47,790.93
5	159,867.62	178	38,259.19	8	30,522.59

Motion to approve the following invoices by Mr. Richard; second: Mr. Gagner – unanimous

<u>Fiscal</u>	<u>Invoice No.</u>	<u>Description</u>	<u>Payee</u>	<u>Amount</u>
<u>Year</u>				
FY15	65889	Highland St. Improvement Project Bidding & Construction Svcs through July 8, 2016	PVPC	4,842.80

New Business

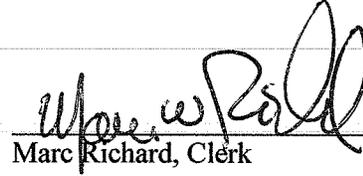
None

Next Meeting Date: August 9, 2016 @ 7:00PM

Motion to Adjourn made by Mr. Gagner; second: Mr. Richard – unanimous at 7:50 PM.

Respectfully submitted,

Lorena Prokop
Administrative Secretary


Marc Richard, Clerk