

**BOARD OF SELECTMEN  
MINUTES OF DECEMBER 9, 2014  
SHEPARD MUNICIPAL BUILDING**

PRESENT: Mr. David A. Delanski, Chairman, Mr. Robert E. Lavash, Sr. Vice-Chairman and Mr. Dario F. Nardi, Clerk  
ATTENDEES: See list (attached)

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**Chairman Delanski called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.**

Chairman Delanski announced that tonight's meeting was being both video and audio taped and requested anyone in the audience to disclose if they are recording tonight's meeting.

**OLD BUSINESS:**

**DISCUSSION WITH WENDY LESAGE, PALMER ACO ON REGIONALIZATION**

Following discussions with ACO Prideaux, the Board invited ACO LeSage to the meeting to discuss the prospects of utilizing Palmer's animal control facilities. Ms. LeSage spoke to the work she does for both Palmer and Monson as ACO. There was a discussion on the facilities that are in place in Palmer for the kenneling of dogs. The Board members had questions regarding fees and possibly entering into an agreement to use Palmer's facility. Ms. LeSage used examples from other communities that have joint agreements; citing the benefits to small communities such as Warren. It was the consensus of the Board members to have a letter sent to Mr. Charles Blanchard, Palmer's Town Manager to pursue the matter.

**HIRING POLICY**

Mr. Nardi announced that the Hiring Policy that had been reviewed and discussed at the September Dept. Head meeting had been updated with the changes/suggestions from the meeting. He previously provided copies of the updated policy to his colleagues for review. With no further discussion; a motion to accept the amended changes to the Warren Hiring Policy; was made by Mr. Nardi; second: Mr. Lavash – unanimous.

**COMMENTS AND CONCERNS:**

Mr. Stanley Soltys asked Mr. Delanski if he had looked into the matter of the shorten replay of the BOS 11-25-14 meeting. Mr. Delanski replied he had spoken to Mr. Kuprycz and was told that the taping was stopped after the meeting was adjourned. Mr. Delanski did not view the replay therefore could offer no further comment on the matter. Mr. Soltys' personal concern is that words exchanged at that meeting disappeared and words exchanged at prior meeting with another official were "erased" a computer glitch? He has been asked by people in town about it. Mr. Delanski remarked again what he had been told by Mr. Kuprycz as it related to that last meeting.

**CORRESPONDENCE**

None:

**7:15– CHRISTOPHER DUNPHY – PVPC UPDATES ON CDBG GRANTS**

Mr. Dunphy came before the Board to provide a brief summary of active programs for FY13 and FY 14 as follows:

\*Ware/Warren/Hardwick - FY13 – \*lead community

Housing Rehab

Access to Adult learning at W.A.L.C.

Property Assessment (PARP) – both Mr. Scanlan and Mr. Lavash are involved – Ware engaged a consultant to look at vacant; distressed properties throughout the Towns and try to come up with a reuse plan for these properties. About 25 properties have been identified to date. Waiting the consultant to return with some reuse options – there will be outreach to the property

owners to see if they are willing to work with the Town(s). There are both commercial and residential properties in the mix; the project is at 50% completion at this time.

\*Warren/Hardwick/Ware FY14 – \*lead community

Continued Housing Rehab

Adult Learning - Ware

Warren – Domestic Violence Prevention Task Force

Pleasant Street – infrastructure improvements (design work completed via FY 11 grants) project is ready to go out to bid in Jan/Feb 2015; breaking ground in the spring.

He is preparing for the proposed FY 2015 CDBG Grant submission which will include programs in Warren/Brookfield/N.

Brookfield: - regionalizing is highly recommended in the application process

Housing Rehab- recommend continuing this initiative

Highland Street Improvements

N. Brookfield would like to pursue Design project

Brookfield would like to pursue Senior Center Planning and

Domestic Violence programs.

The proposed grant is for up to \$1 Million - 65% for Warren 35% to the Brookfield's'

There will be a series of upcoming meetings to discuss the FY 2015 proposed grant submission along with a public forum scheduled for Tuesday, January 6, 2015 @ 6:00 PM at the Senior Center with Lenard Engineering to talk about the Pleasant Street improvements and proposed Highland Street projects.

In closing, Mr. Dunphy point out that as the project progresses, he will be asking from various departments for their support letters on the Pleasant Street project. Lastly, Mr. Dunphy asked residents of Highland Street in the audience and those viewing at home to return their income surveys as they are needed – the initiative cannot move forward without them.

As lead community the formal and final forum will be held on Tuesday, January 20, 2015 at 7:15 PM at the BOS meeting before grant submission which is due February 13, 2015.

Anyone interested in housing rehab can contact Chris Dunphy at PVPC 413-781-6045. Mr. Delanski thanked Mr. Dunphy for his continued efforts for the Town now and in past years.

#### **APPOINTMENT: ENVIRONMENTAL CERTIFYING OFFICER**

Motion to appoint Rebecca Acerra as the Environmental Certifying Officer for the term of 1 year; made by Mr. Lavash; second: Mr. Nardi – unanimous.

#### **WARREN CERT – APPLICATION FOR MEMA FY 2013-2014 EMP GRANTS & CONTRACTS (CHAIR TO SIGN)**

Motion to have Chairman sign, made by Mr. Lavash; second: Mr. Nardi – unanimous.

#### **CHAPTER 90 – LINE PAINTING PROJECT REQUEST CONTRACT & CHAPTER 90 REIMBURSEMENT REQUEST – RESURFACING (BOARD TO SIGN)**

Motion to sign Ch 90 Line Painting Contract and Ch 90 Resurfacing reimbursement; made by Mr. Lavash; second: Mr. Nardi – unanimous.

#### **MASS WORKS PROGRAM – EOHED – STANDARD CONTRACT (CHAIR TO SIGN)**

Motion to have Chairman sign, made by Mr. Lavash; second: Mr. Nardi – unanimous.

#### **TREASURY WARRANT(S) AND INVOICES**

Motion to accept warrants #48 (payroll) and #49 (vendor) dated December 8, 2014 in the amounts of \$32,759.48 and \$123,934.41 respectively was made by Mr. Nardi; second: Mr. Lavash – unanimous.

#### **MINUTES**

Motion to accept the open meeting minutes of December 2, 2014 as written made by Mr. Nardi; second: Mr. Lavash – unanimous.

#### **OTHER BUSINESS**

Reminder: Class II & III Inspections Sat 12-13-14 - The Board will meet at the Shepard Building at 9:00 AM and visit all locations set to receive a Class II and/or III license from the Town.

**NEXT MEETING DATE:**

Next scheduled meeting: Tuesday, December 16, 2014 at 7:00 PM

Motion to Adjourn made by Mr. Lavash; second: Mr. Nardi – unanimous at 7:47 PM.

Respectfully submitted,

Lorena Prokop  
Administrative Secretary

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Dario F. Nardi, Clerk