

**WARREN PLANNING BOARD
MINUTES OF JANUARY 13, 2016**

PRESENT: Mr. William Ramsey; Chairman, Mr. Peter Krawczyk and Mrs. Melissa Sepanek

ABSENT: Mrs. Susan Libby; Vice-Chairman

ATTENDEES: Selectmen Nardi, Jim Fountain and Robert & Jean Lavash

The Meeting was called to Order at 6:30PM.

RESIGNATION

The Board received the formal letter of resignation from member Ed Kretkiewicz. Mr. Kretkiewicz regrettably turned in his resignation due to a new work commitment, however expressed his pleasure during the time that he did serve on the Board. A letter of thanks will be sent.

COMMENTS & CONCERNS - NONE

JAMES FOUNTAIN – ANR FOR TOWN FARM Road

Mr. Fountain provided two ANRs for the Board's review and approval. The first plan calls for the creation of Lot 2 which meets the zoning requirements with regard to frontage and square footage. After a review and with no further discussion, the following motion was made: Motion to approve and sign the ANR plan for James Fountain as presented made by Mr. Krawczyk; second: Mrs. Sepanek – unanimous.

The second ANR Mr. Fountain presented for the Board's review and approval depicted adding "parcel A" which contained 4,099 sq. ft. to the existing Lot 8R2. After a review and with no further discussion, the following motion was made: Motion to approve and sign the ANR plan for James Fountain as presented made by Mr. Krawczyk; second: Mrs. Sepanek – unanimous.

Form A's and the signing fee (ck# 16556) for both were presented this evening.

OTHER BUSINESS

Mr. Krawczyk discussed with the Board while Mr. Fountain was still present that he recently attended a meeting of the CAC (Citizen's Action Committee). During that meeting, the PARP Report (Property Assessment & Re-Use Planning Project) was reviewed and discussed. Contained within that report were suggestions of implementing bylaws that would address blight and/or distressed properties. The Board was in agreement to have the Town Planner look into a bylaw.

MINUTES

Motion to approve the Minutes of December 9, 2015 as written made by Mr. Krawczyk; second: Mrs. Sepanek – unanimous.

GREEN COMMUNITIES/COMMUNITY COMPACT

Mr. Nardi was in attendance this evening as a follow up to a recent Board of Selectmen's meeting in which the Green Communities and Community Compact discussion took place. Mr. Jim Barry from DOER addressed the BOS in December and discussed the possibility of the town moving forward with making Warren a Green Community. Mr. Barry has worked with the staff at CMRPC on this matter for other towns and has offered the same help here. All members of the Planning Board and Mr. Nardi are willing to work together in preparing this to present to the voters in May. A meeting will be scheduled with Mr. Barry and CMRPC to discuss further.

BILLS/MEMOS/PAYROLL

Motion to approve and sign payroll for Rebecca Acerra in the amount of \$198.01, \$174.71, \$186.36, \$186.36 & \$201.89 made by Mr. Krawczyk; second: Mrs. Sepanek – unanimous.

Motion to approve and sign the invoice for Wm. Scanlan in the amount of \$1,300.00 for w/e 12/18/15 and, \$1,300.00 for w/e 12/31/15 made by Mrs. Sepanek; second: Mr. Krawczyk – unanimous.

Motion to approve the invoice for WB Mason in the amount of \$56.57 made by Mrs. Sepanek; second: Mr. Krawczyk – unanimous.

The Board reviewed the expenditure report as of 12/29/15.

REMINDERS

The Public Hearing for Wm. Holmgren for the disk-golf project on Old W. Brookfield Road is scheduled for February 3rd at 6:45PM.

The office received the FY17 Budget submission deadlines. The Board of Selectmen/Finance Committee has requested that all departments level fund once again.

Proposed zoning projects for 2016 will be a sign by-law and a by-law to address the distressed properties in town.

Motion to Adjourn made by Mrs. Sepanek; second: Mr. Krawczyk – unanimous at 8:15PM.

Respectfully submitted,

Rebecca Acerra
Secretary

Date Approved

