

**BOARD OF SELECTMEN
MINUTES OF JUNE 20, 2016
SHEPARD MUNICIPAL BUILDING**

PRESENT: Dario F. Nardi, Chairman, James A. Gagner Jr., Vice-Chairman

ABSENT: Marc W. Richard, Clerk

ATTENDEES: See attached listing

Chairman Nardi called the meeting to order at 5:00 and led the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.

Chairman Nardi announced that tonight's meeting was being both video and audio taped and requested anyone in the audience to disclose if they are recording tonight's meeting. Ms. Colleen Montague acknowledged she was audio recording.

Building Inspector: 53E ½ Revolving Account

Mr. Jack Keough was before the Board to discuss his request for an increase of the CAP on the Building Inspector Revolving account from \$13,000.00 to \$16,000.00. He remarked that his Article Intention called for a CAP up to \$25,000.00 and was not fully aware as to when/how it had been changed. In general it did not come into play, as fee receipts have been below the \$12,000.00 threshold, however, they have begun to increase and therefore without the Board's approval to increase he would not be permitted to be paid for permits generated through the end of the year [June 30th]. Furthermore, FY17 is also at \$12,000.00 but will discuss at a future time. There was discussion involving Mr. Nardi. Mr. Gagner as well as Finance Chair, Mr. Barry Mongeon and Mr. Keough as to past practices, history of fees and percentages as well as agreed splits between salary and fees. Mr. Nardi stated he would like opportunity to familiarize himself with the matter further and do some research as to the Article intention. With no further discussion, Mr. Nardi requested that the matter be tabled until the Board's next meeting on the 28th with the full Board present. Mr. Keough was agreeable.

Set Date/Time for Special Town Meeting

There was discussion by Board members and Superintendent Kustigian as to the schedule of various officials during the month of July. Mr. Nardi noted the timeline requirements for holding the STM; given the revised School Department budget; coordination of everyone's schedule and the preparation and signing of the Warrant. A motion to hold the Special Town Meeting on Wednesday July 20, 2016 at 6:00 PM at the QRHS Auditorium, made by Mr. Nardi; second Mr. Gagner – unanimous. Mr. Nardi noted the office would prepare the Warrant, with a possible additional Article for the Board's approval and signature at their meeting of June 28th. Request was made to notify all parties involved, Dr. Kustigian would take care of notices involving the facilities [QRHS].

Appeal: Tree Warden Denial of tree removal

Ms. Rebecca Acerra spoke briefly that at a recent public hearing, Tree Warden Ken Lacey had denied removal of three (3) trees on the green beltway; which are part of the 9 proposed remove and replace trees noted on the plans for the Downtown improvement project. This denial could delay the project; therefore an Appeal is

forthcoming to the Board for consideration; to avoid any disruption to the projects' schedule. Ms. Acerra noted Mr. Lacey is in the process of preparing his denial. Mr. Nardi suggested tabling the matter and placing on the Agenda for the Board's meeting on the 28th.

Motion to Adjourn made by Mr. Gagner; second: Mr. Nardi – unanimous at 5:34 PM.

Respectfully submitted,

Lorena Prokop
Administrative Secretary

James Gagner, Vice Chairman